Minutes  
Coventry Town Council Meeting  
January 22, 2019  
Town Hall Annex

1. The meeting was called to order at 7:30 PM.  
Present: Matthew O’Brien, Mike Sobol, Joan Lewis, Carolyn Arabolos, Lisa Conant  
Also present: John Elsesser, Town Manager; Amanda Backhaus, Finance Director.  
Absent: Jonathan Hand, Julie Blanchard

2. The Pledge of Allegiance was recited.

3. Audience of Citizens:

Ruth O’Neill, 903 Main Street, was present as one of the organizers of the Christmas in the Village event to provide an update. She thanked the Council for their openness in changing the location of the Town Hall tree lighting ceremony to this community event. She also thanked the people in the room for being helpful for the event. Christmas in the Village was started 15 years ago by the Visitors’ Improvement Society under coordination of the late Rose Fowler. Ruth has been involved for 15 years with great joy. Mother Nature proved she was stronger this year, but the event did thrive. During the planning this year Ruth got the chance to be connected with many other community groups, as well as the fire departments, the police department and many other organizations like Parks & Recreation. There was real cohesion and the event felt connected to the whole community. It brought us together in a hopeful and optimistic way. The Lions Club welcomes continued ideas and input, and help for future events. Contact information is in the most recent issue of the Town newsletter. We look forward to better weather for next year, but this proved the weather will not stop the joy of the holiday season in this town.

DJ Figiela recognized a twelve members of the fire/EMS department who were involved in a life-saving medical response during the Christmas in the Village event. DJ said we got a medical call for chest pains at 1193 Main Street and realized it was one of our own members. The first person to begin CPR was his wife who is also a volunteer, EMT and nurse. The combined actions by our members resulted in a positive impact and saved the life of Ron Hodgkins. Recognized with the department’s Life Saving Award, the highest award in the department’s history, were: Chuck Beecher, Robert Breault, Kendra Curran, Bree Eichler, Ray Eldridge, Linda Hodgkins, Davon Johnson, Rick Landry, Luke Ledoux, Dave Robinson, Jason Vincent, and Koon Hung (Billy) Wong. DJ said it is a distinct honor and he is proud to recognize them for the actions that saved life of Ron Hodgkins. Joan Lewis said that the Town Council wants to extend our appreciation for their efforts. We are so glad you were all there and able to perform this life-saving effort for a member of the department. Joan gave thanks to all the fire and emergency personnel in the audience. She said they do a great job and we appreciate it.

4. Acceptance of Minutes:  
Motion #18/19-161: Lisa Conant moved and Mike Sobol seconded to approve the minutes of the Town Council meeting on January 7, 2019. The following corrections were requested:
   a. Page 2, Item 6, third paragraph, fourth line: Add the word “met” after “We.”
   b. Page 4, Item F.1.b: Add the word “tax” after “gross receipts.”
   c. Page 4, Item F.1. second paragraph, change the first sentence to read, “Joan Lewis said that the Federal Government shutdown continues and people may not be able to get food stamps.”
d. Page 5, first paragraph, first line: “change “left-in left-out” to “right-in right-out.”

e. Page 7, first line: Add the word “and” before Julie.

The motion to accept the minutes as corrected carried on unanimous vote.

5. Consent Agenda:
Motion #18/19-162: Lisa Conant moved to accept the Consent Agenda, seconded by Mike Sobol. Matthew O’Brien requested to remove item 8.C.2. Carolyn Arabolos requested to remove Item 8.F.4. The motion to accept the Consent Agenda as amended carried on unanimous vote.

