Minutes
Coventry Town Council Meeting
May 6, 2019
Town Hall Annex

- The meeting was called to order at 7:30 PM.
  **Present:** Matthew O’Brien, Julie Blanchard, Mike Sobol, Jonathan Hand, Joan Lewis, Lisa Conant, Carolyn Arabolos
  **Also present:** John Elsesser, Town Manager; Amanda Backhaus, Finance Director

- The Pledge of Allegiance was recited.

- **Audience of Citizens:**

  Allison Loosigan, 181 Hemlock Point Drive, was present to express concern about pedestrian walkways on Rt. 31. She feels they are unsafe. Drivers are not yielding to pedestrians. She waited last Wednesday to cross at 5 PM, and 11 cars sped past and didn’t stop until she waved her arms and yelled. It is a daily issue and she feels unsafe crossing roads in town. Kids shouldn’t feel afraid walking to school. She posted her experience and frustration on the Coventry Citizens Collective Facebook page and got 70 responses, many of which are similar. Her sister lost her life in crosswalk a year ago in another town. She wants to make sure it doesn’t happen to others, including drivers. There are few school zone signs and those have a 35 mph speed limit. There are many people who are speeding and distracted drivers. People don’t know they are entering a school zone because there is no signage. She shared some statewide statistics for pedestrian deaths and suggested putting up more school zone signs, and decreasing the speed limit to 20 mph. She would also like to see a crossing guard at the Ripley Hill/Rt. 31 intersection, and possibly a blinking light that can be pushed by pedestrians. She spoke to Rep. Ackert, who said he is aware of these issues and is supportive of changes at the Ripley Hill crosswalk and in Coventry Village. She feels that the Town needs to get on board. She is reaching out to the Traffic Authority, the school board and CT DOT. Allison’s daughter Katie also spoke about her experiences in crossing at the Ripley Hill crosswalk. She is a student council senator at CNHMS. She suggested an awareness initiative on the Town website. She feels it is an important issue to bring up. Joan Lewis said that Rt. 31 is a state issue but it is a concern and we will see what can be done. The Council will either add it to tonight’s agenda or the next one.

  Tammy Regan, 145 Hemlock Point Drive, also expressed concern about several safety issues regarding the crosswalk at Ripley Hill Road/Rt. 31. The visibility is poor until you reach the crest. At certain times of the year, especially when traveling south, the sun is blinding. Distracted driving has become prolific. People are speeding and not yielding to pedestrians. A lot is going on at that intersection between 7-8 AM and 2-3 PM. People are bypassing cars when they stop for pedestrians. There have been 32 accidents between this intersection and Hemlock Point since 2002, and 600-700 vehicles per day at that timeframe. The crosswalk needs to be made safer. There are no school zone signs. She spoke with representative from CT DOT today and expressed her concerns. He said he would follow up. She feels it would have more weight if the local traffic authority contacted CT DOT. Maybe “yield here” signs would help, or a blinking light that pedestrians can push, or a crossing guard. She spoke to Superintendent of Schools David Petrone about it, who said he will look at it, and believes would cost about $5,000 per year. She requested that the Town Council and local traffic authority contact the State and make points about this situation. Her goal would be to have everything in place by the beginning of next school year. Another option might be an additional crosswalk at the middle school which would help with exiting buses. She would also like to see the sidewalk extended to Hemlock...
Point. Tammy’s daughter Molly also spoke about her concerns with the crosswalk. She is in 6th grade at CNHMS. She believes we should have a crossing guard. The issue is very important and could be dangerous if not solved. She uses the crosswalk and has almost gotten run over. It is rare for a car to stop and let pedestrians pass. A crossing guard can fix this by controlling the cars to stop. It may be expensive but it is worth the cost. Joan Lewis said that the Town Council will definitely follow up.

Dorothy Grady, 42 Cornwall Drive, said that tomorrow voters will be casting ballots for the town budget. She wanted to say thank you to all the Town employees and Board of Education employees who put in so much effort developing this budget, and to the Town Manager and School Superintendent, and to every member of the Town Council and Board of Education for unanimously supporting this budget. It certainly gives the impression that this is a great budget that will meet the needs of the town without a huge mil increase. She hopes the voters that show up will show that same kind of support and vote yes.

