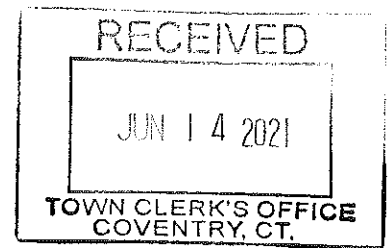


Coventry Cemetery Commission
May 20, 2021

Meeting Minutes



1. Call to order and roll call
 - a. Commission members: Claudine Vieten, Mike Chapman (chair), Kevin Arpin, Mark Messier, John Marvin
 - b. Town of Coventry: Amanda Backhaus, Bill Watkins, Sherry Chapman

2. Call to order and roll call

3. Audience of citizens - none

4. Minutes of the March meeting – Approved 5-0.

5. Treasurer’s Report – Amanda
 - a. Provided updated financial reports.
 - b. Purchase order generated for survey work in Grant Hill.
 - c. Lance doesn’t need a new push mower.

6. Public Works Director’s Report
 - a. Adding street sweepings and leveling to depressed area in Coventry Cemetery is ongoing. Commission will assess next steps with Bill after street sweeping is complete.
 - b. TruGreen scheduled to treat Coventry Cemetery in May.
 - c. Bill will ask how we can get a tipper barrel at Coventry Cemetery for garbage.
 - d. Light was installed on top of flag pole.
 - e. Discussed creating a recurring schedule for fertilizing Coventry Cemetery. Bill will discuss adding the cemetery to the town’s list of recurring treatments instead of using a vendor.

7. Sexton’s Report
 - a. Cremains interment scheduled for May 21, 2021 in the Twerdy lot in Nathan Hill Cemetery.
 - b. Approved an application for a headstone for Emma Greenleaf, Coventry Cemetery, section 8, lot 34, on May20, 2021.
 - c. Approved repair work by Mark Messier Restorations for a total of seven monuments in Grant Hill and Nathan Hale cemeteries on April 24, 2021, contingent on proof of insurance. A certificate of insurance was provided.

8. Old Business
 - a. Commission discussed the cremains schematic. Kevin will re-draw the schematic to be consistent with Coventry Cemetery. Approved 5-0.

- b. Discussed Guerra request. This family was quoted the old price for cremains interment before the commission voted to increase the price. The interment will occur after the price increase. Voted to approve honoring the initial quote. 5-0
- c. Discussed acquiring the blue house on the corner of Main Street and the entrance to Coventry Cemetery. The property would give the cemetery road frontage and could be incorporated into larger cemetery improvement project. Discussed concerns regarding maintenance of the home including costs.

9. New Business

- a. Dead bush in Coventry cemetery – Bill will remove.

10. Commission Member Reports

11. Other matters that may come before the Commission

- a. Next meeting will be Thursday, June 17, 2021 at 6pm.

12. Executive Session (if needed)