6. Reports:
A. Council Chairwoman – Joan Lewis:
   a. Joan noted that Coventry’s Middle School has been involved with the State Department’s Student Exchange program since 2006. Students from China are arriving this week with a welcoming program at CNHMS. In April 2020 Coventry students and educators will visit China. There is a full schedule for the students including trips to regional cultural and historical sites.
   b. A winter stroll event will take place in Coventry Village on February 16th from 11 AM – 5 PM. Many businesses are participating along with the Library, the church and the Coventry Arts Guild. It should be a nice event.
   c. The Town Manager was contacted by our new State Senator Dan Champagne, who offered to come to a Council meeting. Joan thought it would be more appropriate to have him come after the Governor’s budget is out. He and Rep. Ackert will come to a future meeting. He asked if there were any bills we would like him to focus on and we shared three priorities: restoring funding for the Clean Lakes program so we can address Hydrilla in Coventry Lake; the crumbling concrete foundation issue, including additional bond funds and development of standards; and special legislation to allow the $1 million Library expansion grant to be converted to a renovation grant. We also looked at a couple of other things at the next level, including preventing the Community Investment Act funds from being swept; conducting a study of the impact of P.A. 490 to towns with large percentages of land in it and consideration of a pilot; and a water tower for the Village. We can discuss this more if anyone wishes to add to the agenda. Mike Sobol asked if our suggestions were already sent. John Elsesser replied yes, the deadline was Friday and they didn’t contact us until Wednesday. Matthew O’Brien said they did a good job with this list of priorities. John Elsesser said we could withdraw something if so desired. Carolyn Arabolos said she feels that those were good items. She asked if the Library item is unprecedented. John said that the Library grant change would be, but they tweak bills all the time. Carolyn said we won’t get any kind of answer if you don’t ask. John replied that it is State bond money so they can set the rules. We are aware of other places that got more than $250,000 for renovation. We talked about having the State officials come to our second meeting in February or the first meeting in March. Governor Lamont’s budget is due February 20th. That’s when you will start to know what you’re up against. It will be good to get to know Senator Champagne a little more, but we thought it would be a more valuable use of his time to get him there after we see the Governor’s budget.

B. Council members:
Lisa Conant said that she took a CPR and Stop the Bleed class a couple of weeks ago and highly recommends taking it if you can do so.

Matthew O’Brien said he attended the Parks & Recreation Commission meeting about disc golf.
He thought people on both sides of the issue had a good opportunity to speak. He is not sure what changes will be made but they got contact information from those in attendance. In the end he thinks it will come down to the need for patience on both sides but hopefully it will all work out. Joan said she thought it was a good meeting. It is important to respect people’s rights to use the park. We have to share our facilities.

Matthew O’Brien said he wants to renew his request from last year that the entire Board of Education budget to the Council be presented in the same format that the Council uses. The format that the Board uses does not include nearly the same level of detail as the Town budget and that information would be useful in analyzing the Board’s budget. All of the other departments in Town provide the Town Council with the prior year’s budgeted amount for each line item; the amount actually spent during the year; the current year’s budget amount and the amount spent to date; the total spending in each line item anticipated to the end of the year; and the proposed budget. The Board of Education only presents a two-page high-level summary in that format but their actual budget only shows the budgeted amount for the prior year; the adopted budget for the current year; and the proposed budget. This lack of detailed information makes it difficult to look for trends or identify where changes in spending and spending pattern is occurring. In the Town Charter it is the Town Manager who determines the information required from the Board of Education related to the budget. John Elsesser said he has asked Amanda Backhaus to inquire whether the Board’s software has the ability to generate a report with those elements. Matthew said it is important information when developing a budget. John noted that the information is in the monthly Board fiscal reports but not all on one page. Matthew said he would also like to ask the Board to confirm that the enrollment projections included in the budget document are accurate. He was surprised that the projections have nothing to do with what will happen next year - they are part of a study that was done and are rolling projections. Mike Sobol noted that there is detailed information on the Board’s website and asked what more Matthew is looking for. Matthew replied he is looking for amounts actually spent. What happened last year affects this year. Mike showed Matthew a detailed report on the Board’s website that contains this information. Matthew said he will take a look. Joan Lewis recognized Jennifer Beausoleil, Board of Education Chair, who was present in the audience. Jennifer said that the Board budget has all of that detail and has for several years. She said that the Board complies with the Charter based on the Town Manager’s request every year. The Superintendent’s budget is more of a summary.

