Minutes
Coventry Town Council Meeting
April 1, 2019
Town Hall Annex

1. The meeting was called to order at 7:30 PM.
   Present: Mike Sobol, Joan Lewis, Lisa Conant, Carolyn Arabolos, Jonathan Hand, Julie Blanchard, Matthew O'Brien
   Also present: John Elsesser, Town Manager; Amanda Backhaus, Finance Director

2. The Pledge of Allegiance was recited.


4. Acceptance of Minutes:

   A. Motion #18/19-242: Mike Sobol moved and Lisa Conant seconded to accept the minutes of the Town Council meeting on March 4, 2019. Matthew O'Brien said he wants to substitute new language for the first paragraph on page 7 (attached to minutes). Mike Sobol questioned why this is being requested as he doesn’t see much difference. The language seems similar. Matthew replied that it doesn’t mention what he talked about. Joan Lewis noted that in the future any attachments to the minutes should be requested during the meeting. Jonathan Hand corrected spelling on the second line of the submitted revision – “allowed” should be “aloud.” The motion to accept the minutes as corrected carried on unanimous vote.

   B. Motion #18/19-243: Lisa Conant moved and Matthew O'Brien seconded to accept the minutes of the Town Council meeting on March 18, 2019. The following corrections were requested:
   - Page 1, 6th paragraph, 4th line: change DRF to DSRF.
   - Page 2, 1st paragraph, 3rd line: change “was there” to “there was.”
   - Page 2, 4th paragraph, 2nd line: change “consortium” to “consolidation.”
   - Page 2, last paragraph, 9th line: add the words “that just passed” after “per year.”
   - Page 9, Item 10.A., 2nd line: change the sentence to read, “John Elsesser noted that UConn should have done this traffic study when they expanded…”
   The motion to accept the minutes as corrected carried on unanimous vote.

5. Consent Agenda:
   Motion #18/19-244: Jonathan Hand moved to accept the Consent Agenda. The motion was seconded by Carolyn Arabolos and carried on unanimous vote.

6. Reports:
   A. Council Chairwoman – Joan Lewis: no report.

   B. Council members:
   Jonathan Hand thanked and congratulated Coventry Police Department employees who were recently recognized with length of service awards, including Officer Kevin Vail, Community Service Officer John Chipman, Dispatcher Ann Bousquet, Sergeant Michael Hicks, Sergeant Jeff Spadjinske and Sergeant Ted Opdenbrouw. He said that Chief Mark Palmer has talked about the importance of tenure. Joan Lewis and Matthew O'Brien also attended the ceremony. Matthew said he thought Joan’s speech was terrific. Jonathan also offered a hearty congratulations to the
CNHMS Future Problem Solvers students on their second place win at States.

Lisa Conant shared a thank-you card that she received from students at the Hale Early Education Center for her participation at the Read Across America event. She thanked them for having her there.

E. COVRRRA – John Elsesser:
We have been experiencing turf issues at the Miller Richardson ball field and brought in Anchor Engineering to do some testing. We are expecting a written report with remediation plans in a couple of weeks. It may be that COVRRRA will have to do some work on the landfill for a long-term solution. We will share the report as soon as possible.

