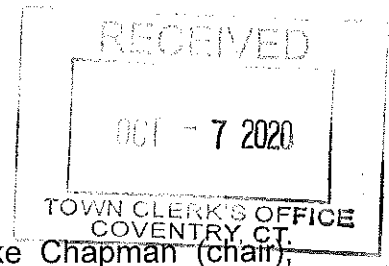


Coventry Cemetery Commission
August, 20 2020

Meeting Minutes



1. Call to order and roll call
 - a. Commission members: Claudine Vieten, Mike Chapman (chair), Kevin Arpin, Mark Messier, John Marvin
 - b. Town of Coventry: Sherry Chapman
2. Call to order and roll call
3. Audience of citizens - none
4. Minutes of the May meeting – approved 5-0
5. Treasurer's Report – Amanda
 - a. Amanda could not attend the meeting. She provided financial statements in advance of the meeting for the commission to review.
6. Public Works Director's Report
 - a. Mark did not attend the meeting
7. Sexton's Report – Sherry
 - a. Cremains interment on 7/18/20, Doris LeDoyt, Nathan Hale Cemetery
 - b. Cremains interment on 8/1/20, Dominick Gholston, Coventry Cemetery, Lot 174A
 - i. Discussed monument request for this lot. Cemetery Commission approved the special request (vote 5-0) with the following conditions: the proposed headstone must be centered on the left side of the double lot. The headstone must be in line with the other headstones in that row.
 - c. Monument work approved for Bray, Coventry Cemetery, Lot 215B.
 - d. Sold cremation lot, Coventry Cemetery, Lot 91, Regina LaChappelle and Jessi Trelegan.
 - e. Discussed request for donation of burial lot for cremains. Request came from a group home manager in Coventry for a person with limited income and no burial funds. St Mary's will donate a burial lot in this case since the person attended St. Mary's Church.
 - f. St. Mary's pricing:
 - i. \$1000 for single lot.
 - ii. \$400 for opening and closing cremains.
 - iii. \$1200 for open and close full interment
 - g. Discussed survey of Little lot. An application for monument work was submitted after a survey was done on the lot. We are missing details about what work was actually done. Mere stones that

represent the boundaries of the lot might have been moved. Sherry will work with Amanda and Mark to obtain the survey and more details.

8. Old Business

- a. Quintana Memorials completed one more stone repair but they are unwilling to make future repairs.
- b. Mark Messier – completed one stone repair. Will discuss two more repairs that need to be done in Nathan Hale Cemetery.
- c. Discussed Nathan Hale grounds improvements. Outback not interested. Kentucky Blue not interested. Mike to discuss with Mark for ideas.
- d. True Green scheduled to fertilize and treat for crab grass in Nathan Hale Cemetery and Coventry Cemetery this fall. Mike to follow up with Mark.
- e. Mike will ask Amanda to order pamphlet holder for Grant Hill Cemetery.
- f. Columbarium – no updates. Claudine will do some research.

9. New Business

- a. Wreaths Across America – discussed ideas for a ceremony while complying with all state and local health guidelines. Table decision. Event to be held on December 19.
- b. Next clean up before Wreaths Across America event.

10. Commission Member Reports

11. Other matters that may come before the Commission

- a. Next meeting – September 17, 2020 at 6pm

12. Executive Session (if needed)