

**Town of Coventry  
Pension & Retirement Committee  
Special Meeting Minutes  
May 5, 2021**

1. **Call to Order:** The meeting was called to order at 6:35 pm. Present via Zoom: Robert Murzyn, Ben Emanuele, David Powers, Paul Jatkowski and Cara Revett. Also present were: Amanda Backhaus, Finance Director.
  
2. **Review of Current Holdings – 3/31/21 Plan Assets:** David Powers started the discussion as he had requested the special meeting. David noted that he had flippantly agreed to not re-balance the pension plan at last week's meeting. Subsequent to that meeting, he was reviewing the quarterly reports that were provided by 3D Asset Management and noted that the chart on page 17 of the Quarterly Commentary tells it all. We have hit both a near and long-term high on US Markets – and this is truly amazing. He feels we should take the profits now while the value is still so high and sell off the weak performers to overall strengthen our plan.

Robert asked what bothered Dave that he would have a sudden change in heart. David noted nothing bothered him – it was the charts on page 17 and 6 that really hit in a big way. If the market continues to go up, it still does not hurt to take the profits now. He notes that chances are the positive market run will end somewhere and we want to be properly allocated when it crashes.

Ben asked what we would re-allocate to – the 60%/40% split we have historically done? David confirmed. Ben noted that is a very substantial sell off. Ben noted the market is at a high and it has been great for earning. He noted 8% is a large chunk of the investment but it is the conservative approach. Robert noted it might be bigger than 8% now since it is a month later. David noted that is even more of a reason to do it now.

Robert asked David if he thought we should be telling John and Ben which sections of our investment to sell off. He note David had previously mentioned selling off weak performers. David said we could suggest certain options but they are the experts. Kara noted she is in favor of rebalancing but feels we should let 3D balance the way they feel is best. Robert noted we have always gone with 3Ds allocations to spread risk around and that has always worked well for us. There was consensus that it is not the committee's role to guide 3D and they will let 3D balance as necessary. Amanda noted we can always ask 3D to explain what they sold and their rationale at the next meeting.

Kara noted that she feels David is right. We are riding a bubble that will eventually pop and it is our responsibility to rebalance. 3Ds explanation after would be useful but is not critical to move forward.

David made a motion to re-balance the pension plan to the usual 60%/40% allocation based on the balances as of April 30, 2021. Kara seconded and the motion passed unanimously.

3. **Other Business:** None noted.

4. **Adjournment:** A motion was made to adjourn the meeting by Ben at 6:55 pm. Motion seconded by Dave and passed unanimously.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'A.L.B.', with a long horizontal flourish extending to the right.

Amanda L. Backhaus, CPA

Finance Director

*Note: These minutes are draft/not official until approved by the Committee at the next Committee meeting. Please see subsequent meeting for approval or changes to these minutes.*