


# Memo

22-04

To: John Elsesser, Town Manager  
From: Jeff Spadjinske, Acting Chief  
Date: January 28, 2022  
Re: Special Constable status for Community Service Officer John Chipman



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The Special Constable status for Community Service Officer John Chipman as approved by the Town Council will expire on March 5, 2022. I am requesting that the Town Council reappoint Mr. Chipman as a Special Constable pursuant to Sections 5-1 and 5-18 of the Town Charter and Connecticut General Statute 7-92 (copied below).

Please contact me if you need any additional information regarding this matter.

## **Section 5-1. - General (Town Charter)**

The council shall, by majority vote of the board (pursuant to [Section 3-3](#)), appoint personnel to boards, commissions and offices as may be established under the provisions of this Charter or by the General Statutes. The town manager, with approval of the council, shall appoint the following offices: town clerk, tax collector, assessor, director of civil defense, building official, canine control officer, tree warden, chief of police, fire marshals, treasurer, assistant treasurer, human services administrator, representative to the Windham Regional Planning Agency.

## **Section 5-18. - Constables (Town Charter)**

The council shall appoint two (2) constables who shall have the powers and duties prescribed by the General Statutes. The council may appoint special constables in such number as it may deem necessary and proper and the appointment of such special constables shall be exempt from the minority representation provisions of this Charter.

## **Sec. 7-92. Special constables (CT General Statutes)**

The chief executive officer of any municipality may appoint such number of special constables as he or she deems necessary to preserve the public peace within such municipality, who may serve for terms of not more than two years or during any public celebration or gathering or any riot or unusual excitement, and such special officers shall have the authority of constables of such town to serve criminal process and make arrests for commission of crime. The chief executive officer may appoint special constables: (1) With limited geographical jurisdiction; or (2) who are appointed at the request of corporations, associations or businesses and are subject to such limitations, restrictions and conditions as the chief executive officer of the municipality deems appropriate, and

who shall: (A) Have jurisdiction only on land controlled by such corporation, association or business; (B) be deemed for all purposes to be agents and employees of such corporation, association or business; and (C) be paid for their services by such corporation, association or business.