WHEREAS: the Coventry Board of Education has raised issues regarding the code compliance for several walls at Coventry High School with wind and seismic code.

NOW, THEREFORE, the Coventry Town Council hereby establishes the CHS WALLS CODE COMPLIANCE BUILDING COMMITTEE and requests it conduct its business as follows:

1. The Committee shall have five (5) members and one (1) alternate, each one being a resident elector of Coventry. There shall be one member representing the interests of the Town Council, one member representing the interests of the Board of Education, and four citizens at large, one of which shall be the alternate. Three (3) members shall constitute a quorum. With the exception of the Board’s representative, the members shall be recommended by the Steering/Liaison Committee. The Board of Education shall forward their recommended candidate to the Town Council directly. The Council shall hear the recommendations of the Steering/Liaison Committee and Board of Education and after consideration shall appoint the committee membership of their choosing.

2. The Committee shall conduct its business with due regard to all laws and regulations governing the actions of municipal agencies, including those requirements of the Freedom of Information Act and procedures established by the State Department of Education for school facilities projects.

3. The Committee shall choose its officers annually, including a Chairman, Vice Chairman and Secretary and establish a calendar of regular meeting dates.

4. The Committee shall implement the “educational specifications” adopted by the Coventry Board of Education for necessary code compliance work at Coventry High School including the testing, preparation of the necessary schematic drawings, cost estimates, and building specifications. The Committee shall review the work of Silva Engineering, Christopher Lau and DiBlasi Associates P.C. in preparing a solicitation for services. The project should accomplish bringing the structures into compliance with wind and earthquake loading requirements and any other pertinent code deficiency. The project should be broken into two phases – an Investigation & Design Phase and if needed a Construction Administration Phase. The Committee shall follow State guidelines for School Construction project and evaluate the potential State grant reimbursements for repair options, including timing and phasing options. The Committee shall present their recommendations to the Board of Education and the Town Council.
5. The Committee shall be able to utilize funds appropriated by the Town Council for the project to assist in the testing, development of concept plans and cost estimates. These funds may be utilized for uses such as, but not limited to, architect/engineer fees, committee clerk, testing, printing and advertising.

6. The Committee shall procure the services of an architectural/engineering firm utilizing the required process established by the State Department of Education to assure qualification for grant in aid.

7. Upon acceptance of the Committee’s recommendation, with or without modifications by the Board of Education and the Town Council, and after the Town Council calls a Town Meeting on a proposed project, the Committee shall present its report to public forums, including a Special Town Meeting, to educate the public prior to the referendum (if required).

8. If the proposal receives a favorable vote by the Town Meeting/Referendum, the Committee shall enter the construction phase. In this phase, the Committee shall be responsible for: a) the expenditure of any funds provided by the Town; b) for putting out to bid and monitoring any construction plan that may be approved by the voters; c) assuring timely submittal of requests for grant reimbursements/payments from the State of Connecticut; d) hiring a Clerk of the Works and Special Inspector, if required, to assure quality construction practices and to keep a log of construction.

Adopted: February 1, 2016