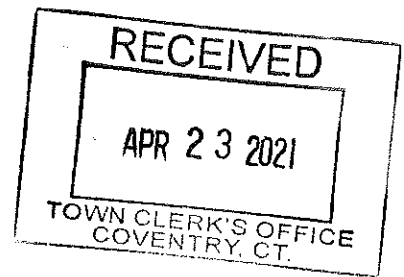


Coventry Cemetery Commission  
April 22, 2021

Meeting Minutes



1. Call to order and roll call
  - a. Commission members: Claudine Vieten, Mike Chapman (chair), Kevin Arpin, Mark Messier
  - b. Town of Coventry: Amanda Backhaus, Bill Watkins, Sherry Chapman
2. Call to order and roll call
3. Audience of citizens - none
4. Minutes of the March meeting – Approved 4-0.
5. Treasurer's Report – Amanda
  - a. Provided updated financial reports
  - b. Money for tree work and headstone repair needs to be encumbered.
  - c. Amanda will re-allocate some unused funds for more headstone repair.
  - d. UConn final presentations for Coventry Cemetery plans will be on May 3 from 2-4pm on Zoom. Amanda wants to send feedback on the initial plans by Monday, April 26.
  - e. UConn students working on the projects are juniors. There may be opportunities to continue working with these students next year.
  - f. Extra money is available to complete the previously discussed survey of Grant Hill Cemetery.
6. Public Works Director's Report
  - a. TruGreen scheduled for May.
  - b. Hired Lewis to help Lance. Looking for one more helper.
  - c. Tree work needs to be done at Grant Hill Cemetery.
  - d. Bill will ask how we can get a tipper barrel at Coventry Cemetery for garbage.
  - e. Money available to purchase push mower for Lance for challenging areas in Nathan Hale Cemetery.
7. Sexton's Report
  - a. Full burial, 4/1/21, Munsell, lot 75, sect. A, Coventry Cemetery
  - b. Approved bench for Provost, Coventry Cemetery section A, lot 170
  - c. Approved marker, #81, cremation, Coventry Cemetery
  - d. Approved marker, #3, cremation area, Nathan Hale Cemetery
  - e. Sale of double lot 75, section A in Coventry Cemetery, Munsell, 3/26/21
  - f. Discussed the schematic for cremains burials in the Rules and Regulations (Figure 3). Sherry will send a map of the cremains section

in Coventry Cemetery. Claudine will look for original drawings from previous commission members. Continue discussion at the next meeting.

8. Old Business

- a. Headstone repairs – Mike and Mark to meet at Grant Hill Cemetery
- b. Flag lighting – Amanda will order the light that is mounted at the top of the flag pole. Bill will install the light.
- c. Recently, Kentucky Blue increased their price for cremains burial. Commission voted to match the price we charge when Lance performs a cremains burial to the new Kentucky Blue price. Any future increases by Kentucky Blue will be matched. Approved 4-0.
- d. Discussed large overgrown bushes in Coventry Cemetery. Everyone agreed they need to be removed. Table discussion and any removal until we have a better plan for the berm and other cemetery improvement projects. The bushes might be able to be used in other areas.

9. New Business

10. Commission Member Reports

11. Other matters that may come before the Commission

- a. Next meeting will be Thursday, May 20, 2021 at 6pm.

12. Executive Session (if needed)