1. The meeting was called to order on October 7, 2019.
   Present: Matthew O’Brien, Julie Blanchard, Mike Sobol, Jonathan Hand, Carolyn Arabolos, Lisa Conant, Joan Lewis
   Also present: John Elsesser, Town Manager; Amanda Backhaus, Finance Director

2. The Pledge of Allegiance was recited.

3. Audience of Citizens:
   Lisa Thomas, 255 Geraldine Drive, said for transparency purposes she wanted to state that she is also a candidate for office in November, and has served in elected office for almost 12 years. Her interest is in community and not the election. At a recent Town Council meeting she expressed her concern over irregularities in how the Republican Registrar of Voters handled petitions requested for a primary filing. She also expressed concern over the fact that the current Republican Registrar is not certified. In addition, the appointed Deputy Registrar has served elected terms as the Registrar, and is also not certified. During the meeting at which she spoke, the Town Council took a vote of no confidence in the Republican Registrars. Councilors O’Brien and Blanchard refused to take a stand and abstained from the vote. Just a couple of weeks later, the Journal Inquirer reported that during the September 17 Republican primary, the Republican Registrars again disregarded their duties. They chose not to take special voting machines to the polls. Those IVS machines are to assist people with disabilities with voting, especially those with visual impairments.

Lisa recently learned that our Director of Parks and Recreation sent a notification letter to Rep. Tim Ackert on July 2, suspending the Republican Town Committee from renting town facilities for a year. That letter reads in part:

“It has been brought to our attention that the Republican Town Committee function on March 29*, which was reserved under your name, violated town ordinance and state regulations by selling alcohol on the premises at the lodge at Patriots Park. Also, you did not provide us with proof of insurance policy, which exposes the town to liability. Your reservation application and alcoholic beverage permit specified that you would be serving beer and wine. Our town ordinance specifically prohibits the sale of alcohol, and requires that “Persons possessing or offering for sale any alcoholic beverage must comply with the regulations of the State of Connecticut Liquor Control Commission.”

Lisa said that again showing disregard for town ordinances and state law, Republican leadership did not obtain the proper insurance for an event they held at Patriot’s Park Lodge, and they sold alcohol at that event without the proper licensing and thus violated State regulations by selling liquor in non-compliance with the State of Connecticut Liquor Control Commission, and put our town at risk. It is unsettling to see such complete disregard for the safety and liability of our community. It also raises concern over the integrity of our elections just a few weeks away on November 5th. She hopes that safeguards are being put in place to ensure that every Coventry voter is able to freely exercise their right to vote.

Lisa also complimented the Coventry Police Department on their creative partnership with town businesses to promote their shops and to build police-community partnerships. It’s great that the
businesses have this opportunity to build their town and social media presence - while the lucky
winners of gift cards get the chance to perhaps sample a new taste or revisit an old favorite.

4. Acceptance of Minutes:
Motion #19/20-48: Lisa Conant moved and Carolyn Arabolos seconded to accept the
minutes of the Town Council meeting on September 16, 2019. The following corrections were
requested:
- Page 2, item 4, 7th line: add that Carolyn Arabolos stated that the video can be watched
  online.
- Page 3, first paragraph after bullets, last line: change $433 to $433,000.
- Page 4, 6th bullet, 3rd line: change “use it” to “use the bond premium.”
- Page 5, Item 7.B, 5th line: change “we to create” to “we would have to create.”
- Page 5, Item 7.B, 8th line: add the word “what” after “Carolyn asked.”
The motion to accept the minutes as corrected carried with Joan Lewis abstaining and all
other members in favor.

5. Consent Agenda:
Motion #19/20-49: Lisa Conant moved to accept the Consent Agenda, seconded by Jonathan
Hand. Mike Sobol requested to remove item 8.F.11, Veterans Day Race. The motion to
accept the Consent Agenda with the removal of item 8.F.11 carried on unanimous vote.

