LIBRARY RENOVATION & IMPROVEMENT COMMITTEE

WEDNESDAY FEBRUARY 26, 2020

COVENTRY TOWN HALL ANNEX

MINUTES

PRESENT: Deborah Walsh (Chair), Tim Ackert, Dudley Brand (arrived 9:00 AM), John Twerdy, Joe Jankowski, John Elsesser, Margaret Khan

ABSENT: Bill Bonney (Vice-chair), James Parda (Secretary)

1. CALL TO ORDER
The meeting was called to order at 8:45 AM

2. AUDIENCE OF CITIZENS
No one addressed the committee

3. APPROVAL OF MINUTES
The minutes of the February 10, 2020 meeting had been distributed prior to the meeting by email.

MOTION: Ackert/Twerdy
Approve the minutes of the February 10, 2020 meeting.

CARRIED

4. REPORTS FROM COMMITTEE MEMBERS/TOWN MANAGER
Deb Walsh reported that she had received an email from Town Council Chairperson Blanchard listing items the council would like addressed during the March 2, 2020 presentation.
John Elsesser reported on the proposed bonding amount for the current renovation and improvement project, factoring in funds previously funded for the elevator and boiler.
John Elsesser reported he spoke to Town Council member M. O’Brien Sr. regarding the 3/2/20 presentation and possible timeline for council action moving forward.

5. OLD BUSINESS
No new business items were discussed

6. NEW BUSINESS (due to John E.’s meeting schedule, item 6B was addressed before item 6A)

B. REVIEW OF POWERPOINT PRESENTATION
A draft of the PowerPoint for the presentation to the town council was distributed to committee members. The committee reviewed and edited the document. It was noted that the presentation addresses the items Town Council Chairperson Blanchard requested.
It was noted that architect Ken Best contributed information used in the presentation, although there is no longer funding for his services. The presentation includes estimates for costs to correct issues without using the renovation and improvement plan developed by this committee. It was noted that the cost estimates for correction of code issues, general building issues, and non-water issues in the presentation are low, and reflect basic, no-frills estimates. It was noted that an estimate for correction of the water intrusion issues without using the plan developed by this committee cannot be accurately estimated without the expense of additional engineering services.

A. ELECTION OF OFFICERS FOR 2020

MOTION: Brand/Twerdy
Nominate James Parda as committee secretary.

MOTION: Jankowski/Twerdy
Nominate Bill Bonney as committee vice chairperson.

MOTION: Twerdy/Ackert
Nominate Deborah Walsh as committee chairperson.

There were no other nominations for officers. ALL WERE ELECTED

7. OTHER BUSINESS
No other business was discussed

8. ADJOURNMENT

MOTION: Brand/Twerdy
Adjourn the meeting at 10:15 AM. CARRIED

Prepared and Submitted by: Joseph Jankowski