

Coventry Cemetery Commission  
July 16, 2020

Meeting Minutes



1. Call to order and roll call
  - a. Commission members: Claudine Vieten, Mike Chapman (chair), Kevin Arpin, Mark Messier, John Marvin
  - b. Town of Coventry: Amanda Backhaus, Sherry Chapman
2. Call to order and roll call
3. Audience of citizens - none
4. Minutes of the May meeting – approved 5-0
5. Treasurer's Report – Amanda
  - a. \$1500 remaining. Remaining money will be transferred to "Improvements, not building" for headstone repair by Quintana Memorials
6. Public Works Director's Report – none. Mark could not attend the meeting.
7. Sexton's Report – Sherry
  - a. One cremains interment scheduled for Saturday 7/18, Doris LeDoyt, Nathan Hale Cemetery.
  - b. An application for memorial work was approved for Coventry Cemetery, section B, lot 215 (Bray).
  - c. The application for the monument repair work in Nathan Hale Cemetery was approved and work is in process.
  - d. Sexton received a complaint about an encroachment matter in Coventry Cemetery. Lathrop (A, 234) complained that the Yeske (A, 233) landscaping breached the lot borders. Sexton communicated the concern to a Yeske family member. Lance raked and seeded the encroaching area.
  - e. Discussed recent communications with Robert Shores about his father's monument and interment in Grant Hill Cemetery. The monument had been replaced without his knowledge or consent. Robert is working with sexton to locate records regarding monument and interments at his father's grave.
  - f. Survey of Little lot, #56 in Grant Hill Cemetery by Matt Maynard of Towne Engineering, Inc. The survey was performed, pins were set, and corner stones were repositioned on top of the pins at the same time. The surveyor declined to share the survey with the town based on the wishes of his client. In addition, the surveyor declined to provide detail on reference points that he used to replace the cornerstones and set the pins. Initially he refused to identify the subject lot or his client. At sexton's request, the

surveyor completed an application for monument work after he completed his survey. Application revealed that the surveyor was hired by Darby Pollansky. However, the application does not provide sufficient detail on the work performed. Sexton will work with Amanda, Mark, and town attorney to determine next steps. Discussed concerns about surveyors moving monuments or markers without town permission.

#### 8. Old Business

- a. Quintana Memorials completed 5 out of 6 headstone repairs. A new adhesive was used to avoid discoloration that was observed on some previous headstone repairs.
- b. Discussed a headstone that was recently damaged. Based on available information, the damage was likely caused during mowing. Mike will obtain a quote to repair the headstone.
- c. Mark Messier – working on repairing one stone in Nathan Hale Cemetery. Mark will meet with Mike to discuss another headstone that needs to be repaired.
- d. Mike talked to Outback Landscaping and Kentucky Blue landscaping about grass improvement in Nathan Hale Cemetery. Mike obtained a quote to improve grass in a 9000 sq. ft. area. Work would include new soil and hydroseeding. Quote was \$4150. Commission discussed likelihood of success in that area and other areas that might need repairs. Mike will review with Mark.
- e. Columbarium – Amanda and Mike to research costs and feasibility. Commission discussed demand for cremation lots and current availability in Coventry Cemetery.

#### 9. New Business

#### 10. Commission Member Reports

#### 11. Other matters that may come before the Commission

- a. Next meeting – August 20, 2020 at 6pm

#### 12. Executive Session (if needed)