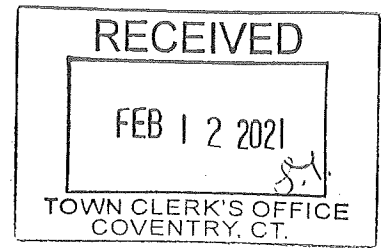


Coventry Water Pollution Control Authority  
Regular Meeting Minutes  
February 11, 2021



**MEMBERS PRESENT:** Matthew Twerdy, Susan Jamaitus, Richard Brand, Daniel Murphy

**STAFF PRESENT:** Bill Watkins, Director of Public Works  
Mike Ruef, WWTP Operator

**MEMBERS ABSENT:** None

1. **CALL TO ORDER:** Matthew Twerdy called the February 11, 2021 WPCA Regular Meeting to order at 6:00 P.M. via Zoom Online Video Conference ID 917 6328 9941.  
Bill Watkins, our new Public Works Director, was introduced to the authority members.
2. **AUDIENCE OF CITIZENS:** None
3. **NEW BUSINESS:**
  - a. The Minutes from the January 14, 2021 WPCA Regular Meeting were reviewed.

**MOTION 2021-2-11-1: To approve January 14, 2021 WPCA Public Hearing Minutes.**

By: Brand                      Seconded: Murphy

**The Motion carried with the following vote:**

For: Brand, Twerdy, Jamaitus, Murphy  
Against: None  
Abstain: None

- b. The Minutes from the January 14, 2021 WPCA Regular Meeting were reviewed.

**MOTION 2021-2-11-2: To approve January 14, 2021 WPCA Regular Meeting Minutes.**

By: Jamaitus                      Seconded: Brand

**The Motion carried with the following vote:**

For: Brand, Twerdy, Jamaitus, Murphy  
Against: None  
Abstain: None

- c. Discussion and Possible Action on WPCA Staffing Increase:  
We currently have one full time staff and one part time position shared with the public works dept. We propose to increase the part time position to full time. As the sewer system ages more maintenance is required to keep everything running. Safety is a

concern when 1 person is working by themselves. The public works dept. frequently needs to provide us with assistance which creates operational challenges for them. Budget impacts from increasing staff time have been discussed with the Town Manager and Director of Finance. It is understood that the proposed full time position would be in the Public Works Union and would have a snow plow route. A class 1 CT Wastewater Operator's License is required.

**MOTION 2021-2-11-3: To recommend to the Town Manager that the part time WPCA position be replaced with a full time position.**

By: Brand                      Seconded: Jamaitus

**The Motion carried with the following vote:**

For: Brand, Twerdy, Murphy, Jamaitus

Against: None

Abstain: None

#### **4. OLD BUSINESS:**

- a. Sewer system capacity was discussed. Flows are increasing which is common this time of year. As always developers should come to the WPCA with sewer connection/expansion requests.
- b. The Western Route 44 Sewer Planning Area was discussed. We submitted all documents, maps, and information requested by CT DEEP for review. DEEP forwarded applicable information to the Council on Environmental Quality and the Office of Policy and Management for review. The Town was not aware until a public hearing was scheduled but our local State Senators and Representatives worked together to propose a bill (SB-701) which aims to help move our proposed project along. It was not the Town's intention to circumvent the DEEP approval process but we appreciate the efforts of our elected leaders.
- c. The budget impacts from increasing the part time position to full time were discussed. The salary increase will not require an increase to sewer use fees this year.
- d. The current year WPCA budget was reviewed. We are in good shape with this year's budget and our capital infrastructure repair fund.

#### **5. WPCA STAFF REPORT:**

- a. The Treatment Plant Operator Report for January 2021 was reviewed. The plant is running well.
- b. The Collection System Report for January 2021 was reviewed. No major developments.

**6. CORRESPONDENCE/COMMUNICATION:**

- a. The draft 2021 WPCA Spring newsletter was reviewed. Staff will submit.

**7. ADJOURNMENT:**

Matthew Twerdy adjourned the February 11, 2021 WPCA Regular Meeting at 7:06 P.M.

Respectfully submitted,

 2/12/2021

Mike Ruef, WWTP Operator

***\*These minutes are not official until approved by the WPCA at the next regular WPCA meeting.***