Mike Sobol said he is impressed with the Department of Public Works’ response to the difficult storm this past weekend. They were out working all the time. John Elsesser said he will pass that feedback along. He is glad we didn’t lose power.

C. Finance Committee – Carolyn Arabolos:

- The Finance Committee had a joint meeting with the Board of Education Fiscal Committee. We covered a number of items and minutes of the meeting are in Council members’ folders tonight.
- During our meeting we had a presentation of the audit for FY 2017/18 by Leslie Zoll of Blum Shapiro. We had a clean audit which is the outcome we want. Our net position increased. Total long term debt decreased. Our fund balance increased. Budgetary expenditures were less than budgeted. Details are attached to the minutes of the meeting. The Town is in good fiscal shape. The Board of Education Chair asked how the audit was conducted for the Board of Education and if there were any concerns or issues. The auditor replied that there were none, and that all reporting is in line with State reporting mandates. We talked about a new Board of Education report that is replacing the old ED001 to bring towns and municipalities in line with State requirements and get an apples-to-apples comparison. Bob Carroll did a phenomenal job performing that
crosswalk. A few things looked a little off with the reporting but we are still working out the kinks. It is important to note not to do a comparison of last year to this as the new format will not be the same. The audit is on the agenda later with a motion to accept. Blum Shapiro has made an offer to continue as our auditor. Their price would remain the same for next year and increase $1,000 for following years. They have some new staff which is a good exercise to go through. That item is also on tonight’s agenda.

- We also talked about the Town’s pension plan. Our statement for last month showed that the pension fund lost $1 million. The Pension Committee is meeting tomorrow night and looking to address this where possible with diversified investments and policy changes.
- We reviewed the MOA with the Board of Education for non-resident student tuition.
- We reviewed the Board of Education’s monthly financial reports. We think the Board is headed in the right direction with the spending climate they are up against. The ECS formula is inadequate and may change. There is concern that we could see a push-back on towns for teacher pensions. Coventry is 24% over the average in State income but we still have a large percentage of students that receive reduced price lunches. Matthew O’Brien noted that they are also changing the weighting of the reduced price lunches in the formula.
- The school is moving forward with the removal of oil tanks. They did not get their most recent solar bid.
- Carolyn said she had asked about impact of the increase to minimum wage to the Town. It will primarily affect seasonal help with an increase of approximately $25,000. Matthew O’Brien asked if we think the increase is going to happen in one jump. John Elsesser replied probably not. Carolyn said she had seen an article in the J.I. about the Town of Vernon, which has regular employees who do not currently make that level of wage.
- We reviewed the Town monthly financial reports. We are seeing a fee for dirty recycling. It would be good to do some community education. John Elsesser said that staff are working on a new flyer and sticker for the tipper barrel. No plastic film should go in the recycling container. Joan Lewis said in talking with people it is clear that they are confused. John replied that a quick reference guide should help. A plastic decal is fairly simple to produce. The penalty is still smaller than the credit we get. That will go away. Right now the vendor is losing money on recycling. There have been articles on MIRA. They went up a lot last year to $85/ton. We are at $65/ton - we have a very cost effective program. It is a good thing we got out of CRRA when we did before they became MIRA. We saw that coming.
- Other highlights from the monthly financial reports were discussed. The Recreation fund is in good shape. They are getting quotes on some repair work. Tax bills are out. Another tax sale is pending. The Assessor is doing the grand list. Revaluation is on hiatus while the grand list is being finalized.
- Budget season is almost upon us.
- We tabled review of the purchasing policy until next month.

