THE HOUSING AUTHORITY OF THE
TOWN OF COVENTRY
MINUTES OF THE MONTHLY MEETING OF FEBRUARY 11, 2020

The meeting was called to order at 7:00 pm. Members present were: Albert Bradley, Jeffrey Arn, Marilyn Barrette and Susan Noyes. Also present was Laurie Bradley, Executive Director.

Absent: Lorraine Lynch

Audience of Citizens: Joesphine Sabino. Ms. Sabino read from a prepared statement and questioned the terms of the commissioners and the need for an office expansion. She once again stated that she would submit her letter to HUD in an ongoing effort to have a management company take over the management of the property.

APPROVAL OF MINUTES: Motion was made by Susan Noyes and seconded by Jeffrey Arn, to accept the January 14, 2020 meeting minutes as presented; voted unanimously in the affirmative.

CORRESPONDENCE:
Chuck Brody  
Orrie Vardar  
Vinh Vuong  
Conn NAHRO  
Scott McNulty  
Peter Huckins  
Conn NAHRO  
Tavny Pho  

Microgrid updates  
Audit Extension Approval  
Partnering to discuss food share options for the residents  
After Holiday Party Invite  
Request for notice of MOR inspection to reference in response to tenant refusal of entry  
Updated list for grant application  
List of upcoming events  
Close-out letter for MOR  

Laurie Bradley expanded on the Microgrid updates to say that the upgrade from single phase electrical service to 3-phase would most likely no longer be needed coming in from the church side. The engineers have reviewed the connections and determined that they would probably be able to come in and connect from the Board of Education side of the property and avoid the costly conversion.

TREASURER’S REPORT: Motion to accept the January treasurers’ report as presented; made by Jeffrey Arn and seconded by Susan Noyes: voted unanimously in the affirmative.

ITEM #1 – ELECTION OF OFFICERS – Motion made by Jeffrey Arn to nominate the existing slate of officers; seconded by Susan Noyes and voted unanimously in the affirmative.

Motion made by Jeffrey Arn to close the nominations; seconded by Susan Noyes and voted unanimously in the affirmative. Motion made for the secretary to cast one ballot in favor of the slate made by Susan Noyes; seconded by Jeffrey Arn and voted unanimously in the affirmative. Motion made by Jeffrey Arn to accept the slate of officers thereby appointing the slate for the upcoming year; seconded by Marilyn Barrette and voted unanimously in the affirmative.

ITEM #11 – REVIEW AND APPROVAL OF EXPENDITURES: Motion made by Jeffrey Arn and seconded by Marilyn Barrette to approve the January expenditures as presented: voted unanimously in the affirmative.

ITEM #111 – REVIEW AND APPROVAL OF SEMI-ANNUAL REPORTS – Motion made by Jeffrey Arn to accept the E-123 semi-annual reports and to table the acceptance of the E-157 semi-annual reports until the next meeting; seconded by Marilyn Barrette and voted unanimously in the affirmative.

ITEM #14 – DIRECTOR’S REPORT INCLUDING ORCHARD HILL ESTATES I & II UPDATE – Laurie added that the entire staff had attended the sexual harassment training class offered by the town. There was a discussion about the prohibiting of any open flames in the apartments as part of a change to the house rules. Any changes proposed would be reviewed at the next meeting.
NEW BUSINESS: Laurie Bradley stated that she had received a phone call earlier in the day from the grant writers for the CDBG grant, suggesting that the amount of leveraging be increased in order to submit a more competitive application. The additional amount needed to increase points awarded would be $61,000, to be paid out only if the grant were awarded. Motion made by Jeffrey Arn to authorize the possible addition of $61,000 leveraging if we received the CDBG grant; seconded by Marilyn Barrette and voted unanimously in the affirmative.

OLD BUSINESS: None
Motion made to adjourn the meeting made by Susan Noyes; seconded by Marilyn Barrette and voted unanimously in the affirmative. The meeting was adjourned at 7:36 pm.

Respectfully Submitted,

Marilyn Barrette, Secretary/Treasurer