BOOTH & DIMOCK LIBRARY RENOVATION AND IMPROVEMENT COMMITTEE SPECIAL MEETING MINUTES

Meeting date and time: December 11, 2019. 9:00 am. Location: Town Hall Conference Room B.

The meeting was called to order at 9:03 am. Members present: Deborah Walsh (Chair), William Bonney (Vice chair), James Parda (Secretary), Joseph Jankowski, Dudley Brand, John Twerdy. Member absent: Timothy Ackert. Also attending were John Elsesser (Town Manager) and Margaret Khan (Library Director). Ken Best (DRA) did not attend.

Once the meeting was called to order Chair Walsh took a moment to acknowledge the passing of M: Ackert’s wife, Teddie. Walsh will send a card signed by each Committee member to the Ackerts. The Committee expresses their condolences to the Mr. Ackert and his family.

Audience of Citizens: Ed LeDoyt addressed the Committee. Mr. LeDoyt’s property abuts the northerly boundary the Library property. In order to facilitate the renovation project he offered a water easement or a gift of .37 acres of woodland to the library. He only requested that a memorial plaque be installed to recognize this donation from his parents. Elsesser advised the Committee that the appropriate receiver of the LeDoyt gift would be the B&D Library Board. Member Jankowski stated he will bring the idea to them at this (11th) evening’s Board meeting and encouraged M. LeDoyt to attend.

Acceptance of minutes from the November 13, 2019 meeting: Motion to accept - Jankowski. Second - Bonney. The motion passed unanimously by members present. Brand abstained.

Report from Architect: None.

Report from Committee members/Town Manager: Walsh reported that she and Parda witnessed the scoping, cleaning and location marking of the roof drainage pipe on December 5th. This was a follow up to the November inspection. The perforated pipe drains rain water to the rear of the parking lot. The beehive at the end of the pipe was located and marked. The drain worked after testing. Elsesser explained the process of cleaning the beehive to insure its proper functioning. Members agreed that roof drainage problems have resulted in the water leakage into the Library at several points. Khan previously reported to the Committee by email, and Elsesser confirmed, that Planning and Zoning supports the Renovation and Improvement project and has given recommendations for parking as it relates to seating capacity in the proposed community room. Eight new spaces will meet the parking code requirements.

Old Business: The Inland Wetland meeting on Dec 11th will look into the impact of roof and parking lot drainage. Walsh will attend the meeting.

New Business: The 2020 meeting schedule was confirmed. The motion was made and passed on October 9th to inform the Town Clerk that the Committee will meet on the 4th Wednesday of the month in 2020. Parda will make the required meeting schedule notification to the Town Clerk. Next Committee meeting is scheduled for January 22, 2020.

Other Business: The Committee appreciates the Town Council Chairwoman’s letter of recognition of our volunteer service to the Town and the unique folding tote bag gift. Both are gratefully received.
Adjournment: Motion to adjourn - Bonney. Second – Twerdy. Motion passed unanimously. The meeting adjourned at 10:46.

Respectfully submitted,

James Parda,

Secretary