6. Reports:
A. Council Chairwoman – Joan Lewis: Joan, Jonathan Hand, and Mike Sobol made a special
presentation in honor of the late Bill Hoffman. Bill’s wife Aline and Ellen Jamaitus, a former
student, were in attendance for the presentation. Joan said that Bill contributed much to the
community. He was a long-time science teacher at the middle school and a former Town Council
member. Bill kept the winter farmers market going after a change in leadership. We wanted to do
something special in recognition, and with help of the Town Manager and the librarian at the
middle school, we are presenting two books in his memory. One book will go to the grammar
school and one will go to the middle school. Jonathan Hand, a former student of Bill’s, presented
the elementary school book, saying that Bill made science fun and exciting through his towers
and bridges projects. The projects in the book reminded him of Bill and the book seems like a
fitting tribute. Mike Sobol, another former student of Bill’s, said that one of his favorite memories
from school was the towers and bridges project and he uses some of those bridge-building ideas
in the workplace today. Ellen Jamaitus said that Bill was a great teacher, especially for the ones
who didn’t want to be there. He made you want to learn. She still remembers lessons from him
from many years ago. He will be sadly missed. Joan presented the book for middle school,
titled Amazing Feats of Civil Engineering, and said that the books will be delivered to the
appropriate schools.

Women’s suffrage: Joan said that she and Lisa Conant went to the state capitol for the women’s
suffrage ceremony. They have organized a huge committee in honor of women getting the right to
vote in 1920. They would like each community to do something to honor this date. We will be
asking the Steering Committee to consider coming up with a charge to appoint a special
committee to do something in Coventry to celebrate and look into our history to see if any women
here had participated in that effort. If anyone in the community wants to participate let the
Council know.

Joan also said that she and Jonathan Hand are the Council representatives to the Local Emergency
Coordinating Committee, which meets on the first Thursday of the month. The meetings are
always very interesting. At last week’s meeting, North Coventry Volunteer Fire Department asked to meet with John and Joan, and told us some exciting news but asked us not to share until they announced it first. We can now tell you that NCVFD has voted to become part of the merger with Coventry Fire Services. (John Elsesser clarified that NCVFD voted to accept the merger committee’s structure to join Department 18. They would become part of the Town of Coventry Fire and EMS under the structure the committee has proposed.) Joan said that CVFA and EMS have already voted. We know that this won’t happen overnight. The transition committee must still complete their work. They have done a great deal of work on the structure so we are ahead of the game. We appreciate North Coventry Fire Department’s vote. Also at the meeting it was impressive to hear about all the training initiatives going on. Jonathan Hand noted that DJ Figiela did a Stop the Bleed train the trainer session and will be partnering with Recreation to offer this training in the community. Also the police department has been continuing to work with school staff regarding school security. They have already had meetings and trainings this year. Mike Sobol asked if the status of recruitment for the fire departments was discussed. John said yes, they are doing well in terms of recruitment. CVFA has four new members, and the North End has some new members as well. They are also talking about how and when to start a more aggressive recruitment campaign, but wanted to build something that people will join first. Jonathan Hand said they want to make sure they have an organization that people will be ready to join. John said also each month the fire departments are updating the committee on people who have passed certification training. The minutes of those meetings are worth reading. Joan noted that commendations are pending for actions at two big incidents last month.

B. Council Members:
Lisa Conant shared a postcard about an upcoming event. Former Coventry resident David Hayes not only did large sculptures but also made jewelry. An exhibit of his jewelry is running now through December 21st, with a jewelry making workshop for kids ages 1-10 on the 14th. More information is available on the David Hayes website at http://www.davidhayes.com/.

Carolyn Arabolos said that the Council appointed her to be the Council representative for the Board of Education contract negotiations. Meetings are ongoing and a few more are scheduled.

Jonathan Hand shared that local resident Bonnie Edmondson is head coach of Team USA’s women’s track and field team, who recently competed at the world championships in Doha, Qatar. Team USA enjoyed huge success and won the world championships with a medal count of 29 – 14 gold, 11 silver and 4 bronze. The second place medal count was 12. It is nice to have such a successful, positive role model right here in Coventry, especially one that gives back to her home community. Bonnie is currently serving on the Coventry Softball Field Study Committee.

9. Unfinished Business:
C. 9/20-15: Consideration/Possible Action: Appropriation of Funds for Engineering Study of Three Parcels for Potential Site of Coventry Girls’ Softball Encompassing 2-3 Fields, Septic, Well Water And Parking:
Motion #19/20-50: Carolyn Arabolos made a motion to move up item 9.C as the next item of business. The motion was seconded by Lisa Conant and carried on unanimous vote.

