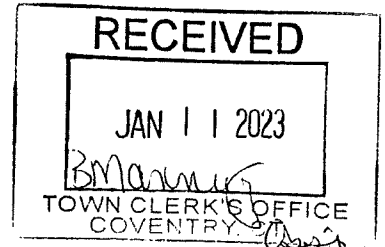


**BUILDING CODE BOARD OF APPEALS**  
**MEETING MINUTES**  
**BUILDING DEPARTMENT, TOWN HALL**  
**January 10, 2023**



1. CALL TO ORDER: The Annual Meeting of the Building Code Board of Appeals was called to order by Brian Canny, Chairman at 4:39 p.m.
2. ROLL CALL:  
Members Present: Brian Canny, Ben Funk, John Willnauer  
  
Others Present: Tim Brennan, Building Official
3. Approval of January 11, 2022 Minutes – Moved by Brian Canny and carried by Ben Funk and seconded by John Willnauer. Motion unanimously approved.
4. Set Annual Meeting date for Tuesday, January 9, 2024 at 4:30 p.m. Moved by Brian Canny and carried by John Willnauer, Ben Funk seconded this motion. Motion unanimously approved.
5. Election of Officers – Brian Canny to remain Chairman, John Willnauer motions and Ben Funk seconded. Ben Funk agreed to be Vice Chairman, John Willnauer motioned and Brian Canny seconded. Motion unanimously approved.
6. New Business-
  - Brian Canny welcomes Tim Brennan to his new role as Building Official.
  - Recruiting for new members to fill 2 Vacancies. Town has been working on it, but there are more involved boards that meet regularly that needed the Councils' efforts and attention more than ours. Current members asked to spread the word, but to remember that the individual needs to be a Coventry citizen that is a registered voter and there needs to be equity between the parties serving on a Board.
  - Current issues that our department has been faced with this year are projects that are being worked on without permitting, requiring legitimization after the fact, or not calling for the required inspections that were requested and looking for permit to be closed without proper inspections and follow through. Also, housing issues are on the rise with illegal/unauthorized boarding houses and tenant issues.
7. Adjournment- Brian Canny adjourned the meeting at 4:54 p.m. Carried by Ben Funk and seconded by John Willnauer. Motion unanimously approved.

Respectfully submitted,

  
Brigit M. Tanganelli

Minutes are unofficial until approved by the Building Board of Appeals Committee at the next scheduled meeting.