F. Town Manager – John Elsesser:
1. Projects update:
   • We are going to be milling and paving sections of Jones Crossing Road at the end of this month. We will box out and align the intersection within the existing right of way at the intersection and mill and pave up to Timber Trail including part of Jones Crossing. There is a project meeting with Beebe Construction this week. It will take some time to get the culvert manufactured, which is anticipated in June. The road will probably only be closed one day. Road work will start, pause until the culvert is ready and then we will pave over the whole surface. Matthew O’Brien asked if there will be any redirection of the stream. John replied there will be a minor turn.
   • Also at the beginning of the month we will be shimmying various sections of Daly Road in preparation for rubberized chip seal. That will have a longer life and more adhesion.
   • We are trying to schedule the final Hale Greenway public information meetings. A tentative date has been set for April 25th at the high school lecture hall. We have met with all the property owners over the past three Thursday nights. Matthew O’Brien asked what kind of response there has been. John replied that some are supportive and some are not. Some want their land back; others don’t want people walking there. These are just plans at this stage. We are not seeking money right now. No matter what happens there would be wetlands applications and additional opportunities for public comment. Initial work would probably be a forestry management skid trail.
   • We met with CT DOT regarding the replacement of the culvert across from Highland Park Market. They are going to do a minor widening of Rt. 44 instead of using Stage Road as a detour. Mike Sobol asked if there is any sense about aligning with an initiative to restructure that road. John replied that we gave them that plan. The widening of the culvert will aid in the eventual creation of a turn lane if we decide to proceed with that. Construction will take place in 2021. The traffic flow on Rt. 44 will be ok. There will be some interruptions but not a total shutdown. We asked for no lane closures or alternating one-way traffic during rush hour. Getting out of the plaza will be difficult. Carolyn Arabolos asked how long the construction will take. John replied an entire construction season. We will publish dates when they are set.

2. Rehabilitation of Hop River State Park Trail:
John Elsesser distributed a presentation that consultants for CT DOT gave on replacing the bridge over the Hop River Trail. Right now the only gap in the trail is right here. People have to leave the rail trail and go onto local roads. The bridge has to be replaced to do that. The plan is to replace it with a clean span bridge. We asked that they look at putting a parking lot there. John emphasized that this is not a town project. While we support the project it is a lot of money. There is a pot of money that has to be used on trails per federal regulations. A public information
meeting will be scheduled in June in Columbia. We are anticipating some backlash but it is not something we applied for.

3. **Commitment to fund letter, Main Street Sidewalk Extension:** The commitment to fund letter for this project has been received.

4. **Neighborhood Assistance Act:** John Elsesser shared details about this initiative, which provides a tax exemption if a corporation gives money to a nonprofit. We have occasionally sent letters out to Coventry businesses to notify them, but we have never been successful in making a match. We are sharing this information in case Council members might have a network. Carolyn asked if the nonprofits are notified. John replied in some years we have done a mailing, but not in several years. The nonprofit has to own something. If you think of something pass it along. It has never been requested in our town. We could have the fire departments look at it - they are seeking a burn trailer. John will share the information with a few groups.

5. **Greetings - Coventry UK:**
John said that some correspondence came about through our flag exchange with Coventry UK. The BBC is trying to get our flag flown over the town hall in England. Carolyn noted that the letter was interesting and asked if John is going to reply. John said yes; he will work on that with Joan. We sent them our flag along with Coventry’s coat of arms which has similarities.

6. **Daffodil Daze event:**
An event will take place on April 13th in Coventry Village. Businesses are creating fairy houses and other special activities. The Main Street Partners Association keeps coming up with new ideas.

7. **Unfinished Business:**
   **A. FY 2019/2020 Budget:**
John Elsesser said that Amanda Backhaus has created a worksheet we can use to determine the impact of modifications to the proposed budget. He also shared information that the Education Committee did not approve the Governor’s proposal to shift teacher pension costs to municipalities. It doesn’t mean that initiative is dead, but other actions would have to take place for that to happen. At that level it would be below the town meeting threshold if the Council wants to take it out of the proposed budget. We could add it back later if needed. The Council could also consider it when setting the mil rate. The alternative is to leave it in as a separate line item but it could be potentially unnecessary. It is a Council policy decision. John reached out to other COST towns and there were mixed results about how they are handling this issue. Some are leaving it in their proposed budgets, some are too late to take it out, and others are taking it out. CCM is meeting tomorrow. We think their position will be that towns shouldn’t pay unless we have some say in the negotiation. Matthew O’Brien said that CCM did say that an acceleration of the reduction in ECS is likely. John said he thinks that the State is going to realize when they get down to it that their budget is woefully unbalanced. They have taken out some of the Governor’s initiatives. They could take some from fund balance - up to $4,000,000. There has been some talk about taking that amount to draw down teachers’ pensions. That would help but it is still inadequate. We won’t know until the end of April until we start seeing corporate tax returns.