Police Chief Mark Palmer presented a Town of Coventry Citizen Award to Lila Ohlund, a 5th grader at Robertson School. He said we have a citizen recognition program where police officers can give citizens a challenge coin if they help the officers when they are responding to call. She got one of those, but Officer Dexter felt it was important to recognize Lila and her cousin for going above and beyond what is expected of a young person. On April 17, 2019, the Coventry Police Department received a call from two girls, Lilah Ohlund and Natalie Langille, who were concerned about a dog who had been caught in a tarp and was having trouble moving and possibly breathing. On arrival the girls pointed out the dog, a golden retriever, to Officer Dexter who was able to cut the tarp off from around the dog’s neck. If not for their quick actions the dog might not have survived. Both girls were awarded with Coventry Police Challenge Coins for a job well done and both are being recommended for a Town of Coventry Citizen Award.

Chief Palmer also presented the Department’s Medal of Merit for Lifesaving award to Officer Robert Dexter and Officer Olivia Beausoleil for conducting the rescue of a man from the Willimantic River on April 22nd. This is a medal that officers get to wear on their uniforms. The officers responded to home on Riverview Drive after receiving reports of a despondent resident leaving the home after receiving news of his wife’s death. Video footage from the body cameras show that it was a dramatic rescue and if not done the person would have likely drowned. Congratulations to Officer Dexter and Officer Beausoleil for a job well done.

7. Unfinished Business:

A. 18/19-65: Consideration/Possible Action: Local Adoption of the Capitol Region Natural Hazard Mitigation Plan:

Scott Choquette of Dewberry Engineering was present to provide an update on this item. Dewberry Engineering was hired by CRGOC to assist in updating the plan. Mr. Choquette presented a slide show to provide an overview of the plan and why it is important. The Disaster Mitigation Act, adopted in 2000, sets requirements for the plan. Towns that adopt the plan become eligible for three grant programs. This is an update to the 2014 plan which was previously adopted.

Mr. Choquette said that adopting the plan makes sense from a resiliency standpoint. The plan focuses on natural hazards like flooding, wind, earthquakes, and winter storms that disrupt the community. It costs a lot of money to respond to these types of events, in addition to the damage itself. He provided examples of the types of things you do before a disaster. The plan takes
climate change into consideration and its impact on other hazards. A detailed risk and vulnerability study is done as part of plan. Examples of issues specific to Coventry are outlined in the plan. Mr. Choquette said just because items are in the plan doesn’t mean they have to be done within the next five years. Funding availability and other relevant factors are taken into consideration.

Next steps would be to adopt the resolution updating the plan, an annual review of actions, and to seek funding from DEMHS and FEMA.

Matthew O’Brien asked if there are things already in existence that have been identified as a risk if it is possible they might be eligible for funding. John Elsesser replied yes normally, but not if it was built incorrectly. Mr. Choquette said generally if it is the right type of project. If it is maintenance or something that should be taken care of, then no. Jonathan Hand asked about the other walls at the high school. John replied that those would have also been built incorrectly. We are checking into issues. You become eligible after a disaster. There is a tight turnaround time for planning grants only, and then an implementation project. We have identified 32 projects. Some may never get done but the plan provides supporting evidence for other grants. We tried to think beyond even the five-year horizon. Matthew asked if the upgrade to the radio system might be eligible for retroactive funding. John replied that project is too far along. Mr. Choquette said sometimes you can get retroactive funding for study or design before you get a grant. Matthew asked if there is any liability if we identify a risk and don’t do anything. Mr. Choquette replied no. Matthew said he is also concerned about trees. John said that trees are going to be a focus. There is not a lot of money. The primary initiative is acquiring properties in the flood plain and demolishing them. Mr. Choquette said that the State sets priorities for what they want to do. He advised that whenever there is any type of damage, to document it. It makes the application process more compelling if you have real data. Jonathan Hand said perhaps expanding the communication system to the Department of Public Works might be eligible. John said we can look at it. That type of grant round is not available right now. Matthew asked if you considered that Jones Crossing always floods. John said that is why it was on the list. We got State bridge money instead. You can see from the plan what we were thinking about two years ago.

