

**AGENDA**  
**Coventry Town Council Meeting**  
**February 7, 2022**  
**7:30 PM**  
**Town Hall Annex**

Citizens may view the meeting live on YouTube at this link:  
[https://www.youtube.com/channel/UC-bvJ2hvyzj2i\\_Gitdr7NAA/live](https://www.youtube.com/channel/UC-bvJ2hvyzj2i_Gitdr7NAA/live)

Meetings are also visible live on Spectrum Cable channel 191.

In-person attendance is permitted for the Audience of Citizens Portion of the meeting.  
If you would prefer to submit comments for inclusion  
under correspondence at the next meeting, email them to [audience@coventryct.org](mailto:audience@coventryct.org)  
no later than 4 PM on the Tuesday prior to the day of the meeting.

Contact information for general correspondence to the Town Council  
is available on the Town website at <https://www.coventryct.org/225/Town-Council>

A recording of the meeting is available on the Town's video-on-demand system  
for those who wish to watch the meeting but are unable to view it live,  
at this link: <https://coventryct.viebit.com/?folder=ALL>  
Please allow approximately 48 business hours  
after the meeting for the video to be published.

1. Call To Order, Roll Call
2. Pledge Of Allegiance:
  - 2.A. Led By Boy Scout Pack 65: James Manning, Alistair Campbell, And Jonathan Stake
3. Audience Of Citizens:  
(30 Minutes - 5 minutes per person.)
4. Acceptance Of Minutes, January 18, 2022: (E)  
Documents:

[2022-01-18 MINUTES.PDF](#)  
[THOMAS PROPOSED CHANGES TO 1-18-22 MINUTES.PDF](#)
- 4.A. Acceptance Of Minutes: Special Joint Meeting With Library Renovation & Building Committee, January 18, 2022 (E)  
Documents:

[MINUTES 1.18.22 SPECIAL JOINT MEETING COVENTRY TOWN COUNCIL AND LIBRARY BUILDING RENOVATION COMMITTEE.PDF](#)
5. Consent Agenda:  
All items listed with an asterisk (\*) will be acted on by one motion. There will be no separate discussion on this items unless a Council member so requests, in which case, the item will be removed from the consent agenda and considered in its normal sequence on the agenda.
6. Reports:

6.A. Council Chairwoman: Lisa Thomas

6.A.1. FY 2022/2023 Budget Meetings With Town Departments (E)

1. 2021 Schedule
2. 2022/23 Budget Calendar
3. Council Chair proposed 2022 Schedule

Documents:

[BUDGET MEETINGS 2021.PDF](#)  
[CALENDAR.PDF](#)  
[COUNCIL CHAIR PROPOSED 2022 BUDGET MEETING SCHEDULE.PDF](#)

6.B. Council Members:

6.C. \* Finance Committee: Robyn Gallagher, Chairperson

6.D. Steering Committee: Matthew Kyer, Chairperson

6.D.1. Appointments:

6.D.1.a. Ad-Hoc Farmers' Market Operating Committee: Titus (E)

Documents:

[STATEMENT OF INTEREST TITUS.PDF](#)

6.D.1.b. School Energy & Building Efficient Building Committee Alt: Castillo (E)

Documents:

[STATEMENT OF INTEREST CASTILLO.PDF](#)

6.E. COVRRRA - John A. Elsesser:

6.E.1. Ecosafe Bins (E)

Documents:

[ECOSAFE BINS MEMO.PDF](#)  
[COMPOST-AND-ITS-BENEFITS- HRRRA.PDF](#)

6.F. Town Manager - John Elsesser:

6.F.1. Projects Update (E):

Documents:

[2-7-22 PROJECT MEMO-1.PDF](#)

6.F.2. 2021 Grand List Totals (E)

Documents:

[2021 GRAND LIST TOTALS MEMO.PDF](#)  
[GRAND LIST GROWTH.PDF](#)

6.F.3. Police Chief Attributes Survey

Link to survey: <HTTPS://WWW.SURVEYMONKEY.COM/R/LWK7LMN>

6.F.4. COVID-19 Update:

6.F.5. Booth & Dimock Memorial Library: DRA Work Schedule (E)

Documents:

[DRAWWORKSCHEDULE.PDF](#)

6.F.6. PEGPETIA Grant Submission: Upgrades To Annex Broadcast Equipment (E)

Documents:

[TOWN OF COVENTRY 2022 PEGPETIA GRANT APPLICATION.PDF](#)

6.F.7. \* Quarterly Report: October-December, 2021 (E)

[LINK TO DOCUMENT](#)

7. Unfinished Business:

8. New Business:

8.A. 21/22-48: Presentation: Pavement Management Study (7:45 PM) (E)

Documents:

[PAVEMENT MANAGEMENT STUDY PRESENTATION.PDF](#)  
[COVENTRY\\_PAVEMENT MANAGEMENT REPORT.PDF](#)

8.B. 21/22-49: Consideration/Possible Action: Council Position On Zoning Regulations To Permit And Regulate Cannabis Establishments In Coventry (E)

Documents:

[CANNABIS ESTABLISHMENT REGULATIONS.PDF](#)

8.C. 21/22-50: Consideration/Possible Action: Adoption Of Revised Job Description For The Position Of Cemetery Sexton (E)

Documents:

[SEXTON JOB DESCRIPTION\\_JANUARY 2022.PDF](#)  
[SEXTON JOB DESCRIPTION\\_MARCH 2018.PDF](#)

8.D. 21/22-51: Consideration/Possible Action: Ratification Of Appointment, Building Official

8.E. 21/22-52: Consideration/Possible Action: Reappointment Of John Chipman As Special Constable (E)

Documents:

[22-04 REQUEST FOR REAPPOINTMENT AS SPECIAL CONSTABLE FOR JOHN CHIPMAN.PDF](#)

8.F. 21/22-53: Consideration/Possible Action: Board Of Education Request For Adjustment To Reserve Fund Policy (E)

Documents:

[BOE REQUEST FOR RESERVE FUND POLICY ADJUSTMENT.PDF](#)

9. Miscellaneous/Correspondence:

9.A. \* Town Of Andover: Buy A Brick Campaign (E)

Documents:

[BUY A BRICK PROMOTE YOUR BUSINESS FLYER.PDF](#)

9.B. \* Board Of Education: 1/13/22 Minutes; 1/27/22 & 2/3 Agendas (E)

Documents:

[01-13-22\\_BOE\\_UNAPPROVED\\_MINUTES.PDF](#)

[01-27-22 BOE AGENDA 700 PM.PDF](#)

[02-03-22 BOE SPECIAL MEETING AGENDA 700 P.M..PDF](#)

9.C. \* Public Hearing, 2/14/2022, Town Of Tolland PZC: Zoning Regulation Amendments (E)

Documents:

[LEGAL NOTICE TOLLAND PCZ PUBLIC HEARING 2-14-22.PDF](#)

9.D. \* Public Hearing, 2/28/2022, Town Of Tolland PZC: Zoning Regulation Amendment (E)

Documents:

[LEGAL NOTICE TOLLAND PCZ PUBLIC HEARING 2-28-22.PDF](#)

10. Executive Session (E)

- o Labor
- o Contracts
- o Real Estate

Documents:

[EXEC SESSION A EMPLOYMENT.PDF](#)

[EXEC SESSION E.PDF](#)

[EXEC SESSION D REAL ESTATE.PDF](#)

11. Adjournment

(E) - denotes enclosures