The budget spreadsheet provided by Amanda Backhaus was reviewed *(attached to minutes).* Amanda noted that the dark grey items are new since the last meeting. Everything else was discussed at the previous meeting. Carolyn asked what it comes out to with just teacher pension and ECS. Amanda replied that the total State impact is .68 mils. Joan said she feels we probably should take out teacher pension. Lisa said she doesn’t want to have that placeholder; she feels it
sets a precedent. John said before we knew that, we kept trying to drive down the budget.
Following the discussion of police overtime, we reduced that by $5,000. We also had a discussion
with Registrar of Voters Pam Sewell about a reduction in training and associated FICA. Under
the audit, we had not yet picked a firm and we can pull $1500. That gets us to total reductions for
the Town of $47,848, which is a .48% decrease from the Town Manager’s proposed budget and a
3.29% increase from the prior year.

Matthew O’Brien said he wanted to see what the impact of police overtime was over the past six
years. It was fairly substantial. Approximately 60-80% of the overtime budget went toward
overtime. He would hope we could achieve savings by hiring additional officers. John said one of
the rationales for this budget is that it is unpredictable. With the understanding that they could
come back to request additional funding he would support it. Chief Palmer has done a terrific job
keeping within budget. The Chief had also pointed out that salary increases mean there was
already actually a reduction here. He will do his best. It is the Council’s choice but we hope you
would hold the door open if something happens.

Joan Lewis asked if everyone agrees on what has been placed under the General Government
section; a mix of reductions and increases totaling $10,012. Consensus was yes.

John Elsesser said that at the last meeting we talked about taking insurance savings of $40,000
and $10,000 from maintenance in the Board of Education budget, although it is their choice
where the reductions come from. There was additional discussion at the last meeting of a $25,000
reduction in anticipation of staff changes, or wherever else they choose to apply it. Matthew said
right now the Board is showing a $250,000 surplus. John said that the Board also agreed to push
back the pick-up truck one year in the Capital budget ($37,000).

John Elsesser said that he and Amanda spent several hours reviewing Debt Service, CNREF and
Capital. There are several ways to look at this. We went back to our financial adviser. John was
reading that interest rates for bonds were dropping. With the Feds announcing they are not going
do any more interest rates this year, it is a good time for us to bond. Mansfield went at 2.9%
last week. Our advisor suggested planning for between 3% to 3.1%. We had 3.5% to 3.75%
budgeted. That is a significant savings. An interest and principal payment would be made in
February. The following year we would have two payments. Amanda said that an updated chart is
in the Council folders tonight (attached to minutes). John said over time the savings become
greater. There would be a little blip of $32,000 next year but a long term lease comes off so it
would be about a wash. Our recommendation is to move the CNG payment from CNREF, then in
the future when we pay off the final payment there will be capacity in the debt service budget.
We could then shift a couple items into CNREF. We are proposing to add more to the Hydriilla
treatment. We think it would be prudent to add funds to make the June treatment and also treat
Fanwort in Eagleville Lake. Amanda noted that the carryover is barely going to cover the first
treatment in June. We are not sure if there will be any grant money next year. We are also not
sure when they are going to pay the grant. The net change is $80,000. It’s complicated but we
think it puts us in a better position long term. Joan, Jonathan and Carolyn agreed with this
rationale.