8.C.2. Board of Education – Responses to Council Questions:
Matthew O’Brien removed this item from the Consent Agenda. He said that he wants this to be available when we talk about the MOU. The last comment was about unexpected funds - surplus. During the year they transferred some surplus funds to the contracted services line so it doesn’t represent the entire surplus amount. We haven’t received any transfers yet. If that information is available, it would be helpful. We got one on August 17th which was $30,000 for a study for an autistic program. He hasn’t seen any others. Amanda Backhaus said she hasn’t received anything further – she will touch base with Bob Carroll and Jen Beausoleil tomorrow.
8.D. COVRRA – John Elsesser:
John said we haven’t made a decision on the electronic recycling bid yet. A key staff person was out so we haven’t had time to follow up. It is not a big cost difference but we said we would come back if we are not taking the lowest bid.

F. Town Manager – John Elsesser:
1. Project updates: The project memo was included with the agenda. There are a couple of new things:
   - The micro grid got a couple more updates. CT DEEP had a couple of clarifying questions and wanted some language changes. We believe we are on the final leg. We hope to hear within a couple of weeks. It may get held up for the new commissioner. She is knowledgeable so the learning curve might not be too great.
   - Both houses passed and the Governor signed a bill to do exemptions for federal employees affected by the government shutdown. The next Council meeting is 2/4. The last day to pay taxes without penalty is 2/1. We have a local option on the mandate. It is not money we would have typically gotten. We have reached out through Facebook to let people know to contact Human Services if they are in need.
   - In today’s mail we got good news. We have received a $399,000 Community Connectivity grant for sidewalks from Lisicke Beach to Hemlock Point. We were originally told we didn’t get this grant but they found more money.
   - In another week or two the national citizen survey will be mailed out for the Plan of Conservation and Development. We will be doing some PR on that. It is a random survey. If you get it, please fill it out.
   - Jones Crossing Bridge: We got all of the necessary permits and are doing final touch up on the bid. The opening date is 2/28.
   - We are still waiting on CT DOT for the release of funds for the Swamp Road project.
   - A Stroll in the Village event is planned for 2/16 and the Main Street Partners have asked us to keep the snowflakes on the light poles until Presidents’ Day. We will do that.
   - The Federal shut-down is hampering our ability to provide energy use data at Robertson and Coventry Grammar Schools for the oil tank project. The information was loaded into the Energy Star database maintained by the feds, so we can’t get it right now.
   - Matthew O’Brien noted that he thought the Folly Lane engineering costs were going to be $90,000 to $110,000 – are we up to $150,000? John replied that was what we thought originally but that’s how the bids came in. We are interviewing the bottom three bidders at the end of this month. We will come back to the Council to request CNREF funds.
   - Matthew O’Brien asked about the changes that are being made to the Town’s personnel rules and if John wants the Council to look at them as they are being done. John replied that they are not dramatic changes. We have to get it back from the attorney first, but typically it is a policy so it would go to Steering.
   - Mike Sobol asked for details about the points program for EMS. John replied that annually the Council puts $80,000 in the budget for mileage reimbursement which is distributed by points. Over the years both departments have created their own point system. We are seeking equality between the departments. This requires lots of negotiations between the Board of Fire Officers and the membership. There are tax implications so we want to do it on the calendar year to January 1. It is complicated. You get some points for training, some points for going on calls, etc. There have been different variations and interpretations over the years. Jim McLoughlin can discuss this at budget time. It’s an incentive as well as a reimbursement. Mike asked if there is any thought to use it as an incentive when there are greater gaps in coverage. Amanda Backhaus noted that these points are in the fire budget not the ambulance budget. She
said that supposedly the Board agreed to a new point system last night but they have to bring it back to the members. Our biggest concern is that both departments are treated equally.

2. Concrete foundation testing update: John Elsesser said we got some additional requests for reduced assessments, and Mike D’Amicol stretched as much as we could to work with six last-minute applicants. This is going to kill our grand list growth. Additionally, four houses were repaired and came back on to full taxation. We talked with Peter Huckins and there are 21 people in the queue for grant funds. We still need some lower-income applicants to meet the ratio.

