

School Building Energy Efficiency Committee

Regular Meeting Minutes

June 2, 2022

1. **Call to Order:** Meeting called to order at 6:33pm by Mary Kortmann Vice Chair

Present in Annex: Mary Kortmann, and Joe Malon.

Also present was: John Elsesser Town Manager

Present via Zoom: Julie Castillo, Jenn Riley and Rusty Malik QA&M, Scott Comrie ICDS

2. **Approval of Minutes:** Was tabled over confusion as to whether we all had gotten both sets of minutes.
3. **School roof update:** Plans should be ready next Monday. They will be presented to the Board of Education for approval on Thursday (June 9). Assuming they are approved, a meeting with the state is set for June 13 to go over the plans and the SGC042 form. Then we wait for state approval to go out to bid.
Discussion around how long that might take, and whether roofing should be done while school is in session. Some schools are doing that. There is concern if we wait until next year, the price will rise so much we will not have funds and will have to go back out to referendum. Julie, who works with the ZREC program says that the solar project can get another extension, but there will have to be another payment. These payments are refundable when the project is complete.
4. **Unit ventilator/HVAC** – Plans are being worked on and will not be ready for bid this summer. As details of the state money for school HVAC comes out, we need to stay on top of it.
5. **Renovate as new** – Rusty presented the numbers for the capital items done separately as well as the items being done as part of a larger project. It was noted that most of the items under CHS would need to be done since once you start moving the cafeteria, there is a domino effect. Rusty requested to send the list of capital items and prices to the school staff so they may check the list.
6. **Other items:** Tom Kolodziej has resigned from the committee as of June 1. Next meeting there needs to be an election of new officers. Walls Project cannot use

preferred contractor this summer. We need to either do it while school is in session or go out to bid.

7. Adjournment: Motion made to adjourn the meeting at 7:50 by Jen, seconded by Joe.

Respectfully submitted,

Mary Kortmann

Note: These minutes are draft/not official until approved by the Committee at the next Committee meeting. Please see subsequent meeting for approval or changes to these minutes.