Amanda said if you remove State teachers’ retirement it puts us at .4 mil. There was general
agreement with this approach. This puts us at an increase for General Government of 3.29%, with
cuts by the Council in the amount of $316,000. Joan Lewis said in that we are absorbing the cuts
to ECS and general government grants in the amount of $588,000. John said the loss in State aid
far exceeds the increase in budget. Matthew agreed with those changes. He questioned what the
difference is between our levy on unencumbered funds from last year. It seems we should
compare it to what we are getting for levy this year. John said we were proposing a mil increase of .4 last year, but after the budget passed we got some additional State aid so it was set at .2. Matthew said it is a $700,000 difference. It seems what you need to raise in taxes is much less. John said part of that was to cover the lake treatment. You can’t look at only one piece. There were other revenues in play. Amanda said there are multiple factors but the number that is shown is the amount that needs to be raised to balance the budget. Matthew said if you take the $1.4 million and try to get to that number they don’t add up. The reason why it doesn’t is because current taxes are raising more than that number. It took him a while to figure that out. John noted that in the year-to-date we have not exceeded the budgetary number so it is not real yet.

Joan asked if there were any other comments. Matthew said the only other way you could make changes is if you decide to take more from the general fund. John said we have the $12,000 in capital now; we are hoping to find it by year end.

Motion #18/19-245: Carolyn Arabolos moved that the Town Council recommend to the Annual Town Meeting the following appropriations for the Fiscal Year July 1, 2019 to June 30, 2020:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Government</td>
<td>$10,012,102</td>
</tr>
<tr>
<td>Board of Education</td>
<td>$27,526,597</td>
</tr>
<tr>
<td>Debt Service</td>
<td>$2,870,865</td>
</tr>
<tr>
<td>Capital Expenditures</td>
<td>$932,000</td>
</tr>
<tr>
<td>For a Total of</td>
<td>$41,341,564</td>
</tr>
</tbody>
</table>

The motion was seconded by Jonathan Hand and carried on unanimous vote.

Motion #18/19-246: Carolyn Arabolos moved that the Town Council recommend to the Annual Town Meeting that the Town Manager be authorized to enter into agreement with the Commissioner of Transportation for Town Aid Funds available to the Town of Coventry under Chapter 240 of the Connecticut General Statutes. The motion was seconded by Matthew O’Brien and carried on unanimous vote.

Motion #18/19-247: Carolyn Arabolos moved that the Town Council recommend to the Annual Town Meeting, pursuant to Title 7, Chapter 116b of the Connecticut General Statutes, the FY 19/20 Capital Improvement Plan, as amended by the Council, be adopted and, further, that the Town Manager be authorized to make application for funding for eligible projects under the Local Capital Improvement Program (LOCIP). The motion was seconded by Lisa Conant and carried on unanimous vote.

Motion #18/19-248: Carolyn Arabolos moved that the Town Council recommend to the Annual Town Meeting to authorize the Town Manager and the Town Treasurer to borrow money from time to time in anticipation of tax collections as needed to meet current expenses. The motion was seconded by Matthew O’Brien and carried on unanimous vote.

Motion #18/19-249: Carolyn Arabolos moved that the Town Manager and the Town Clerk be authorized to warn the Annual Town Meeting for Saturday, April 27, 2019 at 10:00 a.m. in the Veterans Auditorium of the Coventry High School/Capt. Nathan Hale Middle School. The motion was seconded by Jonathan Hand and carried on unanimous vote.

Motion #18/19-250: Carolyn Arabolos moved that the Town Manager and Town Clerk be authorized to warn the Adjourned Town Meeting for Tuesday, May 7, 2019 and that the
hours for voting be set for 6:00 a.m. to 8:00 p.m. and that the method of voting be by paper ballot. The motion was seconded by Mike Sobol and carried on unanimous vote.

Motion #18/19-251: Carolyn Arabolos moved that the Town Council authorize the Town Manager to make any adjustments needed to correct any mathematical errors in the budget. The motion was seconded by Julie Blanchard and carried on unanimous vote.

B. 18/19-60: Consideration/Authorization: Resolution Appropriating $4,000,000 For The Planning, Design, Engineering, Construction, Reconstruction And Improvement Of Various Town Roadways, Town And School Parking Lots, And Bridge Replacement And Authorizing The Issuance Of $4,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose And Call To Town Meeting:

John Elsesser noted that we went through the list of projects a couple meetings ago and that hasn’t changed. This motion would be to call the resolution to Town Meeting and adjourned as a separate question on the budget.

