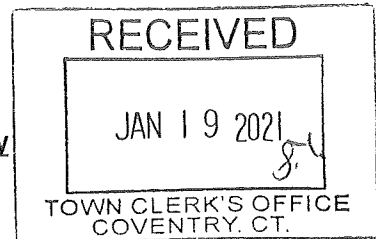


Coventry Water Pollution Control Authority
Regular Meeting Minutes
January 14, 2021



MEMBERS PRESENT: Matthew Twerdy, Susan Jamaitus, Richard Brand, Daniel Murphy

STAFF PRESENT: Mike Ruef, WWTP Operator

MEMBERS ABSENT: None

1. **CALL TO ORDER:** Matthew Twerdy called the January 14, 2021 WPCA Regular Meeting to order at 6:09 P.M. via Zoom Online Video Conference ID 968 6080 6126
2. **AUDIENCE OF CITIZENS:** None
3. **NEW BUSINESS:**

MOTION 2021-1-14-1: To add item 3.c. to the Regular Meeting Agenda: Sewer Assessments 66 Beaver Trail and 145 Edgewater Drive.

By: Brand Seconded: Murphy

The Motion carried with the following vote:

For: Brand, Twerdy, Jamaitus, Murphy

Against: None

Abstain: None

- a. The Minutes from the December 10, 2020 WPCA Regular Meeting were reviewed.

MOTION 2021-1-14-2: To approve December 10, 2020 WPCA Regular Meeting Minutes.

By: Brand Seconded: Murphy

The Motion carried with the following vote:

For: Brand, Twerdy, Jamaitus, Murphy

Against: None

Abstain: None

- b. FY 2022 WPCA Operating Budget

The FY 2022 operating budget was discussed. Staff made a recommendation to increase our part time position to full time. We currently have 1 full time staff and 1 part time staff. This would bring us to two full timers. Our part-time staff person has been removed from public works job duties to reduce COVID exposure and has been working for the WPCA full time since April. This has allowed more inspections, improved safety, and reduced the burden on public works department to provide

operational coverage. The WPCA supports this approach based on the information provided but requested that staff obtain additional budget implication details from the Finance Director.

- c. **Sewer Assessments 66 Beaver Trail & 145 Edgewater Drive:**
The proposed sewer assessments for 66 Beaver Trail & 145 Edgewater Drive were discussed. The properties shall be assessed in accordance with WPCA Sewer Assessment Policy.

MOTION 2021-1-14-3: To establish sewer assessments for 66 Beaver Trail & 145 Edgewater Drive with the following terms: Gross Assessment 66 Beaver Trail = \$12,000, Gross Assessment 145 Edgewater Drive = \$12,000, Period = 20 years, Interest = 2.0%, paid in semi-annual installments due May 1 and November 1 each year to the Coventry Collector of Revenue. First payments due May 1, 2021.

By: Brand Seconded: Jamaitus

The Motion carried with the following vote:

For: Brand, Twerdy, Murphy, Jamaitus

Against: None

Abstain: None

4. OLD BUSINESS:

- a. Sewer system capacity was discussed. Flows are increasing which is common this time of year. As always developers should come to the WPCA with sewer connection/expansion requests.
- b. The Western Route 44 Sewer Planning Area was discussed. We submitted the following documents to CT DEEP for review: a map of the proposed sewer service area with Town Zoning, an area map showing drinking water wells to demonstrate adequate sewer/water separation distance, a letter to address concerns from the Council on Environmental Quality, and a letter regarding State Conservation & Development Policy consistency.
- c. The current year WPCA budget was reviewed. We are in good shape with this year's budget and our capital infrastructure repair fund.

5. WPCA STAFF REPORT:

- a. The Treatment Plant Operator Report for December 2020 was reviewed.
 - i. The infiltration basins are draining slowly and we could not perform maintenance to all of the basins. Staff and our consultants are researching methods to improve drainage. Staff will look into soil core samples and permeability tests.
- b. The Collection System Report for December 2020 was reviewed.

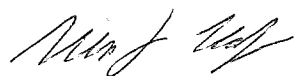
6. CORRESPONDENCE/COMMUNICATION:

- a. A letter was sent to new owners of 71 Standish Rd educating them about the sewer grinder pump and alarms.

7. ADJOURNMENT:

Matthew Twerdy adjourned the January 14, 2021 WPCA Regular Meeting at 7:03 P.M.

Respectfully submitted,

 1/19/2021

Mike Ruef, WWTP Operator

****These minutes are not official until approved by the WPCA at the next regular WPCA meeting.***