

**\* Amended 2/18/2022\***  
**AGENDA**  
**Coventry Town Council Meeting**  
**February 22, 2022**  
**7:30 PM**  
**Town Hall Annex**

Citizens may view the meeting live on YouTube at this link:  
[https://www.youtube.com/channel/UC-bvJ2hvyzj2i\\_Gitdr7NAA/live](https://www.youtube.com/channel/UC-bvJ2hvyzj2i_Gitdr7NAA/live)

Meetings are also visible live on Spectrum Cable channel 191.

In-person attendance is permitted for the Audience of Citizens Portion of the meeting.  
If you would prefer to submit comments for inclusion  
under correspondence at the next meeting, email them to [audience@coventryct.org](mailto:audience@coventryct.org)  
no later than 4 PM on the Tuesday prior to the day of the meeting.

Contact information for general correspondence to the Town Council  
is available on the Town website at <https://www.coventryct.org/225/Town-Council>

A recording of the meeting is available on the Town's video-on-demand system  
for those who wish to watch the meeting but are unable to view it live,  
at this link: <https://coventryct.viebit.com/?folder=ALL>  
Please allow approximately 48 business hours  
after the meeting for the video to be published.

1. Call To Order, Roll Call
2. Pledge Of Allegiance:
3. Audience Of Citizens:  
(30 Minutes - 5 minutes per person.)
4. Acceptance Of Minutes, February 7, 2022: (E)  
Documents:

[2022-02-07 MINUTES THOMAS REQUESTED REVISIONS.PDF](#)  
[2022-02-07 MINUTES.PDF](#)

5. Consent Agenda:  
All items listed with an asterisk (\*) will be acted on by one motion. There will be no separate discussion on this items unless a Council member so requests, in which case, the item will be removed from the consent agenda and considered in its normal sequence on the agenda.
6. Reports:
  - 6.A. Council Chairwoman: Lisa Thomas
    - 6.A.1. \* FY 2022/23 Budget Meetings: Final Schedule (E)  
Documents:

[BUDGET MEETINGS 2022.PDF](#)

6.B. Council Members:

6.C. Finance Committee: Robyn Gallagher, Chairperson

6.C.1. EMS Fund Discussion (E)

Documents:

[EMS FUND DISCUSSION \(002\).PDF](#)

6.C.2. \* Monthly Financial Report (E)

Documents:

[FINANCE DIRECTOR REPORT DECEMBER 2021.PDF](#)

6.D. \* Steering Committee: Matthew Kyer, Chairperson

6.E. COVRRRA - John A. Elsesser:

6.F. Town Manager - John Elsesser:

6.F.1. Projects Update (E):

Documents:

[2-22-22 PROJECT MEMO.PDF](#)

6.F.2. COVID-19 Update:

6.F.3. CT DEEP: Recreation Trails Grant Award Notification (E)

Documents:

[REC TRAILS GRANT AWARD NOTIFICATION.PDF](#)  
[DEEP ANNOUNCES 3 MILLION IN TRAIL GRANTS FOR 20 PROJECTS ACROSS THE STATE.PDF](#)

6.F.4. CCM State Legislative Program (E)

Documents:

[CCM STATE LEGISLATIVE PROGRAM.PDF](#)

6.F.5. \* CCM Prescription Drug Discount Program Results: November 2021 (E)

Documents:

[COVENTRY - CCM DISCOUNT PRESCRIPTION DRUG CARD PROGRAM USAGE - NOVEMBER 2021.PDF](#)

6.F.6. \* FY 2020/21 Annual Report

[LINK TO DOCUMENTS](#)

6.F.7. \*Staff Meeting Minutes, 2/9/22 (E)

Documents:

[STAFF MEETING 2-9-22.PDF](#)

7. Unfinished Business:

7.A. 21/22-34: Consideration/Possible Action: Amendment For Town Personnel Rules Per OSHA COVID Requirements (E)

Documents:

[COVID 19 VACCINATION POLICY - 2.17.21 DRAFT CLEAN VERSION.PDF](#)  
[COVID 19 VACCINATION POLICY - DRAFT 2.17.22 TRACKED CHANGES.PDF](#)

7.B. 21/22-50: Consideration/Possible Action: Adoption Of Revised Job Description For The Position Of Cemetery Sexton (E)

Documents:

[SEXTON JOB DESCRIPTION REVISED \(CLEAN\).PDF](#)  
[SEXTON JOB DESCRIPTION WITH CHANGES.PDF](#)

7.C. 21/22-53: Consideration/Possible Action: Board Of Education Request For Adjustment To Reserve Fund Policy (E)

Documents:

[BOE REQUEST FOR RESERVE FUND POLICY ADJUSTMENT.PDF](#)  
[NON LAPSING FUND POLICY - PROPOSED CHANGES.PDF](#)

8. New Business:

8.A. 21/22-54: Consideration/Possible Action: ARP Cultural & Arts Grant Funding Awards (E)

Documents:

[ARP CULTURAL ARTS GRANT APPLICATION PROPOSED AWARDS.PDF](#)

8.B. 21/22-55: Presentation Of FY 2022/2023 Capital Improvement Plan

[LINK TO DOCUMENT](#)

9. Miscellaneous/Correspondence:

9.A. \* Board Of Education: 1/27/22 & 2/3 Minutes; 2/10/22 Agenda (E)

Documents:

[01-27-22\\_BOE\\_APPROVED\\_MINUTES\\_-\\_REGULAR\\_MEETING.PDF](#)  
[02-03-22\\_BOE\\_APPROVED\\_MINUTES\\_-\\_SPECIAL\\_MEETING\\_700\\_P.M..PDF](#)  
[02-10-22 BOE AGENDA.PDF](#)

9.B. \* Nonprofit Alliance Of Northeast CT: ARPA Fund Priority Projects (E)

Documents:

[NONPROFIT ALLIANCE OF NORTHEAST CT ARPA.PDF](#)

10. Executive Session (E)

- o Labor
- o Contracts
- o Real Estate

Documents:

EXEC SESSION A EMPLOYMENT.PDF  
EXEC SESSION E.PDF  
EXEC SESSION D REAL ESTATE.PDF

11. Adjournment

(E) - denotes enclosures