CALL TO ORDER:
By: Bauer Time: 7:04 p.m. Place: Town Hall Conf Rm B

ROLL CALL:

<table>
<thead>
<tr>
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<th>PRESENT</th>
<th>ABSENT</th>
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<tr>
<td>REGULAR MEMBERS:</td>
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<tr>
<td>Elizabeth Bauer, Secretary</td>
<td>X</td>
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<tr>
<td>Monika Debowska, Chairperson</td>
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<td>X</td>
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<tr>
<td>Frank Infante</td>
<td></td>
<td>X</td>
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<tr>
<td>Courtney Rossignol, Vice Chair-</td>
<td></td>
<td>X</td>
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<tr>
<td>person</td>
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<tr>
<td>Claire Twerdy</td>
<td></td>
<td>X</td>
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<td>ALTERNATE MEMBERS:</td>
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<tr>
<td>Thomas Boudreau</td>
<td>X</td>
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<td>Valdis Vinkels</td>
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<td>Open</td>
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<td>STAFF:</td>
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<td>Mark Landolina, ZEO</td>
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READING OF LEGAL NOTICE(S):
Bauer read the legal notice into the record.

EXPLANATION OF PROCEDURES
Bauer, Secretary, explained the procedures to the public, including that four affirmative votes are needed for the motion to pass. As there are only four Members present the applicant’s agent was asked if he wished the hearing to go on or to be postponed until the next meeting.

Boudreau was seated for Debowska.
Attorney Penny is reluctant to go forward with the hearing this evening. He asked Staff to try and contact Rossignol for her status.

A recess was called for at 7:09 p.m.

Staff was able to speak to Rossignol; she is unable to attend the meeting this evening.

The meeting resumed at 7:20 p.m.

Penny wants to delay the hearing until next month.

**PUBLIC HEARINGS:**

1. #20-01Z – Application of property owner Lynn M. Lynch and legal representative Stephen T. Penny, requesting a variance of Section 4.03.03 (b.) *Rear Lot Standards and Criteria* to eliminate the need to demonstrate that a “driveway could be feasibly designed and constructed in the access way” for the proposed resubdivision of 152 Cheney Lane, Coventry, CT 06238 (Assessor’s Map J, Block 35, Lot 23) GR-40 Zone.

**Motion:** I move to continue this agenda item until next month’s meeting.

By: Infante    Seconded: Twerdy

For: Bauer, Infante, Twerdy, Boudreau
Against: None
Abstain: None

**NEW BUSINESS/DISCUSSION**

1. Approval of Minutes – January 21, 2020 Special Meeting Minutes

**Motion:** Move to approve the minutes of the January 21, 2020 Special Meeting minutes.

By: Twerdy    Seconded: Infante

For: Twerdy, Infante, Bauer, Boudreau
Against: None
Abstain: None

**ADJOURNMENT:**

**Motion:** Move to adjourn at 7:25 p.m.

By: Twerdy    Seconded: Infante
For: Bauer, Boudreau, Twerdy, Infante
Against: None
Abstain: None

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, ZBA Clerk

PLEASE NOTE: These minutes are not official until approved by the Zoning Board of Appeals at the next Board meeting. Please see the next Board meeting minutes for approval or changes to these minutes.