John Elsesser noted that two pages of corrections on the resolution were included in the Council folders to correct a Scribner’s error. Some of the generator boxes were not checked on pages 8-1 and 8-2. The Council would be adopting that. Motion #18/19-273: Joan Lewis moved to approve the local resolution adopting the Natural Hazard Mitigation Plan as amended on pages 8-1 and 8-2. The motion was seconded by Matthew O’Brien and carried on unanimous vote.

8. New Business:
A. 18/19-66: Update from Coventry Microgrid LLC on Project Authorization and Next Steps: Chuck Brody, John O’Brien, Pat Early from Coventry Microgrid, and Mike Sahm from the ECG Group were present to discuss the Microgrid project. John Elsesser provided a recap of the project. The Town and Board of Education went through quick proposal with ECG to prepare a request for proposals in 2017. EcoSolar was the primary responder. They were vetted by ECG and a proposal for funding was submitted to CT DEEP. Multiple meetings and clarifications took place over many months. We got the eligibility notice last week. We are now at the point where we are awaiting a formal contract from CT DEEP. We are starting the discussion process so we can move quickly when we get the formal contract – we will have 60 days from receipt to execute it. This is a new partnership that brings several firms together to look at aspects of the project. It is a $4 million grant. We will work with Eversource to do the final design specs and controls. The overall budget, including a solar project for the Housing Authority, is $6.2 million.
The balance will be funded in the power purchase agreement rates for equipment that exceeds the grant.

Projected consumption and the power purchase agreement were reviewed. John said we came up with a range of 11-13.5 cents for CHP and 12-17 cents for the solar PPA. The plan is to get the contract from CT DEEP to get a firm number for Council decision making. Coventry Microgrid has to go back to Eversource to finalize pricing. They are also looking at trying to go for some solar grants for Orchard Hills. There is a Medium Z-Rec grant program which might help lower Orchard Hills pricing. There are lots of moving parts but we felt it was important to start a dialogue. The clock starts ticking when the contract is received. Coventry Microgrid is also meeting with the Board of Education on Thursday and a meeting is pending with Orchard Hills. They have given the Housing Board a couple of different options for metering/sub-metering. The Housing Authority may want to self-administer rather than using a third party. All three parties – the Town Council, the Board of Education, and the Housing Authority - have to say yes. The project doesn’t necessarily fail if Orchard Hills doesn’t come on board but it would need to be modified and there is not a lot of flexibility with CT DEEP to change the scope of the project. Mike Sahm noted that the deadline to apply for the Z-Rec funding is in June.

An overview of the scope and a list of facilities was reviewed. The Microgrid will operate independently of existing solar. The timeline shows specific milestones in 2019 and a project end date of March 2021.

Next steps and success factors were outlined. It would be helpful to know about any new infrastructure, lighting etc. in the 19 buildings affected. John Elsesser said we have been working with World Energy Solutions to do energy retrofits of a lot of these buildings. We just got one for the firehouses today for LED lighting. They have all the numbers and projected savings which should be helpful. We are expecting a draft for the high school/middle school complex. We may be looking at other things beyond standard LED lighting. We are also all on the same Energy Star account, which will help with tracking so we have a lot more information than we did a couple years ago. That was done as part of the Sustainable CT initiative.

Matthew O’Brien asked how the increase in natural gas rates will impact this project. John replied with CHP you will be buying in bulk so we should get a better rate. The system will also generate surplus heat which can be used to enhance other areas in the future.

Joan Lewis asked if there is anything we need to do tonight. John said no, we are just touching base. Coventry Microgrid will come back with a contract. We have put a placeholder in for the Joint Fiscal/Finance committee meeting on June 13th if needed. It depends on the speed of CT DEEP getting the contract out. Prices must be fine-tuned and legal counsel will be needed. Matthew O’Brien said if there is a joint meeting to discuss the contract he would hope it would include the full Council.