Lisa Conant read the following resolution:

RESOLUTION APPROPRIATING $4,000,000 FOR THE PLANNING, DESIGN, ENGINEERING, CONSTRUCTION, RECONSTRUCTION AND IMPROVEMENT OF VARIOUS TOWN ROADWAYS, TOWN AND SCHOOL PARKING LOTS, AND BRIDGE REPLACEMENT AND AUTHORIZING THE ISSUANCE OF $4,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of $4,000,000 is appropriated for the planning, design, engineering, construction, reconstruction and improvement of various town roadways, including but not limited to (i) leveling, shimming, chip seal, crack seal, and intersection realignment, (ii) town and school parking lot reconstruction, and (iii) bridge replacement including, but not limited to roadway, structure, environmental compliance and traffic safety, and for administrative, printing, legal and financing costs related thereto, all as more fully set forth in the Capital Improvement Plan of the Town of Coventry, FY ’20 thru FY ’25 (collectively, the “Project”).

Section 2. To meet said appropriation $4,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of the State of Connecticut, Revision of 1958, as amended from time to time (the “Connecticut General Statutes”). The bonds may be issued in one or more series as determined by the Town Manager and the Town Treasurer, and the amount of bonds of each series to be issued shall be fixed by the
Town Manager and Town Treasurer, in the amount necessary to meet the Town’s share of the cost of the Project determined after considering the estimated amount of State and Federal grants-in-aid of the Project, or the actual amount thereof if this is to be ascertainable, and the anticipated times of the receipt of the proceeds thereof provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of the bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal and financing costs of issuance of such bonds. The bonds shall be in the denomination of $1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Town Manager and the Town Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and the paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including the approval of the rate or rates of interest, shall be determined by the Town Manager and the Town Treasurer, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the Town Manager in a competitive offering or by negotiation, in his discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Town Manager and the Town Treasurer.

Section 4. The Town Manager and the Town Treasurer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Town Manager and the Town Treasurer, have the seal of the Town affixed, be payable at a bank or
trust company designated by the Town Manager, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Town Manager pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution in the maximum amount and for the Project with the proceeds of bonds, notes, or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Town Manager or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax Exempt Obligations.

Section 6. The Town Manager and the Town Treasurer are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 7. The Town Manager is hereby authorized on behalf of the
Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

Section 8. This resolution shall become effective upon its approval by the Town electors and persons qualified to vote in Town Meeting at a duly warned Town Meeting and Adjourned Town Meeting and Referendum to be held pursuant to Section 9-1 and Section 9-3(e) of the Town Charter.

Motion #18/19-252: Lisa Conant read the following resolution and moved that it be adopted:

RESOLVED: That the resolution entitled "Resolution Appropriating $4,000,000 For The Planning, Design, Engineering, Construction, Reconstruction And Improvement Of Various Town Roadways, Town And School Parking Lots, And Bridge Replacement And Authorizing The Issuance Of $4,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto, is hereby approved and recommended for adoption by the legal voters of the Town at an Adjourned Town Meeting and Referendum to be held pursuant to Section 9-1 and Section 9-3(e) of the Town Charter.

The motion was seconded by Jonathan Hand, at which point a roll call vote took place with the ayes and nays as follows:

Matthew O'Brien: aye
Julie Blanchard: aye
Michael Sobol: aye
Joan Lewis: aye
Lisa Conant: aye
Carolyn Arabolos: aye
Jonathan Hand: aye

Joan Lewis thereby declared the resolution adopted.

