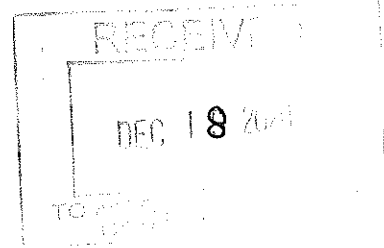


Coventry Cemetery Commission
December 17, 2020

Meeting Minutes



1. Call to order and roll call
 - a. Commission members: Claudine Vieten, Mike Chapman (chair), Kevin Arpin, John Marvin
 - b. Town of Coventry: Sherry Chapman, Amanda Backhaus
2. Call to order and roll call
3. Audience of citizens - none
4. Minutes of the November meeting – Approved 4-0.
5. Treasurer's Report – Amanda
 - a. Provided updated financial reports
 - b. We are planning to hire summer helpers for Lance next year. We will need to advertise the jobs in March.
 - c. Discussed new budget
 - i. Discussed requesting funds to hire contractor for grounds maintenance. Amanda is waiting for a cost estimate from Mark Owens. Mark is obtaining quotes from Kentucky Blue (landscaping) and True Green (fertilization).
 - ii. Commission decided to add a push mower for tight spaces in Nathan Hale Cemetery,
 - iii. Amanda suggested a meeting with the town manager to discuss the new budget.
6. Public Works Director's Report - none
7. Sexton's Report – none
8. Old Business
 - a. Columbarium – Mike submitted the proposal.
 - b. Wreaths Across America – December 19, 2020.
 - i. Ceremony at Veterans' Memorial Green at noon.
 - ii. People should park at Patriot's Park.
9. New Business
10. Commission Member Reports
11. Other matters that may come before the Commission
 - a. Dates approved for 2021 – 4-0
12. Executive Session (if needed)