B. 18/19-67: Consideration/Authorization: Appropriation from CNREF in the Amount of $10,000 for Architectural Services for Library Renovation & Improvement Committee: Motion #18/19-274: Matthew O’Brien made a motion to move item 8.B. up on the agenda as the next item of business. The motion was seconded by Jonathan Hand and carried on unanimous vote.

Jim Parda of the Library Renovation & Improvement Committee was present to discuss the request. John Elsesser said that the committee has been meeting and had discussions whether to stay with the same architect or look at other firms. They got proposals from two firms and
interviewed both. Written price proposals were received. Quisenberry was almost double because they don’t have the plans. Also the committee felt that Ken Best of DRA had a better handle on what the renovations would be and brought some new options we hadn’t thought of, i.e. relocation of the elevator to make the building more efficient. We didn’t open the opportunity up to everyone because we have a hard deadline of needing to apply for the renovation grant by September. The committee is unanimously recommending DRA. Jim Parda said that Ken Best came in and because of his past work on the library he told the committee what his thoughts were for ADA, fire code, and leaks in courtyard. He was right on top of those issues. The woman from the other firm wanted the committee to tell her what their thoughts were. Motion #18/19-275: Jonathan Hand moved to authorize an appropriation of up to $10,000 from CNREF for architectural services for the Library Renovation & Improvement Committee. Carolyn Arabolos seconded the motion. Mike Sobol asked if the Library has funds within their operating budget that they can use to support this. Joan Lewis said the Library has their own budget and she is sure it is not part of this. Mike said he looked at the quarterly report and it seems that funds were not encumbered. John said that the Library is bringing in a consultant to look at some structural issues. Motion #18/19-275 carried on unanimous vote. Matthew O’Brien said that some people have contacted him to ask why this committee is meeting in the morning, because they would like to attend. Jim replied that is the best time for members of the committee, including Rep Ackert. John said that he also cannot attend another night meeting.

- Acceptance of Minutes:

A. April 1, 2019 (revised): Motion #18/19-276: Julie Blanchard moved to accept the revised minutes of the Town Council meeting on April 1, 2019, seconded by Jonathan Hand. Matthew O’Brien asked regarding the verbatim text if there was some criticism with the suggested revisions that he submitted. Joan Lewis replied that what you submitted is not what you said. Matthew said he didn’t change anything. He asked if the additional original changes that were requested were also incorporated. (Yes.) Motion #18/19-276 carried with Matthew O’Brien opposed and all other members in favor.

B. April 22, 2019: Motion #18/19-277: Lisa Conant moved to accept the minutes of the Town Council meeting on April 22, 2019 without the attachment submitted by Matthew because verbatim text was incorporated for that section of the minutes on April 1, 2019. Matthew O’Brien asked why his attachment is being struck since it was an action submitted during the meeting. Joan replied that we didn’t accept it. We did not discuss it. When you include an attachment it looks like it is part of the minutes. Matthew said he doesn’t agree. The following corrections were requested to the minutes:
  • Page 2, item B.1, second line: add “out of plane” after “cannot support.”
  • Page 2, item B.1: change all instances of “r-bar” to “rebar.”

The motion to accept the minutes as corrected carried with Matthew O’Brien and Julie Blanchard opposed and all other members in favor.

5. Consent Agenda:
Motion #18/19-278: Lisa Conant moved to accept the Consent Agenda, seconded by Carolyn Arabolos. Mike Sobol requested to remove item 9.A. Motion #18/19-278 carried on unanimous vote.

6. Reports:
A. Council Chairwoman – Joan Lewis:
  a. Joan attends the monthly Local Emergency Coordinating Committee (LECC) meetings along with Jon Hand. We seem to be getting a lot of road races in town which require
work by our police and fire departments. A representative from the Peter Palmer race, which will be held in August, attended the last meeting. This race benefits people with brain injuries and Peter Palmer was a Coventry High School alumni – the race will be held during the class reunion. This race appears to be very well organized. A bike race also wanted to go through the Jones Crossing area of town in June. John Elsesser said it was too close to construction mobilization and has suggested they use Rt. 195 to Merrow Road as an alternative. Part of Jones Crossing is already gravel. Another pending race is a motorcycle rally, and Chief Palmer was able to talk to them about not coming down Rt. 44 because it would be too disruptive. They will also be going down Rt. 195.

