Coventry Cemetery Commission
June 18, 2020

Meeting Minutes

1. Call to order and roll call
   a. Commission members: Claudine Vieten, Mike Chapman (chair),
      Kevin Arpin, Mark Messier, John Marvin
   b. Town of Coventry: Amanda Backhaus, Sherry Chapman, Mark
      Kiefer

2. Call to order and roll call

3. Audience of citizens - none

4. Minutes of the May meeting – approved 5-0

5. Treasurer's Report - Amanda
   a. Commission approved $2200 for headstone repairs.
   b. Extra money will be used for wall repair.
   c. Amanda will find more tour maps or print new tour maps.
   d. Amanda will ask for an update on the GIS system.

6. Public Works Director’s Report
   a. Discussed ideas to improve Nathan Hale grounds:
      i. Tree-work
      ii. Grub treatment and fertilization
      iii. New top soil in some areas

7. Sexton's Report – Sherry
   a. Two lot sales, Coventry Cemetery, Lot A43 and B215

8. Old Business
   a. Commission members straightened headstones at Carpenter
      Cemetery.

9. New Business
   a. Discussed columbarium for Coventry Cemetery. Discussed
      feasibility study to better understand the need, cost, and potential
      location.

10. Commission Member Reports

11. Other matters that may come before the Commission
    a. Next meeting – June 18, 2020 at 6pm

12. Executive Session (if needed)