

## Town of Coventry

### Ad-Hoc Protected Spaces Stewardship Committee

Special Meeting May 3, 2022

**Call to Order** at 7:00pm at Town Hall Conference Room D.

**Attending:** Vern Beausoleil, Nan Kyer, Eric Thomas; Parks and Recreation Director Leslie Munshower

**Meeting minutes:** 1/25/22 approved as presented.

#### Old Business:

- Discussed recent trail events held
- Discussed prioritizing project needs
- Discussed method to track project status and person-hours spent
  - Action: ET to share project status list in google docs with Committee members
  - Action: LM to create Google doc form designed to track trail work person-hours and number of people involved; to share with Committee members. Doc to be updated at quarterly Committee meetings and forwarded to town Parks and Recreation office and Land Use offices.
- Discussed protected space stewards
  - Reviewed lists of steward tasks – identify trail problems, prune overgrown vegetation and remove litter/trash, report back to Committee on trail status
  - Discussed options for allowing steward to access trail maintenance tools
  - When recruiting stewards, ask permission to share personal email addresses
- LM discussed Creaser Park plans and pollinator project
- LM, ET reviewed Nathan Hale Greenway plans
  - Discussed mountain bike trails in Nathan Hale State Forest and eliciting MTB group input

#### New Business:

- Discussed guided walk 5/14/22 at Creaser Park
  - Discussed soliciting volunteers to lead walks on bimonthly basis throughout the year
  - Idea of posting walks and soliciting volunteers to lead walks by posting flyers at trailhead kiosks
- Discussed maintaining a volunteer list for work parties
  - Action: LM to post “interested trail volunteers” on Parks & Recreation website (volunteers to sign waiver when they sign up)
  - Action: LM to post trail work days on town Parks and Recreation website as needed
- Discussed work plans for Williams Preserve boardwalk
  - materials purchase approved; 4/1/22 Inland Wetlands Agency determination as consistent with regulations as non-regulated use - for recreational walking trail
  - discussed logistics related to boardwalk supplies delivery and building
  - Action: ET to contact homeowner across from park for supplies delivery/storage
  - Action: 5/9/22 and/or 5/16/22 receive supplies and possibly begin construction work; ET to notify Inland Wetlands agent

**Adjournment:** Meeting was adjourned at 8:45pm. All in favor. Next scheduled quarterly meeting is 7/26/22.

Submitted by Nan Kyer, Secretary Pro-Tem