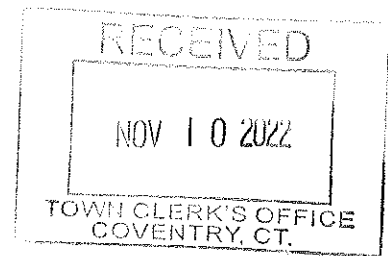


Coventry Cemetery Commission
November 9, 2022

Meeting Minutes



1. Call to order and roll call
 - a. Commission members: Mike Chapman (chair), Kevin Arpin, Claudine Vieten, John Marvin, Mark Messier
 - b. Town of Coventry: Rich Mindek, Amanda Backhaus, William Watkins
2. Call to order and roll call
3. Audience of citizens
4. Minutes of the October meeting – review at December meeting
5. Treasurer's Report – Amanda
 - a. Amanda provided a written financial report.
 - b. Capital budget requests due soon.
 - c. Purchased metal detector and other supplies for Rich.
6. Public Works Director's Report
 - a. Lance and John will finish fall cleanup by Dec 1.
 - b. Dormant overseeding planned for Coventry Cemetery.
 - c. Quote for new mower to be added to budget for next year.
 - d. Stump grinding to be scheduled for Nathan Hale.
 - e. Working on electricity for the office/shed in the current location.
7. Sexton's Report (Rich)
 - a. Permission to Open Grave Requests
 - i. 10-24-22 - Application from Rosemary Toth (wife) and Amy Toth (daughter) for Gregory Toth (deceased), requesting permission to open a grave for a full burial in Grant Hill Cemetery, the Toth family plot, Section 28, top row grave #2. All relevant documents assembled by the Sexton and reviewed and approved by the Commission.
 - b. Interments
 - i. 10-22-22 - David Sandstrom, Sr., Section A, Lot 175, Grave A (top), Coventry Cemetery, cremains burial
 - ii. 10-29-22 - Gregory Toth, Section 28, top row grave #2, Grant Hill Cemetery - full burial
 - c. Lots Sales: None
 - d. Monument Markers: None
 - e. Amanda will ask legal if we charge back Rich's time for plot investigations.
8. Old Business

- a. Rich needs to talk to town attorney regarding modified application templates.
- b. GIS project – Behar Mapping completed the GIS application.
 - i. GIS site was published publicly
 - ii. Kevin needs to update schematics in Rules and Regulations to be consistent with methodology chosen with Behar Mapping.
- c. Wreaths Across America
 - i. Boy Scouts are fundraising for wreaths at Carpenter Cemetery and Old South Burial Ground.
 - ii. One bus volunteer, working on securing another volunteer.
 - iii. Event starts at noon on December 17.
 - iv. Clean-up Coventry Cemetery December 3.
- d. Landscaping – Coventry Cemetery
 - i. Bill will go back to Eddie and ask for an updated quote with modifications. Bill will give suggestions to reduce the number of plants in the garden bed. Remove day lilies. Different variety of spirea. Replace hydrangea with boxwoods. Bill will discuss the design with the Galey family.
 - ii. After reviewing the quotes, there should be enough money in the capital budget for the new garden bed and the flag pole area. If we exceed the capital budget, some money will be used from Fund 613.
 - iii. Bench should match other benches in town. Discussed having the bench donated in exchanged for a dedication on the bench.
- e. Demolish old shed

9. New Business

10. Commission Member Reports

11. Other matters that may come before the Commission

12. Executive Session (if needed)