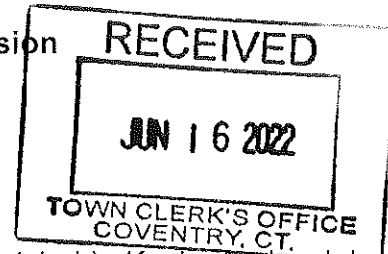


Coventry Cemetery Commission  
May 19, 2022

Meeting Minutes



1. Call to order and roll call
  - a. Commission members: Mike Chapman (chair), Kevin Arpin, John Marvin, Claudine Vieten, Mark Messier
  - b. Town of Coventry: Bill Watkins, Amanda Backhaus
2. Call to order and roll call
3. Audience of citizens - none
4. Minutes of the April meetings – Approved 5-0
5. Treasurer's Report – Amanda
  - a. Amanda provided a written financial report
  - b. Hired new sexton – Rich
  - c. Budget did not pass. The cemetery budget did not change with the revisions.
  - d. Unspent balance ~\$8k
    - i. Tree work at Nathan hale ~\$4k
    - ii. Get prices for improving new shed (adding electricity and insulation), repairing old shed, and replacing the sidewalk near flag pole (maybe stamped concrete)
    - iii. New trimmer
6. Public Works Director's Report
  - a. Coventry Cemetery – large shrubs along road are marked and ready to be removed.
  - b. Bill received request by email asking for gate between park and Nathan Hale Cemetery. This would be useful for tours. Commission discussed concerns with choosing a location, security issues, and people walking over graves
  - c. Repair work is needed on grave stones in Nathan Hale Cemetery.
7. Sexton's Report (from Bill and Amanda)
  - a. Discussed monument application for Galey lot. Monuments cannot be placed outside plot limits. Bill will respond with options that would be acceptable. Commission agreed to deny application 5-0.
  - b. Lot sales Coventry Cemetery: Section A, lots 183, 184, and 185 sold to Kevin and Carly Arpin.
  - c. Cremains interment – Norma Coughlin, Coughlin Lot, Nathan Hale Cemetery on April 1, 2022.
  - d. Investigation work on Twerdy Lot in Nathan Hale Cemetery. Burial planned for June 5, 2022.

8. Old Business

- a. Purchased stainless steel water tank for Coventry Cemetery.
- b. GIS project with Behar Mapping – finalizing data entry method and other small issues before moving onto data verification.

9. New Business

- a. Discussed complaint about decorations missing from graves in Coventry Cemetery. Encourage visitors to use garden beds or minimize loose decorations that may be in the way of maintenance activities

10. Commission Member Reports

11. Other matters that may come before the Commission

12. Executive Session (if needed)