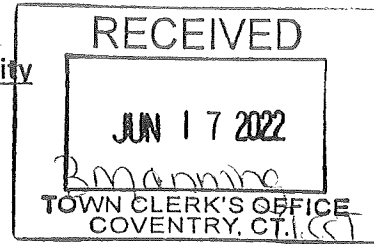


Coventry Water Pollution Control Authority  
Special Meeting Minutes  
June 16, 2022



**MEMBERS PRESENT:** Matthew Twerdy, Richard Brand, Daniel Murphy, Frank Jodaitis

**STAFF PRESENT:** Mike Ruef, WWTP Operator  
Bill Watkins, Director of Public Works  
Charlie Grossmann, Sanitation Maintainer

**MEMBERS ABSENT:** None

1. **CALL TO ORDER:** Matthew Twerdy called the June 16, 2022 WPCA Special Meeting to order at 3:00 P.M. in the Coventry Town Hall Conference Room, 1712 Main Street Coventry, CT.
2. **NEW BUSINESS:**
  - a. Wastewater Management Planning Study Presentations/Interviews:
    - a. 3:00 PM Tighe & Bond
    - b. 4:00 PM Weston & Sampson

The firms presented their qualifications to the panel. The panel discussed the presentations and individually scored the firms in five categories. Cost and fees were not discussed at this point in the qualifications based selection process. Scores from the panel members were tallied for each of the four firms. The firm with the highest score was Tighe & Bond.

**MOTION 2022-6-16-1: To select Tighe & Bond for the 2022 Wastewater Management Planning Study and invite them to a future WPCA meeting to begin discussing scope and fees for the project.**

By: Brand                      Seconded: Murphy

**The Motion carried with the following vote:**

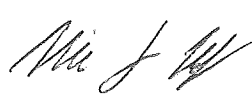
For: Brand, Murphy, Twerdy, Jodaitis  
Against: None  
Abstain: None

Tighe & Bond will be invited to the July 14, 2022 WPCA Meeting to begin discussing scope and fees for the Planning Study. Staff will notify the other firms that they were not selected.

**3. ADJOURNMENT:**

Matthew Twerdy adjourned the June 16, 2022 WPCA Special Meeting at 5:30 P.M.

Respectfully submitted,

 6/17/2022

Mike Ruef, WWTP Operator

*\*These minutes are not official until approved by the WPCA at the next regular WPCA meeting.*