3. Updated MOU – Conversion to State LMR Radio System: John Elsesser said that within the MOU language, we deleted the item where we would have to pay. The State felt we are all mobile radios and there have been no problems with those. The issue they are concerned about is interference on towers. We also changed the word “purchase” to “provide.” The MOU is waiting for the new commissioner’s signature and we think it will happen sooner rather than later. Chief Palmer is working with the supplier to finalize equipment orders.

4. Minutes of Staff Meeting, 1/9/19: Carolyn Arabolos removed this item from the Consent Agenda. She asked for details about the reference to a Town Clerk penalty for 490. John replied that under Public Act 490 you are allowed to take off the town’s assessment a per-acre cost for farm or forest land to the cost set by the State. The tax value is $200/acre. In exchange for that, there is a forgiveness period of 10% a year for 10 years. We had a person pull out before the period was up so they had to pay taxes for the years they did not participate. It is hard to catch. These are taxes we would have ordinarily been owed if the State didn’t take money from us. This is another reason why we want to do the study because we are one of the higher towns. It means everybody else pays more. It is a very valuable program because it allows farmers to keep their land and takes pressure away to sell it off because of taxes. But for a lot of other towns that have State office buildings or universities it can be a large impact. They could use a little relief. Joan Lewis said we want to support farms and encourage farming to the extent possible. John replied that it’s a problem – and maybe the State should kick in to the towns that are bearing the burden. We need some sort of balancing act. Nobody has looked at this and there is not equal footing. We have to be careful. We don’t want farmers to have to sell their land.

9. Unfinished Business:
A. 18/19-3: Consideration/authorization for Town Manager to execute memorandum of agreement with Board of Education for non-resident student tuition:
Motion #18/19-163: Carolyn Arabolos moved and Lisa Conant seconded to authorize the Town Manager to execute the memorandum of agreement (MOA) with the Board of Education for non-resident student tuition. Matthew O’Brien said he hasn’t been party to these discussions and asked if an overview could be given on what has changed. It seems considerable and he wants to know how it got to this point. Carolyn replied that this is meant to be more concise than previous versions. Policy documents 5118 and 5118A are where they added more language. The MOA refers back to those policy documents. Matthew asked how the whole thing would work. Carolyn replied that the fund is being set up and managed by Amanda Backhaus. The Board of Education would put in requests to Amanda. There is a formula in 5118 that includes an administrative fee. This was discussed and the superintendent feels it would be ok. This is for one-offs; not a large group of students. Something larger would require a separate conversation and agreement. Matthew said he is in favor of getting this to work; he just wants to
make sure the language is good. He asked if there would be an incremental payment back to the budget for a teacher. If we bring in a student and there is already a teacher, does the tuition pay for part of the teacher? Mike Sobol said that the taxpayers will see benefit in reimbursement. Matthew said that earlier discussions indicated that taxpayers will be held harmless. John said there are several approaches we could take. If there are significant expenses attributed to that student, do we charge off individual items, or apply the funds to maintenance and repair items, or do apply special education costs in the years where those items fluctuate? Carolyn said in the long-run it benefits the taxpayers. Matthew said he thought hold harmless meant it would be a reduction in cost to taxpayers. Carolyn and Mike reiterated there would no increase to taxpayers. John said he recommends this be put under fiscal management with a report given to the Council with the monthly reports. The Recreation program buys a lot of equipment and does repairs with a portion of program fees. This is a concept of being entrepreneurial by building a fund that covers facility fees. There are also times when programs lose money too. There will be future taxpayer savings although you might not see it today.

Mike Sobol said he would like to recognize the Board’s efforts over last several years to develop these additional revenue streams. It speaks volumes about our administration. Carolyn said there is also the recognition that Coventry schools have as a place to come.