Motion #18/19-253: Matthew O'Brien moved and Jonathan Hand seconded that the Town Manager and Town Clerk be authorized and directed to call a Special Town Meeting to be held in Coventry High School Lecture Hall on April 27, 2019, 2019 at 10:00 o'clock A.M. (E.T.), for the following purposes:

1. To consider a resolution entitled "Resolution Appropriating $4,000,000 For The Planning, Design, Engineering, Construction, Reconstruction and Improvement Of Various Town Roadways, Town And School Parking Lots, And Bridge Replacement And Authorizing The Issuance Of $4,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose."
And, further, that such Special Town Meeting be adjourned after completion of
the foregoing item to an Adjourned Town Meeting and Referendum to be held
on May 7, 2019 for a vote on the following question:

1. “Shall the resolution entitled ‘Resolution Appropriating $4,000,000
   For The Planning, Design, Engineering, Construction, Reconstruction And
   Improvement Of Various Town Roadways, Town And School Parking Lots,
   And Bridge Replacement And Authorizing The Issuance Of $4,000,000
   Bonds Of The Town To Meet Said Appropriation And Pending The Issuance
   Thereof The Making Of Temporary Borrowings For Such Purpose’, as
   introduced and read at a Special Town Meeting held April 27, 2019, be
   approved?”

The ballot label for said question shall read as follows:

“Shall the resolution making an appropriation of $4,000,000 for the planning,
design, engineering, construction, reconstruction and improvement of various
town roadways, parking lots and bridges, be approved? YES_____ NO_____”

The voting will be by paper ballot. Those desiring to vote for the resolution
shall mark an “X” for “YES”. Those desiring to vote against the resolution
shall mark an “X” for “NO”. Absentee ballots will be available in the office of
the Town Clerk as provided by law.

Electors of the Town of Coventry and qualified voters are entitled to vote. A
qualified voter is any citizen of the United States of the age of eighteen years or
more who, jointly or severally, was liable to the Town for taxes assessed against
him, based on an assessment of not less than $1,000 on the last completed grand
list of the Town or who would have been so liable if not entitled to an
exemption under subdivision (17), (19), (22), (23), (25) or (26) of Section 12-81
of the Connecticut General Statutes, as amended, may be entitled to vote at the
meeting.

The polls will be open during the hours between 6:00 A.M. and 8:00 P.M.
(E.T.). Electors will vote at the polling places established for voting districts #1
and #2. The voters who are entitled to vote by reason of Section 7-6 of the
Connecticut General Statutes, as amended, may vote at District 1. The polling
places are as follows:

District 1    Coventry Fire Association
1755 Main Street, Coventry, CT

District 2    North Coventry Fire Department
3247 Main Street, Coventry, CT

Upon roll call vote the ayes and nays were as follows:
Matthew O’Brien: aye
Julie Blanchard: aye
Michael Sobol: aye
Joan Lewis: aye
Lisa Conant: aye
Carolyn Arabolos: aye
Jonathan Hand: aye

Joan Lewis thereby declared the motion carried.

8. New Business:

A. 8/19-62: Consideration/Possible Action: Appropriation For Supplemental Funds From Town Council 1.5% Fund For Middle School Softball Field Drainage, Remanufactured Motor For Medium-Sized Dump Truck, and Design Consultation for Community Connectivity Sidewalk Grant:
John Elsesser said we are requesting the Council consider three items for appropriation from the Council’s 1.5% fund as outlined in materials contained with the agenda.

Motion #18/19-254: Matthew O’Brien moved that the town Council appropriate $7,920 from the Council’s 1.5% fund, for field drainage and irrigation at the Middle School softball fields. The motion was seconded by Jonathan Hand and carried on unanimous vote.

Motion #18/19-255: Matthew O’Brien moved that the Town Council appropriate up to $18,000 from the Council’s 1.5% fund, for preliminary costs associated with the Community Connectivity grant related to the Town’s sidewalk extension. The motion was seconded by Lisa Conant and carried on unanimous vote.