b. There are new sponsors for the 4th July fireworks this year. John Elsesser said there is a new civic group in town called Coventry Cares. They are working with the Knights of Columbus to take over sponsorship of CoventryFest. The Knights Assembly is on board with this change and will continue to support and volunteer at the event. Coventry Cares will be coming to the LECC meeting in June to go over their plans. We have paid the deposit for the fireworks.

c. We are still having trouble filling all the shifts for ambulance staff. There will be further discussion on that.

d. Because Matthew’s comments in the minutes of April 1st referred to last year’s mil rate and John’s report tonight under 6.F.5 will relate to this year’s mil rate, Joan thought it was important to state the factors that were taken into consideration in setting last year’s mil rate. The voters had approved a budget anticipating a .4 mil rate increase; however the Council reduced that to a .2 mil rate increase. Our ECS reduction from the State was not as much as had been projected; however, in setting the mil rate, we did not reduce it any further that the .2 because of the following factors:

   i. The previous two years had seen mid-year reductions in ECS funding – the Governor could eliminate up to $171,283 without approval of the State Legislature, so we were very aware that this could happen again;

   ii. We did not know about the cost to address the Hydrilla problem in the lake until after the budget was developed and that could cost up to $125,000; the Town Council did transfer $95,000 from fund balance to Capital for Lake Management.

   iii. Moody’s Bond Rating Services lowered the Town’s bond rating due to uncertainties and inadequate fund balance and we wished to build up the fund balance to replace monies taken from it for sand, salt and snow removal. We felt it important to stabilize fund balance so as not to see a negative effect on future borrowing, and scheduled reductions in ECS funding.

Detailed fund balance information from the past three years is attached to these minutes.

People can also watch the video of the June 4, 2018 meeting or view those minutes online.

Joan feels it is important when talking about the mil rate that we understand the factors that went into setting it. Joan said that Matthew O’Brien’s comments talked about the difference between the budget total as opposed to what was raised. Matthew replied that the only thing he was talking about was the calculations in the original Town Manager’s budget. Joan said she also wanted to bring it out as we go forward in setting our mil rate. Matthew said the only thing he brought up was the number that was in the original Town Manager’s budget was equal to 31.89 mils and that balanced the original budget based on the appropriation that we approved. Joan replied that is what she was trying to explain – why there were differences.

B. Council Members:
Jonathan Hand said that at the last LECC meeting it was reported that DJ Figiela has completed the train the trainer requirements for the Stop the Bleed course. John Elsesser said the course will be run in collaboration with the Recreation Department as an opportunity for townspeople to get the training. Carolyn Arabolos said she is glad to hear that. John Elsesser said that DJ also got
credentials to become an EMSI so he can now instruct other people to be EMTs. This was a 90-hour course plus 30 hours of observation. Jonathan expressed his thanks to DJ for doing that.

Mike Sobol said he knows that Audience of Citizens is not a back-and-forth dialogue but he applauds citizens for coming to a Council meeting to express their concerns. We see a lot of chatter on social media but they took steps to make change. Jonathan Hand agreed, saying they also took steps to contact the State Traffic Commission. John Elsesser said she reached out to him and he made her aware of the avenues she needed to pursue. She has recognized that and followed up. He also reminded the Council that we had two roads we could ask CRCOG’s engineering consultant to look at and we added the intersection of Ripley Hill and Rt. 31 and Daly as the roads to look at. Also when the sidewalk went in, the crosswalk was requested to be moved by CT DOT and they also made us remove a crosswalk at the middle school. The citizens who spoke are right about the brightness of the sun and its effect on motorists. There is more that can be done. We had asked that the sight line be looked at. Some of the communication ideas are practical and could be done quickly. Jonathan said this is a great example of citizens reaching out to Town staff and getting answers. Joan Lewis said we will put this matter on the next Council agenda. Lisa Conant said she has been hearing about other safety concerns near gas stations. Some people feel there should be a light near the intersection of Rt. 31 and Rt. 275. This was looked at as part of the Main Street project. Because of the grade it would be very difficult to stop there in winter conditions. A lot of these issues are driver error. We can increase enforcement but we can’t increase it 24 hours a day. Matthew O’Brien asked if there is a reason why they can’t lower the speed limit in the school zone. John replied he doesn’t think there is a school zone at Rt. 31/Ripley Hill Road. We only have two school zones and they are both 25 mph. People just won’t drive slower. We can make a request for a school zone at the Ripley Hill intersection, but he believes it may have been previously declined by CT DOT. There are already many warning signs there and more might create driver confusion. Mike asked what about a sign that goes in the middle of the road. John replied that someone has to put those there.

