THE HOUSING AUTHORITY OF THE
TOWN OF COVENTRY
MINUTES OF THE MONTHLY MEETING OF JANUARY 14, 2020

The meeting was called to order at 7:00 pm. Members present were: Albert Bradley, Jeffrey Arn, Marilyn Barrette. Also present was Laurie Bradley, Executive Director.

Absent: Lorraine Lynch and Susan Noyes

Audience of Citizens: None

APPROVAL OF MINUTES:
Motion was made by Jeffrey Arn and seconded by Marilyn Barrette, to accept the December 10, 2019 meeting minutes as presented; voted unanimously in the affirmative.

CORRESPONDENCE:

Chuck Brody  Microgrid updates
NCHM        COS Test results - passed
Town Clerk  Re-appointment of Lorraine Lynch to the Board
Peter Huckins Notification of small cities workshop Jan 28th
Conn NAHRO  Offering commissioner training
John Elsesser Report of anonymous tenant complaints regarding sidewalks
during an all-day ice storm
DOH         MOR Results-Above Average/Superior
John Elsesser (forwarded CPD) Reporting a tenant who was abusive to a plow truck driver
John Elsesser Response to a tenant FOI request

TREASURER’S REPORT- Motion to accept the December treasurers’ report as presented; made by Jeffrey Arn and seconded by Marilyn Barrette: voted unanimously in the affirmative.

ITEM #1 – REVIEW AND APPROVAL OF EXPENDITURES- Motion made by Jeffrey Arn and seconded by Marilyn Barrette to approve the December expenditures as presented: voted unanimously in the affirmative.

ITEM #II – DISCUSSION ON 2020 CDBG GRANT APPLICATION – Laurie Bradley noted that the grant submission would be relatively the same as the last application with the removal of some things that had already been done by the Housing Authority and some modification to kitchen renovations.

ITEM #III – DISCUSSION ON POSSIBLE MANAGEMENT OPPORTUNITY – There was a discussion on a request to submit a bid on managing a local housing authority property. There is currently not sufficient information to proceed.

ITEM #IV – DISCUSSION OF OFFICE EXPANSION – Laurie Bradley stated that the office is much too small for 3 people and limits the amount of privacy for both workers and tenants. It is very difficult to conduct business effectively and also poses a safety hazard with the total accessibility to the staff. The Board agrees and Laurie will be getting proposals and plans to expand.

ITEM #V – DIRECTOR’S REPORT INCLUDING ORCHARD HILL ESTATES I & II UPDATE – Laurie Bradley added that the tenant who was abusive to the plow truck driver had actually taken a shovel to the door of the plow truck and threatened the driver. She had encouraged the DPW to press charges, but they declined to do so. This tenant has also been verbally abusive to the staff on previous occasions and this behavior will not be tolerated going forward. Laurie also added that she will be replacing one of the office computers that stopped working on Friday afternoon.

NEW BUSINESS: None

OLD BUSINESS: Laurie Bradley discussed the Microgrid progress and that there was a push to install the solar at Orchard Hills regardless of whether the Microgrid was actually completed. The board would need more information in order to make an informed decision on whether to proceed with the solar panel install.
Motion made to adjourn the meeting made by Marilyn Barrette; seconded by Jeffrey Arn and voted unanimously in the affirmative. The meeting was adjourned at 7:52 p.m.

Respectfully Submitted,

[Signature]

Marilyn Barrette, Secretary/Treasurer