BOOTH & DIMOCK LIBRARY RENOVATION AND IMPROVEMENT COMMITTEE SPECIAL MEETING MINUTES

Meeting date and time: February 10, 2020. 8:30 am. Location: Town Hall Conference Room B.

The meeting was called to order at 8:35 am. Members present: Deborah Walsh (Chair), James Parda (Secretary), Dudley Brand, John Twerdy, Timothy Ackert, Joseph Jankowski. Also attending were John Elsesser (Town Manager) and Margaret Khan (Library Director). William Bonney (Vice chair) was absent.

Audience of Citizens: No one addressed the Committee.

Acceptance of minutes from the January 22, 2020 regular meeting: Motion to accept - Twerdy. Second - Ackert. The motion passed unanimously by members present. Jankowski abstained.

Report from Committee members/Town Manager: Elsesser reported that the Town Council chair has requested a date change for the Library renovation project presentation to the Council. The new date is March 2, 2020.

Old Business: Elsesser and Khan will prepare a power point presentation for the Council. The Committee reviewed charge #4 to be sure all items were addressed by the architect, engineers and consultants who collaborated on the current renovation plan. The new plan integrates the capital budget requests (elevator, new roof, rotting window frames) into the project while addressing the CIRMA (CT Interlocal Risk Management Association) report regarding water intrusion (floors, 2 entries, walls, ceilings), code issues for fire (escape routes, server location, trip hazards, staircase width), ADA (American with Disabilities Act) concerns for bathrooms, book stack width for wheelchair access, movement between floors, and the mold report. The presentation will show the Committee took the wishes of the community seriously. The current plan is for renovation and improvement of the facility. This is different from the previously rejected expansion proposals. Elsesser will invite Ken Best to the February 26 meeting.

New Business: The February 26, 2020 meeting will address the election of officers on the Committee and review the power point presentation.

Other Business: Meeting time on the 26th. Motion by Twerdy to set the meeting time on the 26th for 8:30 am. Second – Jankowski. Passed unanimously by members present.

Adjournment: Motion to adjourn - Jankowski. Second – Twerdy. Motion passed unanimously by members present. The meeting adjourned at 10:46 am.

Respectfully submitted,

James Parda,

Secretary