C. Steering Committee – Jonathan Hand:
Jonathan reported that the Steering Committee had a brief meeting just prior to this meeting to discuss the need for a timely appointment. Motion #18/19-279: Jonathan Hand moved that the Town Council take the recommendation made by the Board of Fire Officers to appoint Ray Eldridge to fill the vacancy created by the departure of Jodie Mitchell on the Fire Transition Study Committee, term for the life of the committee. The motion was seconded by Matthew O’Brien and carried on unanimous vote.

D. COVRRA – John Elsesser:
We received a brief report from Anchor regarding the landfill testing issues. We will be shopping around for pricing. It appears that the scope will be a simple piping project to address the cracks in the clay. We are waiting for Mark Kiefer to get back from leave so we have enough staff time to look into it.

E. Town Manager – John Elsesser:
1. Projects update:
   • We anticipate a mid-June closure for Jones Crossing Bridge and will start mobilizing the week before.
   • Tentative Cumberland Farms construction start is 7/27.
   • We had shifted a tanker truck from CVFA, and since then they have stepped up to get people trained and now have 16 new drivers certified to drive. North Coventry has about eight. The truck is coming back to CVFA on Wednesday.
• We heard that Navistar is not going to pay for our blown truck engine so we are proceeding with repairs. Carolyn Arabolos said that is extremely disappointing considering there were a number of prior problems with the engine. Jonathan Hand said he did some research and we are not the only ones to experience these problems. It is ridiculous. John said we have stopped buying International products. The word is out so we wouldn't even be able to fix this truck and sell it.

2. A public information meeting will be held on June 19th on the proposed bridge on Rt. 44 over Olson's Brook. We have informed Matt Miner (Highland Park Market).

3. Information was provided about the Last Green Valley’s 2019 Annual Meeting. John Elsesser said this is always a good event if people are interested in attending.

5. CCM: FY 20 State budget impacts:
John Elsesser said there are two changes to this: the ECS grant is a positive of $376,980. Teachers retirement is not included and we think there is a strong likelihood that will come back. If both stay out that is about equal to our proposed tax increase of .4 mils. Matthew O’Brien said his memory was that the ECS grant was going to get cut by $300,000, Joan Lewis said that total amount they were taking from us was approximately $500,000. John said it was originally $165,000 and now we’re back to that number and they are adding $376,000 back. Motion #18/19-280: Carolyn Arabolos made a motion that if these budget numbers become definite that the Town Council reduce the mil increase for FY 2019/20 to .1 and consider a zero mil rate increase. Lisa Conant seconded the motion. Matthew O’Brien said he doesn’t think it is appropriate to pre-determine how the Council will vote on the mil rate. Mike Sobol agreed. He thinks it is ok to say we have that as a goal, but he doesn’t see the need to make a motion. There was general consensus that the Council will take this into consideration when we set the mil rate. Matthew said that last year we received all of the money that had been cut and more and we still increased the mil rate. The makers of motion #18/19-280 withdrew the motion.

8. New Business:
C. 18/19-68: Consideration/possible action: proposed Pension Plan amendments:
Amanda Backhaus said that these amendments were recommended by the Pension Committee at their last regular meeting. They are all minor amendments. It clears up what date will be used for benefit calculations. Matthew O’Brien said the language in section 8.1 about the definition of retired participant is confusing. Amanda said the intent is to make it clear that you cannot collect your benefit until you become retired. She will take another look at the language and get it ready for the June committee meeting. Motion #18/19-281: Julie Blanchard move to table consideration of amendments to the Pension Plan for more information. The motion was seconded by Matthew O’Brien and carried on unanimous vote.

