Minutes
Finance Committee Meeting
March 11, 2019
Town Hall Annex

1. The meeting was called to order at 6:30 PM.
   **Present:** Carolyn Arabolos, Mike Sobol, Joan Lewis
   **Also present:** John Elsesser, Town Manager; Amanda Backhaus, Finance Director
   **Absent:** Lisa Conant (Joan Lewis seated)

2. **Acceptance of Minutes:**
   Mike Sobol moved to accept the minutes of the Finance Committee meeting on February 11, 2019. The motion was seconded by Joan Lewis and carried on unanimous vote.

3. **Reports:**
   **A. Finance Director – Amanda Backhaus:**
   The Director’s monthly report was provided. Amanda indicated there is nothing significant to note at this point. She is monitoring some potential overages and as of right now we can cover them with inter-department transfers. We are getting close to the line on snow over time, sand/salt, and facilities building repairs with some unexpected issues at Millbrook Place and the Visitors Center. John Elsesser noted that with the recent weekend storm, Public Works is now over expended on overtime. Amanda will give an update next month. Mike asked for details about the Public Works truck that was recently involved in an accident. Amanda replied that the other driver was uninsured. We have a $500 deductible and insurance will cover the rest. CIRMA will try to recover those costs. The Council Public Relations line has overages due to initiatives for employee recognition, the Hayes art exhibit and the fire fighters’ appreciation lunch. Repairs to the new street lights were also not budgeted for. Money left in contingency and claims and losses may cover it. Payroll processes this week so we will know more soon. John noted that we also try to have the salt shed 3/4 full at the end of year.

   Mike asked for details about the replacement of the streetlights. John replied that they are ordered. It is an 8-week process, so we would like to keep a couple of them in stock going forward. Mike asked if we can pursue the insurance of the driver. John replied yes, at least one driver is known. The other instance was a hit and run. We know who it is but we have to go through the courts. Mike said he thinks having a license plate reader would be a great idea. John replied that the number of people driving without insurance is astronomical. It raises rates for everyone who has insurance.

   **Other Updates:**
   - The Tax Collector sent out 10 tax collector demand notices. Two resulted in payment. Of the remaining eight, one is Capirlands and that won’t be on the tax sale. We will get that money when it gets out of probate.
   - The Assessor’s office is ramping up for revaluation. The mailers were slightly delayed due to reporting of finished/unfinished basements. They will be out in April.
   - We got responses to our RFP for insurance broker services and decided to stay with the current broker. We had discussions about their level of service and if we are still unhappy in a year we will go back out to bid. We hope to issue a banking RFP next week.
   - We received the bond resolutions that can be read if the Council decides to proceed.
   - We got updated costs on Hydrilla treatment and can cover it this year, but we are hoping the State will kick in so we can also do Fanwort treatment at Eagleville Lake.
• We submitted the local application for demolition of the caretaker’s house. Public Works is getting prices from two local contractors. We are looking at blocking the area once the structure is taken down. We may repurpose some fencing from the former veterinary building. We may use the site as extra parking.
• The City of Hartford did a dependent eligibility analysis and found that a high number of spouses stayed on their insurance policy post-divorce. We have hired an independent contractor who specializes in this and will be doing an audit. Going forward we are hoping to maintain this information on our own. The cost will be prorated with the Board of Education. We got the name of the consultant from USI.

4. **Adjournment:**
The meeting was adjourned at 6:48 PM on a motion by Mike Sobol, seconded by Joan Lewis and unanimously approved.

Respectfully submitted,

Laura Stone
Town Council Clerk