AGENDA
Library Renovation & Improvement Committee Meeting
July 22, 2020
9:00 AM
Coventry Town Hall Annex (Zoom meeting information below)

1. Call To Order, Roll Call

2. Audience Of Citizens

3. Acceptance Of Minutes (E):

   Documents:
   MINUTES 6.24.20 LIBRARY RENOVATION COMMITTEE.PDF

4. Reports:
   - Committee Chair
   - Town Manager
   - Librarian Margaret Khan
   - Committee Members

5. Old Business:

6. New Business:
   A. Disseminating Information To The Public

7. Adjournment

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Join Zoom Meeting

https://us02web.zoom.us/j/81731801395?pwd=VEIrdG1WT214dGs5MUFvLzFyZTIvZz09

Meeting ID: 817 3180 1395
Password: 9niPnp
One tap mobile
+16465588656,,81731801395#,,0#,,548949# US (New York)
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Dial by your location
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+1 346 248 7799 US (Houston)
Meeting ID: 817 3180 1395
Password: 548949
Find your local number: https://us02web.zoom.us/u/keaSdKS6vr
Meeting date and time: June 24, 2020. 9 AM
Location: Town Hall Annex / Zoom meeting
Meeting called to order: 9:02 am by Chair Walsh.
Roll Call: at Annex - Deborah Walsh (Chair) James Parda (Secretary) John Twerdy, Dudley Brand, Joe Jankowski, Amanda Backhaus for John Elsesser. Zoom attendees - Tim Ackert, Margaret Khan (Library Director), Ken Best (DRA), Jon Hand observing joined at 9:16. William Bonney (Vice-Chair) absent.
Acceptance of Minutes: From June 10, 2020. Motion to accept by Twerdy, second by Jankowski. Motion carried unanimously.
Audience of Citizens: No one came forward to address the Committee.
Reports: Committee chair: Walsh made the committee aware of the Town Council special meeting on June 29, 2020 to hear the library renovation proposal at 6 pm. The Council will allocate attendance in live and Zoom locations. The presentation will be informative, but brief. Walsh expects to say a few words and the bulk of the power point will be conducted by Ken Best from DRA.
Town Manager: Amanda Backhaus will get information out to the Zoom and in person attendees for the 29th.
Library Director Margaret Khan has prepared the presentation and the renovation committee members were provided a copy for review prior to this meeting.
Jankowski reported that the Library Trustees have reviewed the June 10 proposal and were unanimous in their support. The Trustees encourage the Town Council to move the project to referendum and they remain committed to the transfer of ownership under the same conditions that were negotiated prior to the previous referendum.
Old Business: Ken Best reviewed the renovation draft since the last meeting on June 10. He noted an omission of the carpeting totals changing the project cost estimate to $1,833,180 after additional reductions in bathroom and ceiling materials. This puts the project over the Council budget by about $133,000.00. Committee members comments reflected that the latest plan meets code, but reduces convenience for patrons. Further “nickel and dime” cuts would certainly leave the town with a library below a standard that the patrons expect and deserve. Brand observed that we have not been able to fulfill the Council charge by eliminating the 12 rotting window frames in the 1989 section from the project. Twerdy was concerned that it was difficult to see where any more cuts could be made.
MOTION: Twerdy moved to use the current cost estimate of $1,833,180.00 in the presentation to the Council on June 29. Second by Brand. In discussion, Ackert agreed that we should move forward with this proposal to the Council to find out where the numbers actually end up in the bid and build process. The Zoom portion of the meeting was ‘bombed’ by intruders at approximately 9:28. Once the interruption was cleared up the Chair was then able to proceed to a vote. The motion carried unanimously by those present. Ackert left the meeting at 9:30. Jankowski wanted to be sure that this Zoom ‘bombing’ matter was addressed by the Council so as to not disrupt other town meetings.
New Business: None
Adjournment: Motion to adjourn - Jankowski. Second – Twerdy. Motion carried unanimously.
Adjourned- 9:37 am

Respectfully submitted,

James Parda, Secretary