Matthew O’Brien asked to clarify that this MOA is not meant to be for a large group of students. Mike Sobol said that is covered by the language that says “space available.” Amanda said that it indicates “on a space available basis” under the first “whereas.” Matthew said he would be more comfortable if it was more specific. He is not trying to change the intent. Lisa Conant said she would be concerned that there would be a need to put a particular number to it. Mike said he is satisfied with the terminology of space available.

Matthew O’Brien said he is curious how these numbers are reported to the State. Do they become part of our numbers? Amanda replied they have to be reported to the State. Matthew asked if it impacts MBR. Amanda said she would have to check. Matthew said we need to consider the impact of that to Coventry in the future. Carolyn Arabolos said she thought that question did come up, and that it could have an impact. Joan Lewis said we are talking about a very small number of students. Matthew said if they are special education they tend to cost more. Jennifer Beausoleil of the Board of Education was called on to provide clarification. She said because they are no-nexus students, the State funding would go to the district. This is a way to make money for empty regular education seats. If it doesn’t work, we are going to stop. Coventry has niche opportunities for 1-2 students where districts are willing to pay over 100% to send their students here. If it becomes difficult we don’t have to do it.

Mike Sobol said he is satisfied with the document and knows that Bob and Amanda have worked hard on it. He would like to authorize John to execute it upon adoption of the related policy by the Board of Education. Matthew O’Brien said he would be more comfortable if the scope was included. Mike said he is comfortable with the “space available” language. He trusts the Board to make money for the district. Carolyn said she agrees with Mike. Joan Lewis said a lot of time has been spent on this to make it acceptable by both Town staff and the Board of Education. She thinks we should pass the motion. Motion #18/19-163 carried with Matthew O’Brien abstaining and all other members present in favor.

B. 18/19-37: Consideration/possible authorization: demolition of structure known as the Caretaker’s House in Patriots Park:
John Elsesser said if we want to proceed, the Council should be aware of the demotion delay ordinance. We need to do a warning and send it to the Historical Society to provide an
opportunity to appeal. No opposition was expressed at the public hearing tonight. There is $10,000 in LOCIP funding to either repair or demolish it. We will get prices, but other demolition projects have been in this range. Motion #18/19-164: Mike Sobol authorized the Town Manager to proceed with the demolition of the structure known as the Caretaker’s House in Patriots Park. The motion was seconded by Carolyn Arabolos. Carolyn asked what the process would be if someone expresses opposition. Could one person stop the process? John replied no. The typical result is to delay and allow photo documentation of what was there, or if there is something of historical value that could be taken out. We don’t think it would stop the process unless someone went to court for an injunction, and there would have to be something compelling for them to do so. Motion #18/19-164 carried on unanimous vote.

10. New Business:

A. 18/19-39: Consideration/authorization: Resolution for Town Manager to Execute Agreement with CT DOT for Development of Contract Plans, Specifications and Construction for the Replacement of the Jones Crossing Road Culvert Bridge in Conjunction with the State Local Bridge Program:

Motion #18/19-165: Lisa Conant moved the following resolution:

RESOLVED, that John A. Elsesser, Town Manager, Town of Coventry be, and hereby is, authorized to sign the agreement entitled:

DEVELOPMENT OF CONTRACT PLANS, SPECIFICATIONS AND CONSTRUCTION IN CONJUNCTION WITH THE REPLACEMENT OF THE JONES CROSSING ROAD CULVERT (BRIDGE NO 032001) IN CONJUNCTION WITH THE STATE LOCAL BRIDGE PROGRAM

Adopted by the Town Council of the Town of Coventry, Connecticut this 22nd day of January 2019.

The motion was seconded by Matthew O’Brien and carried on unanimous vote.