Joan Lewis thanked the softball field study committee representatives for being present. Carolyn noted that preliminary cost estimates were included with the agenda for an engineering study to evaluate three potential parcels for the site of a girls’ softball field area encompassing 2-3 fields. The figures were provided by Town Engineer Todd Penney.

Motion #19/20-51: Carolyn Arabolos moved to authorize up to $33,100 from the Town
Council’s 1.5% fund for the costs of an engineering study to evaluate the locations listed on the report – Miller Richardson Field, the gravel pit, and the WPCA parcel, for the development of two fields. Lisa Conant seconded the motion.

Matthew O’Brien said this information went to the Finance Committee and this is the first time it has come back to the full Council. He asked why Sam Green Road parcel is being excluded. John Elsesser replied that the study committee felt it was a fairly steep slope. Matthew replied you wouldn’t know until you evaluate it. It is a good location for other reasons. John replied that beyond the steep slope there are fairly large cobbles. The committee didn’t feel comfortable with that site. The purpose of the study would be to allow us to compare costs. One site would require access be gained. Matthew asked if this is just the costs to develop, or if there are other costs as well. John replied that impact would also be looked at. Some sites will have greater costs for facilities such as snack and restrooms, others would have parking challenges, etc. We can’t yet say which site would be the most cost effective and conducive. Jonathan Hand said he would support spending the money. Julie Blanchard asked how long the study will take. John replied approximately three months. Motion #19/20-51 carried on unanimous vote.

8. Reports, cont.
C. Steering Committee – Jonathan Hand:
1. Appointments:
   i. Motion #19/20-52: Jonathan Hand moved to appoint Jennifer Reilly as the Conservation Commission representative to the Energy Conservation/Alternative Energy Committee, for a term to coincide with the duration of the committee’s work. The motion was seconded by Matthew O’Brien and carried on unanimous vote.
   ii. Motion #19/20-53: Jonathan Hand moved to appoint Christine Pattee to the Senior Housing Study Committee as the Planning & Zoning Commission representative, for the duration of the committee’s work. The motion was seconded by Matthew O’Brien. John Elsesser noted that Ms. Pattee was endorsed by the Planning & Zoning Commission. Motion #19/20-53 carried on unanimous vote.

D. Town Manager – John A. Elsesser:
1. Projects Update:
   • About a year and half ago, a vendor asked us if we wanted a sign he made for a different company that didn’t get used. We said yes and agreed to buy the letters when the time came. We plan to use the sign at the intersection of Rtes. 31 and 44 where the landscaping has gotten overgrown by the bank. He shared a mock-up design of the sign and said we might look at green lettering instead of black. If the Council has any suggestions let him know. We want to get into production this fall. Lisa asked how much the lettering will cost. John replied that we encumbered about $1600.
   • CT DOT came back with some highly technical questions about the crosswalk at Ripley and Main Street that will require engineering assistance. The firm not available this week but we will get some answers soon.
   • We are closing Swamp Road this week to do the permanent patch.
   • We had a project meeting on the Town Hall flagpole project. No contractors showed up. One contractor came in today. Bids are due Friday. The project will be substantially smaller with room for two benches. We will be asking for money at the next meeting to finish it. Tim Ackert has volunteered to bring electricity across at no cost to the Town so we can light it. Many people have told us that they can’t see the lettering at the top of Town Hall. People also
don’t think the flagpoles are lighted but they are. We might add a light from the front so it is lit from both sides for better visibility from the street.

- Jones Crossing culvert: water is flowing back through the original path. The first abutment wall is done. Paving is dependent on the weather and will mostly likely be done the last week in October. There might be a period of time when it can be open with people driving over the binder course. We are making significant progress. Summer roads will be done at the same time with shimming, chip seal, and crack seal. Then we will close down for the season.

- Matthew O’Brien asked about the CERC meeting. John replied that the four towns got together and did a goal setting session. About 60 people attended and it was a high energy meeting. It is exciting to have people working together and see how much we have in common. We looked at seven topics and people chose three for prioritizing. All of that input will be put together to develop a larger report and a series of reports will be done. One key action item was getting UConn to work with us, and several UConn staff were there. Matthew said he thought the staff and coordinators were terrific. The event was well organized and presented. He was impressed. Lisa Conant said she was also impressed with the level of energy in the room and the innovative ideas that were shared. She is looking forward to seeing the next steps in the process. John said that bringing this issue to the next level with the community was also exciting for staff to see.