D. Consideration/possible action: authorization of 2019 Town Council Senior Class awards: Motion #18/19-282: Jonathan Hand move to authorize the 2019 Town Council Senior Class Awards. The motion was seconded by Lisa Conant and carried on unanimous vote.

9. Miscellaneous/Correspondence:
A. Board of Education Minutes, 4/25/19: Mike Sobol said it was announced at the meeting that the last day of school is June 13th with graduation on June 15th. Also, Mr. Blake was recognized as principal of the year by CT Association of Schools. Matthew O’Brien said he wanted to note that he is happy that ever since he raised the issue of budget transfers not being done properly that
they are outlined correctly.

10. Executive Session:

Motion #18/19-283: Matthew O'Brien moved that the Town Council enter into Executive Session at 9:17 PM pursuant to Connecticut General Statutes 1-200(6)(E)—discussion of any matter which would result in the disclosure of public records or the information therein contained described in sub-section (b) of Section 1-210 with the following people in attendance: Town Council members, the Town Manager and the Finance Director. The motion was seconded by Julie Blanchard and carried on unanimous vote.

Motion #18/19-284: Matthew O'Brien moved that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(D)—discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such a site, lease, sale, purchase or construction would cause a likelihood of an increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned with the following people in attendance: Town Council members, the Town Manager and the Finance Director. The motion was seconded by Julie Blanchard and carried on unanimous vote.

Executive Session commenced at 9:53 PM.

Motion #18/19-285: Matthew O'Brien moved to leave Executive Session at 11:00 PM. The motion was seconded by Carolyn Arabolos and carried on unanimous vote.

10. Adjournment:

Motion #18/19-286: Matthew O'Brien moved to adjourn the meeting at 11:01 PM. The motion was seconded by Carolyn Arabolos and unanimously approved.

Respectfully submitted,

Laura Stone
Town Council Clerk

Note: These minutes are not official until acted upon by the Town Council at its next regular meeting. Those meeting minutes will reflect approval or changes to these minutes.

9:53 PM
# 2016-17 Council Unencumbered Report (From 1 1/2%)

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**Available Balance:** 130,407.91

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## 2016-17 Additional Appropriations Approved at Town Meeting

0.00
### 2017-18 COUNCIL UNENCUMBERED REPORT (FROM 1 1/2%)

**From:** 110-9301-53230

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<td>3/19/18</td>
<td>110-3102-53160 Snow Overtime</td>
<td>(24,000.00)</td>
</tr>
<tr>
<td>6/4/18</td>
<td>110-9201-57980 Lake Mgmt</td>
<td>(95,000.00)</td>
</tr>
</tbody>
</table>

**Available Balance:**

|                | 262,376.43 |

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### 2018-19 COUNCIL UNENCUMBERED REPORT (FROM 1 1/2%)

**From:** 110-9301-53230

<table>
<thead>
<tr>
<th>DATE</th>
<th>TO</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/1/18</td>
<td>current levy - 31,297,1663 * 1.5%</td>
<td>469,457.45</td>
</tr>
<tr>
<td>10/5/18</td>
<td>110-3111-52160 Dehumidification of Millbrook Place</td>
<td>(5,000.00)</td>
</tr>
<tr>
<td>12/7/18</td>
<td>110-9201-54090 Police Radio upgrade to State Police System</td>
<td>(99,500.00)</td>
</tr>
<tr>
<td>4/1/19</td>
<td>110-9201-58686 Engine replacement</td>
<td>(20,776.60)</td>
</tr>
<tr>
<td>4/1/19</td>
<td>110-9201-54831 Community Connectivity survey work</td>
<td>(18,000.00)</td>
</tr>
<tr>
<td>4/1/19</td>
<td>110-9201-58740 Softball field irrigation</td>
<td>(7,290.00)</td>
</tr>
</tbody>
</table>

**Available Balance:**

|                | 318,890.85 |

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|                | 150,566.60 |