1. CALL TO ORDER & ROLL CALL:

By: Woolf  
Time: 7:12 p.m.  
Place: Virtual

<table>
<thead>
<tr>
<th>REGULAR MEMBERS:</th>
<th>Martin Briggs</th>
<th>X</th>
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<tbody>
<tr>
<td>Patricia Laramee</td>
<td>X</td>
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<tr>
<td>Lori Mathieu</td>
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<td>Arrived 7:20 p.m.</td>
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<td>Sam Norman, Treasurer</td>
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<td>Arrived 7:37 p.m.</td>
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<td>Thomas Woolf, Vice Chairman</td>
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<tr>
<th>ALTERNATE MEMBERS:</th>
<th>Suzanne Choate</th>
<th>X</th>
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<tr>
<td>Mike Powers</td>
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| STAFF:             | Todd Penney, Town Engineer/Wetlands Agent | X |

Choate was seated for Laramee.

Staff provided the procedures for this first Zoom meeting of the Coventry IWA.

2. OLD BUSINESS:

A. 20-03W – 90 Hemlock Lane – Addition and detached garage

Scott Shroyer was present.

Staff reported the applicant wants to reconstruct a house on the same footprint with an addition and garage. The upland area disturbance is roughly 3,000 sq. feet. The existing dwelling was shown. That was a one-story dwelling with a cinderblock foundation wall that would not have been able to support the proposed two-story house. The septic system was replaced in the Fall and the silt fence remains in place.

Scott Shroyer added the existing footing will be used for the concrete foundation. The proposed plan was shown. The addition is to be on the road side of the property. The connected two car
garage will be 24’ x 24’ and situated at the side yard setback. The lot coverage will be going up to 14.50%. To comply with zoning regulations and storm water management a rain garden will be installed. The existing paved driveway will be replaced with a gravel one. The garage will be at a higher elevation so water won’t flow directly into the lake.

Mathieu asked if the lot coverage percentage is over the allowable level? Staff replied 10% is allowed per zoning without mitigation. Zoning allows for up to 15% if the overage from 10% is fully mitigated. The rain garden has been sized for this purpose. The existing lot coverage is 11.5% so that would be increasing by 3.2%

Briggs asked what the soils are like near the rain garden. Staff reported there are fairly decent infiltrations soils there; mottling at 24” was found for the septic system installation. The applicant added the closer we got to the road the better they were. The location of the rain garden should have good soils.

Choate asked about the elevation of the proposed garage? Mr. Schroyer answered the driveway will come down a bit from the road and then back up to the garage. No fill will be required. The gravel driveway will be raised along the garage. Choate commented she like the location of the rain garden; the driveway and gutter leads will be draining into the rain garden.

Motion: I move the Coventry Inland Wetlands Agency approve application 20-03W.

With the following conditions:

- A pre-construction meeting is organized by the applicant with the Inland Wetlands Agent to review the erosion and sediment control plan, the sequencing, and the durations of the job.
- Should the Certificate of Occupancy be requested prior to the construction of the rain garden, the Inland Wetlands Agent is authorize to collect a bond for said activity.

By: Norman    Seconded: Briggs

Voting:
For: Briggs, Norman, Mathieu, Choate, Woolf
Against: None
Abstain: None

B. 20-04W – 323 Woodland Road – Repair retaining wall

Staff read information from the application. The activity is to replace an existing retaining wall without the curve and to include proper drainage. Approximately 400 sq. feet of disturbance in the regulated area. Assessor’s Map 00K, Block 0035, Lot 0103.

Choate will be recusing herself per Staff.

Suzanne Choate presented why the project is being done. There is a drainage issue under the wall. The smaller stones will be used in the straightened wall that will be hand placed. The straightening of the wall will create better drainage and aesthetic. This will not be left open and should be two weeks’ worth of work. The erosion and sediment controls will remain in place until the area is stabilized. Beach sand will be reclaimed via a York rake. Sand will only be brought in if needed to supplement what is reclaimed. Ground water behind the wall causes
rilling in the sand down to the lake. The Choates do not want the sand to wash into the lake. The straightening of the wall will help to mitigate the sand erosion. Matt Cordner, the contractor, will remove the larger boulders with a small Bobcat. All unused material will be hauled off site.

**Motion:** I move the Coventry Inland Wetlands Agency approve application 20-04W.

With the following condition:
- A pre-construction meeting is held with the Inland Wetlands Agent, the applicant, and the contractor for inspection of the erosion and sediment controls in place and for an understanding of the construction schedule.

By: Norman Seconded: Briggs

Voting:
For: Norman, Briggs, Woolf, Mathieu
Against: None
Abstain: None

Mathieu asked if there are concerns about the next regular meeting regarding public input? Staff replied the applications heard tonight were received in an open meeting. The Town Attorney suggested keeping these as they were accepted – as determining a public hearing was not required. The regular meeting on April 22, 2020 will be an open meeting where applications will be before the IWA. The regular meeting is posted on the website as required by statute. If applications are deemed not in the public interest we allow the public to comment although we don’t have to allow input. The meeting agenda for next week will include Zoom access information for anyone to attend. All of this information has to be on the website a day before the meeting. Therefore, we cannot accept applications on Tuesdays as we do now. Those would be automatically accepted as Old Business on the next month’s agenda. During COVID-19 we have an extra 90 days to hear and vote on applications.

3. **ADOPTION OF MINUTES:**

   A. **January 22, 2020 Regular Meeting Minutes**

   **Motion:** I move the Coventry Inland Wetlands Agency approve the meeting minutes of January 22, 2020.

   With the following correction:
   Throughout – change “Jerry Gerro” to Gary Giroux”.

   By: Woolf Seconded: Briggs

   Voting: Briggs, Woolf, Mathieu
   For: None
   Against: None
   Abstain: Norman
B. February 26, 2020 Regular Meeting Minutes

**Motion:** I move the Coventry Inland Wetlands Agency approve the meeting minutes of February 26, 2020.

By: Norman Seconded: Woolf

Voting:
For: Norman, Woolf
Against: None
Abstain: Briggs, Mathieu

4. **ADJOURNMENT:**

Mathieu moved to adjourn the meeting at 8:30 p.m.

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, IWA Clerk

**PLEASE NOTE:** The minutes are not official until approved by the Inland Wetland Agency at the next Agency meeting. Please see the next Agency meeting minutes for approval or changes to these minutes.