- Lisa Conant thanked John for his measured response on social media about progress of construction projects in town. John replied that this was in response to complaints about the disc golf project, which was indicated as completed in the fall issue of the Town newsletter. Sometimes you have a plan and publication deadlines are well in advance. We thought that project would be complete and the pace did not match that. We had to concentrate on roads instead. We had to install poles for the disc golf and discovered they weren’t long enough, so we had to postpone the installation. Our mechanics are welding extensions onto the poles. Our volunteer coordinator went around to scrap yards to find the necessary pieces. We are trying to get at least six holes done this week if they can, but it is supposed to rain. They would like more time to tweak placement on the other three holes, but we are pushing for full completion. Matthew O’Brien asked if the poles were received as ordered. John said yes, but they didn’t look at them until they were ready to install and realized they wouldn’t suffice. There are lots of irons in the fire sometimes. Joan noted that we had a little tornado in the middle of it.

- Matthew O’Brien asked if there is an update on school walls. John replied that initial testing looked promising (for sufficient rebar) but additional testing found gaps. We are trying to get as many things that this Council knows about back before you (for decision-making) by the end of your term. The committee chair and John are both pushing to get information before November.

2. Microgrid update: We are holding weekly conference calls. There is concern we will not have a good number by the end of this month. The State just signed the contract last week and we couldn’t get Eversource to move until the contract was signed. Coventry Microgrid can’t give a PPA until they know what Eversource will do. The second component is the waste heat. They brought a second engineer in who is suggesting a different location for the co-generation component that would be closer to the middle school, so that so much piping won’t be needed. The third component is that Eversource told them that Orchard Hills is three-phase and it is only one-phase, so we might have to bring an additional line in. That would come through the St. Mary’s property. As we approach the next Council meeting we will know whether they will be able to come in for an update. The Board of Education meets next on October 30. We will probably begin to call it a co-generation project rather than just a microgrid. As a co-gen plant distribution charges are waived. We are still working through all the details with our attorneys. It
may require additional ordinance changes. As stated before it is a complex project. Joan Lewis
said she appreciates all the effort put forth.

3. CRCOG: Formation of CEDS and designation as an Economic Development District:
For a long time the State has had active CEDS. Finally, we have gotten CRCOG designated as
one. For the first time we are eligible for federal economic development grants. They are sparse
but large when awarded. An important aspect was that those grants used to go through counties.
Sometimes Connecticut can’t get them because we don’t have legal counties. John had this idea
many years ago that the Council of Governments could be our counties. It has taken 10 years but
we finally have taken the first step.

4. Crumbling foundations: We had some national groups here to talk about their experiences.
John thought the insurance group put out some good infographics that showed both volume and
cost. We will continue to share information as it is received. The whole insurance company has
only one employee. He quit but they convinced him to stay. We had one house in town where the
concrete wasn’t poured right and the building official stopped it. The insurance company
employee called the contractor and told him to remove the whole foundation, otherwise they are
not getting any money from them and will never get another project. That’s how hands-on he is.
It is causing delays for the homeowner but is better in the long run. It is amazing how everyone
has pulled together to get this money, but it is not flowing through the Bond Commission easily.
We have heard that the State Department of Housing wants to take it over vs. the current
approach. When funding comes from an insurance company it is not a grant, but when it goes
through the State and becomes a grant, it becomes taxable. The IRS is in the process of declaring
whether this is a disaster fund. If so, we should be eligible for FEMA. Matthew O’Brien asked if
we have any idea of percentages they are using for unacceptable levels of pyrrhotite in the other
areas. John replied that Canada is 3%. Ireland is a slightly different mineral makeup - more like
mica. It takes time to develop the science. Field tests are needed and those take time. We believe
there will be some federal grant money and standards, and also some funding through NIST.
UConn may be hired to do some of that work. When comparing our numbers to Tolland we look
low. We are afraid people are ignoring the issue and we will be in a second wave. Vernon has
high numbers but many of those are condos. Replacement costs are starting to come down
through the use of a styrene product. With styrene you only have to raise the house six inches.
They slide in panels so you don’t have to do all the forming. Matthew said it is interesting that
walls seem to crack vs. floors. John replied that UConn is looking at that - it is a clue that may
point to construction methods in the future. Matthew asked if they are testing the septic systems
in the houses that are getting the repairs. John replied there is not a lot of record of septic failure.
Septic systems are generally put in a bed of gravel so maybe the water is siphoned off.

