

MEMORANDUM

TO: John Elsesser, Town Manager

FROM: Eric M. Trott, Director of Planning and Development EMT

DATE: May 10, 2022

SUBJECT: CRCOG Regional Planning Commissioner appointment

At the Planning and Zoning Commission's regular meeting of May 9, 2022, the Commission reappointed Ed Marek as Coventry's representative to the CRCOG Regional Planning Commission.

This appointment must also be approved by the Town Council for it to be final.

Would you please add it to an upcoming agenda for their action?

Please see the attached copy of the email from CRCOG which describes the role of the representative in more detail.

Thank you.

Eric Trott

From: CRCOG <chenchey@crcog.org>
Sent: Friday, April 8, 2022 1:20 PM
To: Eric Trott
Subject: [EXTERNAL] Appointments to CRCOG Regional Planning Commission

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TO: Municipal Planners and Planning Directors
FROM: Christopher Henchey, Transportation Planner
SUBJECT: Appointments to CRCOG Regional Planning Commission
DATE: April 8, 2022

We request that your Planning Commission or Planning and Zoning Commission appoint a representative and alternate to serve on the RPC from the date of appointment through December 31, 2023. If your commission members are appointed by the Board of Selectmen or Town/City Council, the RPC appointments must also be approved by these bodies. Please complete the appointment form found [here](#), and send to [Laura Quintiliani at lquintiliani@crcog.org](mailto:Laura.Quintiliani@crcog.org), or via U.S. mail.

Your participation on the Regional Planning Commission ensures that the concerns of your municipality are reflected in regional plans and policies developed by the commission. Two of the main responsibilities of the RPC are to keep up-to-date a Plan of Conservation and Development for the Capitol Region, and to comment on zoning and subdivision proposals occurring along town lines.

Please make sure that the person appointed to the RPC is willing to attend our meetings on a regular basis, and if possible, please appoint an alternate who is willing to attend in the member's absence. The 2022 RPC Meeting Schedule is below. Meetings will be held quarterly generally on the third Thursday of meeting months, as noted on the schedule. Meetings are held virtually until further notice.

RPC meetings are used to keep planning and zoning officials informed of CRCOG projects and programs related to regional and local planning. In addition, workshop sessions on current planning and zoning topics are periodically held, and members are given time to share information on municipal planning issues.

We look forward to working with your town's RPC representative in the coming year. If you have any questions, please feel free to contact me at 860-724-4219 or chenchey@crcog.org.

cc. Regional Planning Commission members and alternates.

REGIONAL PLANNING COMMISSION 2022 MEETING SCHEDULE

7:00 PM on Zoom until further notice

March 24, 2022
June 23, 2022 (fourth Thursday)
September 22, 2022 (fourth Thursday)
November 17, 2022

CRCOG | 241 Main Street, Hartford, CT 06106

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