THE HOUSING AUTHORITY OF THE
TOWN OF COVENTRY
MINUTES OF THE MONTHLY MEETING OF JULY 14, 2020

The meeting was called to order at 7:00 pm. Members present were: Albert Bradley, Jeffrey Arn, Marilyn Barrette, and Lorraine Lynch. Also present was Laurie Bradley, Executive Director.

Absent: Susan Noyes

Audience of Citizens: None

APPROVAL OF MINUTES: Motion was made by Jeffrey Arn and seconded by Marilyn Barrette to accept the June 9, 2020 meeting minutes as presented; voted unanimously in the affirmative.

CORRESPONDENCE:
- Sustainable CT
- Community Consulting
- People's United Insurance
- Sustainable CT
- ConnNAHRO
- CHFA Deb Olsen
- Susan Jones-FEMA

Match funding running out
Eligibility for CDBG COVID-19 grant
Worker's comp audit
Official notice of no more funds
Fair Housing Training Certs for all employees
Invitation to CDBG phone conference
Application information

TREASURER'S REPORT: Motion to accept the June treasurer's report as presented; made by Lorraine Lynch and seconded by Jeffrey Arn; voted unanimously in the affirmative.

ITEM #1 - EXECUTIVE SESSION - MANAGEMENT ACQUISITION FINANCIALS - Motion made by Jeffrey Arn to go into executive session at 7:11; seconded by Lorraine Lynch and voted unanimously in the affirmative. Motion made by Marilyn Barrette to go out of executive session at 7:32; seconded by Lorraine Lynch and voted unanimously in the affirmative.

ITEM #II- REVIEW AND APPROVAL OF EXPENDITURES- Motion made by Jeffrey Arn and seconded by Lorraine Lynch to approve the June expenditures as presented; voted unanimously in the affirmative.

ITEM #III- DIRECTOR'S REPORT INCLUDING ORCHARD HILL ESTATES I & II UPDATE - Laurie added that she had contacted Spectrum to set up WIFI in the Maintenance garage to move Pete into his own office to conform to necessary social distancing. She also added that she had applied for and been awarded the HASIP grant for a basic needs pantry in the amount of $2400. There was an alarm issue that necessitated an emergency call to Integrated Technical Service to replace a module, put in a new board in the NAC panel and they also upgraded the programs. Ed Muenzner CPA associate, Jan Maynard, helped with the QB online entries and we believe that all of the GAAP accounting entries have been made.

NEW BUSINESS: None

OLD BUSINESS: None

Motion made to adjourn the meeting made by Jeffrey Arn; seconded by Marilyn Barrette and voted unanimously in the affirmative. The meeting was adjourned at 7:45 pm.

Respectfully Submitted,

[Signature]

Marilyn Barrette, Secretary/Treasurer