5. Folly Lane Bridge Replacement: There is a public information meeting on 10/23 right before
the Inland Wetlands Commission meeting at 7 PM. There are only two homes on the road. Those
homeowners will receive special invitation. Construction should be out to bid for a spring start.
There will not be a lot of changes – the bridge will be a few inches higher and wider. The rock is
ok so no new pilings will be required.

6. GFOA CAFR Award, 2018: Congratulations to Amanda Backhaus on receiving the GFOA
award for excellence in financial reporting for 2018. It is a lot of work to get the reports done.
They are reviewed by other peers across the country. Carolyn Arabolos asked how the numbers
compare. Amanda replied she could get a list. Not everyone applies to do a full CAFR. Carolyn
asked if there are some municipalities who apply and don’t get it. Amanda said yes and those
communities get feedback. This is the 12th year Coventry has received the award, and the third
year for Amanda.
7. **Bureau of Justice award notification:** We received money for a bullet proof vest. Mike Sobol said he thinks it is great that departments actively seek grant funding. Any extra revenue we receive is great.

8. **Modified NCCD contract:** We were asked by Matthew O’Brien to tweak the indemnification clause and it was done. We appreciate the input and think it is a better contract.

9. **Farmers’ Market contest results:** Coventry came in second to Troy, NY. It was not as aggressive a campaign this time, but we lost to the market that is first in the nation. The market is winding down for the season, but had a good year. Joan Lewis said that things seem to be running better with the parking. John said that visitors seem to be spreading out over the timespan vs. everyone coming at 11:00. Lisa Conant thanked Erica and her team of volunteers. She tries to go every week. Joan said it is a lot of work for the volunteers. Jonathan Hand said it is a source of community pride.

10. **Library mini-golf event:** There is a fundraising event at the Library on 10/13.

11. **Veterans Day Road Race:** This is an event we cooperate with, but we don’t run it. It grows every year. We are meeting with the event organizers through the Local Emergency Coordinating Committee. Mike Sobol asked where the funds go. John replied they choose a few recipients and that information is on their materials every year. People can register online at [www.ctveteransdayrace.com](http://www.ctveteransdayrace.com).

9. **Unfinished Business:**
   A. **19/20-8: Consideration/Possible Action: Appropriation for Repairs to Community Center:**
   John Elsesser said we got a second price for work to the floor that was a little less: $34,000 vs. $38,000. This does not include the finished floor, so we believe the project will be $40,000. We are asking for $10,000 from Recreation, and $10,000 from the Council. Matthew O’Brien asked if both bids meet our requirements. They read very differently. John replied that we have gone through them and they are the same scope of work. Long term we are going to have to think about what we want as a community center, and where. We anticipate this building can last 10-15 years. **Motion #19/20-54:**
   Jonathan Hand moved to authorize up to $40,000 for Community Center repair work as outlined, using $20,000 in LOCIP funding and the remaining balance to be split between the Recreation Fund and the Town Council’s 1.5% fund. Carolyn Arabolos seconded the motion. Mike Sobol said it is nice to see local bids come in. John replied that Mark the Builder did the initial investigation and we offered to pay them for their time, but he said no as member of the town. **Motion #19/20-54 carried on unanimous vote.**

   B. **19/20-12: Consideration/Possible Action: Adoption of Amended Cemetery Ordinance:**
   Motion #19/20-55: Jonathan Hand moved to adopt the amended cemetery ordinances as presented. The motion was seconded by Matthew O’Brien and carried on unanimous vote.

10. **New Business:**
   A. **19/20-16: Consideration/Authorization: Execute Agreement for CT DOT Project 32-150, Hop River Road Bridge Replacement:** **Motion #19/20-56:**
   Jonathan Hand moved to authorize the agreement for the CT DOT Project 32-150, Hop River Road Bridge Replacement, and to authorize the Town Manager to execute. The motion was seconded by Matthew O’Brien. John Elsesser said that the State will do the engineering costs. **Motion #19/20-56 carried on unanimous vote.**
B. 19/20-17: Consideration/Authorization: Waiver of Building Permit Fees, First Congregational Church of Coventry: Motion #19/20-57: Lisa Conant moved that the Town Council approve a request by the First Congregational Church of Coventry to waive building permit fees for the repair to the roof trusses of the historic building, to assist in making the building safer from collapse and to allow it to reopen the sanctuary for public use. The motion was seconded by Jonathan Hand.