Motion #18/19-256: Matthew O’Brien moved that the Town Council appropriate up to $20,776.60 for engine repair/replacement to the CV69 Nutmeg International Truck. Any proceeds received or costs covered under warranty will reduce said appropriation by amount credited to the Town. The motion was seconded by Jonathan Hand. Carolyn Arabolos asked if we start this work before we get an answer on the warranty if that would make the warranty null. John replied that we don’t think so. We’re not going to void the warranty. The dealer is working on our behalf. The warranty comes from the manufacturer. We can check. Carolyn said she would like that done. She requested a friendly amendment to the motion so that work on the engine will not begin until we are sure it will not nullify the warranty. The friendly amendment was accepted by Matthew O’Brien and Jonathan Hand. Motion #18/19-256 carried on unanimous vote.

B. 18/19-63: Consideration/Possible Action: Authorization of Technology Services Agreement With Town of South Windsor for FY 2019-2022:
John Elsesser said our previous IT person left for full time work at UConn. The Town of South Windsor is concerned that this will keep happening so they want to hire a full time person. To do that they would like a 3-year commitment from us. There would be no increase in the first year, and 1.5% in the following years. Amanda noted there is also a no-appropriations clause. Motion #18/19-257: Mike Sobol moved to authorize the Town Manager to enter into agreement with the Town of South Windsor for IT services as outlined in the provided agreement. The motion was seconded by Jonathan Hand. Carolyn noted an error on page 1 toward the bottom. It must end on 6/30 not 6/31. Also, the termination clause says 30 days but the number in parenthesis is 90. Does the Council have a preference? It was agreed that 30 days would be the preference. Carolyn also noted that on Section 4 page 3, a $ sign is needed in front of 100. John also noted that it should say “dated” not “dates” on the last page and April 2, 2019. Jonathan said in section 4 on page 3, the third line up from bottom 1.5 COLA should be in all caps. The motion to authorize the agreement as amended carried on unanimous vote.

10. Executive Session:
Motion #18/19-258: Matthew O’Brien moved that the Town Council enter into Executive
Session at 9:17 PM pursuant to Connecticut General Statutes 1-200(6)(E)-discussion of any matter which would result in the disclosure of public records or the information therein contained described in sub-section (b) of Section 1-210 with the following people in attendance: Town Council members, the Town Manager and the Finance Director. The motion was seconded by Julie Blanchard and carried on unanimous vote.

Motion #18/19-259: Matthew O’Brien moved to leave Executive Session at 10:10 PM. The motion was seconded by Carolyn Arabolos and carried on unanimous vote.

11. Adjournment:
   The meeting was adjourned at 10:11 PM on a motion by Matthew O’Brien, seconded by Carolyn Arabolos and unanimously approved.

Respectfully submitted,

Laura Stone
Town Council Clerk

Note: These minutes are not official until acted upon by the Town Council at its next regular meeting. Those meeting minutes will reflect approval or changes to these minutes.
Matthew O'Brien asked for this item to be removed from the Consent Agenda.

Matthew O’Brien referred to and quoted the comments that the Chair of the Finance Committee made in minutes of the February 11, 2019 Finance Committee meeting. Matthew read aloud the third paragraph under item #4 titled “MOA with Board of Education For Non-Resident Tuition-Paying Students” that were the cause of his concerns.

The Finance Committee felt that the remaining questions that Matthew had submitted were the purview of the duly elected school board officials. Matthew disagreed and said that the questions he has been asking are legitimate questions that should be asked by the Town Council. He said Finance has worked on this issue for many months and could not answer his questions before they voted on the matter. Matthew said he is offended that the Finance Chair said that if he has further questions he should ask them at a Board of Education meeting as a citizen.
### Updated Projected Debt Schedule

**4.1.19**

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Issued Debt</th>
<th>New/Proposed Debt</th>
<th>Bonded Debt</th>
<th>CT Natural Gas</th>
<th>Clean Water Loan</th>
<th>Capital Lease</th>
<th>Total</th>
<th>Change</th>
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13,094,826 10,618,493 23,711,319 450,000 4,962,294 2,017,096 31,140,708

### Projected Debt Service by Year

- **CT Natural Gas**
- **Capital Lease**
- **Clean Water Loan**
- **Bonded Debt**