B. 18/19-40: Consideration/possible Action: Acceptance Conservation Easement, Gannon Subdivision on Daly Road/Bellevue:

Motion #18/19-165: Lisa Conant moved and Carolyn Arabolos seconded to accept the conservation easement for the Gannon subdivision on Daly Road/Bellevue. John Elsesser said he thinks that this should have also been warned as a drainage easement. We could add it to tonight’s agenda as a separate item or bring it back next time. Motion #18/19-165 carried on unanimous vote.

Motion #18/19-166: Mike Sobol moved to add consideration of the drainage easement for the Gannon subdivision on Daly Road/Bellevue, to the agenda as item 10.F. The motion was seconded by Lisa Conant and carried on unanimous vote.

C. 18/19-41: Consideration/possible Action: Creation of Fund for Non-Resident Student Tuition: Motion #18/19-167: Lisa Conant moved to create a fund for non-resident student tuition, seconded by Mike Sobol. Motion #18/19-168: Matthew O’Brien moved to amend motion 18/19-167 to include reporting to the Town Council as discussed under oversight
reporting. Mike Sobol seconded the motion to amend, which carried on unanimous vote. Motion #18/19-167, establishing the fund as amended, carried on unanimous vote.

D. 18/19-42: Consideration/possible Action: Acceptance of Audit for Fiscal Year 2017-18: Motion #18/19-169: Mike Sobol moved to accept the audit for fiscal year 2017-18, seconded by Carolyn Arabolos. Matthew O’Brien said he would like the opportunity to ask questions about the audit. Amanda Backhaus said she is comfortable with answering Matt’s questions. They agreed to communicate separately from the meeting. Motion #18/19-169 carried on unanimous vote.

E. 18/19-43: Consideration/possible Action: Acceptance of Proposal for Audit Services for 2019-2021: Motion #18/19-170: Mike Sobol moved to accept the proposal for audit services for 2019-2021 from Blum Shapiro, seconded by Carolyn Arabolos. Matthew O’Brien asked Amanda Backhaus if she was ok with the proposal. John noted that for the record, this is a Council appointment and it doesn’t matter what staff thinks. The lead person on our audit team has just been made partner. They have had some changes in staffing that gives us new eyes which he believes is what you would want. Carolyn said she feels they have done a good job for us – and she appreciates a different set of eyes. Motion #18/19-170 carried on unanimous vote.

F. 18/19-44: Consideration/possible Action: Acceptance Drainage Easement, Gannon Subdivision on Daly Road/Bellevue: Motion #18/19-171: Mike Sobol moved to accept the drainage easement for the Gannon subdivision on Daly Road/Bellevue. The motion was seconded by Carolyn Arabolos and carried on unanimous vote.

11. Executive session:

Motion #18/19-172: Matthew O’Brien moved and Carolyn Arabolos seconded that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(D)-discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such a site, lease, sale, purchase or construction would cause a likelihood of an increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned with the following people in attendance: Town Council members present, the Town Manager and the Finance Director. The motion carried on unanimous vote.

Motion #18/19-173: Matthew O’Brien moved and Carolyn Arabolos seconded that the Town Council enter into Executive Session at 8:34 PM pursuant to Connecticut General Statutes 1-200(6)(B)-discussion of strategy and negotiation with respect to pending claims and litigation to which the public agency or a member thereof, because of his conduct as a member of such agency is a party until such litigation claim has been finally adjudicated or otherwise settled with the following people in attendance: Town Council members present, the Town Manager and the Finance Director. The motion carried on unanimous vote.

Executive Session commenced at 9:31 PM.

Motion #18/19-174: Lisa Conant moved to leave Executive Session at 10:28 PM. The motion was seconded by Matthew O’Brien and carried on unanimous vote.
12. Adjournment:
    Mike Sobol moved to adjourn the meeting at 10:29 PM. The motion was seconded by Matthew O’Brien and carried on unanimous vote.

Respectfully submitted,

Laura Stone
Town Council Clerk

Note: These minutes are not official until acted upon by the Town Council at its next regular meeting. Those meeting minutes will reflect approval or changes to these minutes.