

AGENDA
Library Renovation & Improvement Committee Meeting
July 28, 2021
9:00 AM
Coventry Town Hall Annex (Zoom meeting information below)

1. Call To Order, Roll Call
2. Audience Of Citizens
3. Acceptance Of Minutes (E):

Documents:

[MINUTES 5.26.21 LIBRARY RENOVATION COMMITTEE.PDF](#)

4. Reports:
 - o Committee Chair
 - o Town Manager
 - o Update and review, State contract
 - o Librarian Margaret Khan
 - o Committee Members
5. Old Business:
6. New Business:
7. Adjournment

Join Zoom Meeting

Topic: Library Renovation & Improvement Committee Meeting

Time: Jul 28, 2021 09:00 AM Eastern Time (US and Canada)

<https://us02web.zoom.us/j/89891359317?pwd=RTMvb21YcHBmb3lHbWc5UTgzWVVmdz09>

Meeting ID: 898 9135 9317

Passcode: h0LWrc

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(E) Denotes enclosures

BOOTH & DIMOCK LIBRARY RENOVATION AND IMPROVEMENT COMMITTEE REGULAR MEETING MINUTES

Meeting date and time: May 26, 2021. 9 am. Location: Town Hall Annex

Call to Order: By Chair Walsh at 9:04 am. Roll Call (at Annex): Deborah Walsh (Chair), William Bonney (Vice-chair) James Parda (Secretary), Joseph Jankowski, John Twerdy, Dudley Brand, John Elsesser (Town Manager), Margaret Khan (Library Director), Tim Ackert (On Zoom call)

Audience of Citizens: No one came forward to address the Committee.

Acceptance of minutes for April 28, 2021 meeting: Motion to accept-Brand; Second –Twerdy. Motion carried unanimously.

Reports: Khan reported that the Library Trustees' efforts to raise funds to complete the project are within approximately \$20,000 of the goal. The Library Trustees are grateful to the community for their support. She also summarized the meeting between The State Historical Preservation Office (SHPO), Ken Best (architect from DRA, Inc) and her to review the Area of Refuge (AR) at the front entrance of the original building. An AR is not mandated by code due to the age/grandfathering of the original building to maintain historical integrity in the building. However, for patron safety, a modified AR will be designed. The exterior front stair railing will also be modified. The emergency exit off the current community room will also be modified to meet code. The granite slab header will be removed, replaced and re-purposed on site. Plan modifications will be forthcoming from Ken Best. Khan also reported that the American Rescue Grant funding for the Booth and Dimock Library was \$17,000. The grant priority is digital inclusion, air filtration and HVAC. She and Elsesser will investigate the most efficient usage of the grant. Jankowski reported that the Library is operating safely and efficiently for building access at this time. Elsesser discussed the possible timeline for SHPO and State Library final approvals on the project coordinated through DRA, Inc. The process is moving slowly for approvals and as discussed last month materials and labor cost increases, as well as supply chain interruptions, may inhibit the start date of the project. Speculation was that delays may mean material costs could decrease and labor cost increase.

Old Business: No old business came before the Committee.

New Business: Next regular meeting June 23, 2021.

Adjournment: Motion-Jankowski. Second-Bonney. Motion carried unanimously.

Adjourned: 9:34 am.

Respectfully submitted,

James Parda
Secretary