Lisa said her understanding is that main roof beam has cracked. John Elsesser replied that two of the side beams are cracked and another is at risk, not the main cross beam. Matthew O’Brien asked if this is something historically that the Town has done. Lisa said this waiver is not a normal practice of the Town and is being considered for the following reasons:

- It is to address a sudden failure due to what is believed to be a high wind event
- It is not deferred or routine maintenance or new construction
- The Church is a nonprofit which provides a lot of community service to the Town
- It is an historic property
- At this point the insurance company has denied the claim
- It is an urgent repair due to concerns of the potential for future damage due to snow load issues

Lisa also said there is some precedent with waivers at Nathan Hale, Channel 3 and for crumbling concrete. She thinks it is very important to note that the church is a 5013c nonprofit that has provided many services to town for decades including housing, Food Share, recovery groups, and meeting space for Pack 65 scouts. Those services would be expensive if the Town had to provide them. John Elsesser said that building permit fees are $15 per thousand. This does not include contractor profit. It is a $150,000 project so the permit would be $2,250. We did a look back – it is highly unusual but we did a waiver in ’94 for the Homestead kitchen, and one for the Channel 3 Kids Camp in 2008.

Matthew O’Brien asked if they can tie it to natural weather event. John replied that they are trying, but the insurance company said no. Joan said she would consider this not to be a precedent, but an unusual circumstance. It is important to note that this is not deferred maintenance. She thinks if we approve this motion it is with the understanding that this is not a typical request. Lisa said it is an historic property and a feature in the Village. John said they did pay for the permit to replace their roof two years ago, which was a $60,000 project. The engineers said they better get this work done before snow load. Matthew said if we can tie it to a wind event he would be more sympathetic. John said that church strongly believes it was tied to a wind event where we had 60-75 mph winds, although no one heard the exact snap. Jonathan Hand asked if it was a sustained wind event. John replied yes. It’s not rotted. Lisa said it is important to note that we are not paying for repairs, just waiving the permit. Amanda Backhaus said they will have to pay a State fee - we can’t waive that. Jonathan said he supports waiving the fee under these special circumstances. Motion #19/20-57 carried with Matthew O’Brien and Julie Blanchard abstaining, and all other members in favor.

11. Executive Session:
Motion #19/20-58: Matthew O’Brien moved that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(B)-discussion of strategy and negotiation with respect to pending claims and litigation to which the public agency or a member thereof,
because of his conduct as a member of such agency is a party until such litigation claim has been finally adjudicated or otherwise settled with the following people in attendance: Town Council members, the Town Manager and the Finance Director. The motion was seconded by Lisa Conant and carried on unanimous vote.

Motion #19/20-59: Matthew O’Brien moved that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(D)-discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such a site, lease, sale, purchase or construction would cause a likelihood of an increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned with the following people in attendance: Town Council members, the Town Manager and the Finance Director. The motion was seconded by Lisa Conant and carried on unanimous vote.

Motion #19/20-60: Matthew O’Brien moved that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(E)-discussion of any matter which would result in the disclosure of public records or the information therein contained described in subsection (b) of Section 1-210 with the following people in attendance: Town Council members, the Town Manager and the Finance Director. The motion was seconded by Mike Sobol and carried on unanimous vote.

Executive Session commenced at 9:17 PM.

Motion #19/20-61: Matthew O’Brien moved to leave Executive Session at 9:57 PM. The motion was seconded by Julie Blanchard and carried on unanimous vote.

12. Adjournment:
   Motion #19/20-62: Matthew O’Brien moved to adjourn the meeting at 9:57 PM. The motion was seconded by Carolyn Arabolos and carried on unanimous vote.

Respectfully submitted,

Laura Stone
Town Council Clerk

Note: These minutes are not official until acted upon by the Town Council at its next regular meeting. Those meeting minutes will reflect approval or changes to these minutes.