Meeting date and time: January 22, 2020. 9:00 am. Location: Town Hall Annex.

The meeting was called to order at 9:09 am. Members present: Deborah Walsh (Chair), James Parda (Secretary), Dudley Brand, John Twerdy, Timothy Ackert. Also attending were John Elsesser (Town Manager) and Margaret Khan (Library Director). William Bonney (Vice chair), Joseph Jankowski, Ken Best (DRA) did not attend.

Audience of Citizens: No one addressed the Committee.

Acceptance of minutes from the December 11, 2019 meeting: Motion to accept - Brand. Second - Twerdy. The motion passed unanimously by members present. Ackert abstained.

Report from Architect: None. DRA has met their contractual obligation to the Committee.

Report from Committee members/Town Manager: Parda reported that the regular Committee meeting dates for 2020 were submitted to the Town Clerk. Ackert thanked the Committee for the card sent to his family in December. Khan reported that the B&D Library Board of Trustees met with Mr. LeDoyt in December and agreed to accept the land donation of .37 acres north of the library parking lot. Ackert expressed his enthusiasm and appreciation for this example of community support for the project. The additional land will alleviate parking lot and roof drainage concerns. Elsesser reported that the Town Council has adopted their goals. The Committee was to continue with their original charge especially considering water and electrical issues. Council members requested a presentation of Committee findings on February 18, 2020 at the 7:30 pm Council meeting.

Old Business: None

New Business: Elsesser and Walsh met with the Downes Group, a construction management firm specializing in libraries, at the B&D Library. The Group has completed 9 library projects in Connecticut. Downes has offered the Committee a free construction cost estimate. The architectural firm, DRA, has provided the necessary drawings. Their participation and assistance with the February presentation to the Council was discussed. It was also noted that the importance of the proposed repairs to the library will result in an asset that the town could eventually own for a fraction of the cost of a new building. In addition, the State grant of $850,000.00 is taxpayer money returned to the town.

Other Business: The need for a special meeting prior to February 18th was considered. February 12th was discussed as a possible date. Agenda to be forthcoming.

Adjournment: Motion to adjourn - Twerdy. Second – Ackert. Motion passed unanimously. The meeting adjourned at 10:31.

Respectfully submitted,

James Parda,

Secretary