

**THE HOUSING AUTHORITY OF THE
TOWN OF COVENTRY
MINUTES OF THE MONTHLY MEETING OF JANUARY 12, 2021
VIA ZOOM**

The meeting was called to order at 7:00 pm. Members present were: Albert Bradley, Jeffrey Arn, Marilyn Barrette, Lorraine Lynch and Susan Noyes. Also present was Laurie Bradley, Executive Director.

Absent: None

Audience of Citizens: None

APPROVAL OF MINUTES: Motion was made by Jeffrey Arn and seconded by Marilyn Barrette to accept the December 8, 2020 meeting minutes as presented; voted unanimously in the affirmative.

CORRESPONDENCE:

Chuck Brody	Microgrid Updates
DPH	Receipt of fiscal mgmt plan for both water systems
Enoch Lenge	Check from Eversource for heat pump install reimbursement
St of CT DAS	Crime Policy renewal
John Elsesser	Forwarding tenant complaint re snow removal in back of units
HAI Group	Open enrollment for free term life insurance
ConnNAHRO	Group questions re COVID cleaning and PILOT payments to town
Kate Forcier	New info on FEMA submissions
Community Cons.	Scheduling second meeting for touchless upgrades
Douglas Stearns	Tentative agreement with tenant
DOH	Environmental Training Info

TREASURER'S REPORT- Motion to approve both the November and December treasurer's reports made by Jeffrey Arn; seconded by Lorraine Lynch and voted unanimously in the

ITEM #1 – MICROGRID UPDATE There was a brief discussion on the Microgrid updates with Jeffrey Arn thanking Laurie Bradley for keeping the tenant's best interests in mind and also for the meeting invite. Laurie Bradley stated that there would be a Zoom meeting on Thursday with the OCC for further discussion and information.

ITEM #II– REVIEW AND APPROVAL OF EXPENDITURES- Motion made by Lorraine Lynch and seconded by Susan Noyes to approve the December expenditures as presented: voted unanimously in the affirmative.

ITEM #III– DIRECTOR'S REPORT INCLUDING ORCHARD HILL ESTATES I & II UPDATE Laurie added that she had taken the Environmental Training for grant certification in November and still has not received test results. She also stated that there has not been a contract put in place for the CDBG grant yet. Jeffrey Arn made a motion to give all of the employees (including the Executive Director) a bonus for working during the pandemic. He authorized the Director to give everyone up to \$1000 at her discretion. Laurie added that she would like to give an additional bonus to Peter

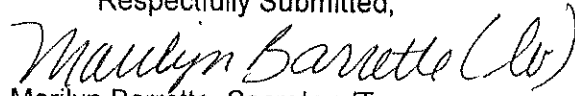
Kasacek for saving the Coventry Housing Authority almost \$39,000 by installing 10 heat pumps to completion, so that the Housing Authority could receive a \$24,475 reimbursement check. The motion was amended by Jeffrey Arn to include the additional bonus for Peter Kasacek; seconded by Susan Noyes and voted unanimously in the affirmative.

NEW BUSINESS: None

OLD BUSINESS: None

Motion made by Lorraine Lynch to adjourn the meeting, seconded by Susan Noyes and voted unanimously in the affirmative. The meeting was adjourned at 7:14 pm.

Respectfully Submitted,


Marilyn Barrette, Secretary/Treasurer