Capital Improvement Plan
CAPITAL IMPROVEMENT PROGRAM: FY 2018-2023

PROGRAM DESCRIPTION

CAPITAL IMPROVEMENT PROGRAM BUDGET SUMMARY
FISCAL YEAR 18-19

<table>
<thead>
<tr>
<th>Estimated Revenues</th>
<th>Adopted 17/18</th>
<th>Requested 18/19</th>
<th>Increase/Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>$932,800</td>
<td>$932,000</td>
<td>$(800)</td>
</tr>
<tr>
<td>Town Aid Road</td>
<td>295,000</td>
<td>295,000</td>
<td>-</td>
</tr>
<tr>
<td>LOCIP</td>
<td>100,000</td>
<td>100,000</td>
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</tr>
<tr>
<td>Capital Non-Recurring Reserve</td>
<td>147,700</td>
<td>90,000</td>
<td>(57,700)</td>
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<tr>
<td>State &amp; Federal Grants</td>
<td>1,900,000</td>
<td>1,000,000</td>
<td>(900,000)</td>
</tr>
<tr>
<td>Notes &amp; Bonds</td>
<td>8,400,000</td>
<td>4,000,000</td>
<td>(4,400,000)</td>
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<tr>
<td>Other</td>
<td>323,000</td>
<td>337,000</td>
<td>14,000</td>
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<tr>
<td>Lease Purchase</td>
<td>548,500</td>
<td>200,000</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$12,647,000</strong></td>
<td><strong>$6,954,000</strong></td>
<td><strong>($5,693,000)</strong></td>
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Estimated Expenditures

<table>
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<tr>
<th>Category</th>
<th>Adopted 17/18</th>
<th>Requested 18/19</th>
<th>Increase/Decrease</th>
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<tr>
<td>General Administration</td>
<td>$160,500</td>
<td>$148,000</td>
<td>$(12,500)</td>
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<td>Public Safety</td>
<td>718,000</td>
<td>153,000</td>
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<td>Public Works</td>
<td>1,033,500</td>
<td>1,211,000</td>
<td>177,500</td>
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<td>Human Services</td>
<td>-</td>
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<td>-</td>
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<td>Culture &amp; Recreation</td>
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<td>Education</td>
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<td>Reserve for Capital (CNREF)</td>
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<td>170,000</td>
<td>(30,000)</td>
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<td><strong>TOTAL</strong></td>
<td><strong>$12,647,000</strong></td>
<td><strong>$6,954,000</strong></td>
<td><strong>($5,693,000)</strong></td>
</tr>
</tbody>
</table>

CAPITAL BUDGET BY YEAR

DOLLARS

FISCAL YEAR

11-1
CAPITAL IMPROVEMENT PROGRAM

The following Capital Project Funds are established to account for the resources used for the acquisition of capital facilities and infrastructure for the Town of Coventry with the exception of those items financed by Special Revenue Funds.

CAPITAL EXPENDITURES (General Fund):

This funding source relies on the use of Town cash, raised through taxes, to undertake necessary capital improvements or make capital purchases. This year $932,000 is requested, a decrease of $800 under last year's Capital Budget. The budget was decreased last year due to State aid cuts and this year is essentially frozen so we have not made progress toward our need of funding at least $1,000,000 per year. We have established a threshold of not lease purchasing items under $50,000. Industry standards for capital replacement call for funding 10% of the annual operating budget for capital replacement. We fall far short of that standard by over $3,000,000. This means that over time, we rely on borrowing to pay for projects and incur interest expenses which could be avoided if we properly funded this account. It should be noted that the Capital Expenditures budget for FY 95/96 was $615,500 which, if adjusted for inflation, would be over $1,000,000 today. Sixteen (16) projects are planned for this activity. They include:

1. Summer Road Program (partial-see also Town Aid) $ 270,000
2. School Computers 150,000
3. Town Hall Computer Upgrades 38,000
4. Classroom furniture 30,000
5. Police SUV vehicle 41,000
6. SCBA fire paks\ hose 10,000
7. Fire gear 10,000
8. Open Space Fund 25,000
9. Revaluation YR2 45,000
10. CNREF 170,000
11. Plan of C&D update-YR1 10,000
12. Police Technology-in car video replacement 37,000
13. DPW pick-up truck 39,000
14. Coventry Academy outfitting 35,000
15. Taser replacements 10,000
16. Lake management 12,000

TOTAL $ 932,000
TOWN AID ROADS

The State of Connecticut grants money to the Town based upon the number of miles of improved and unimproved roads. The improved road funds supplement town tax dollars for the annual road resurfacing program. The unimproved road fund is designed to upgrade non-paved roads. We hope to receive $295,000 in Town Aid for Roads (TAR) funds from the State. TAR funds are supplemented by $270,000 of local funds for a total summer roads program of $565,000.

LOCAL CAPITAL IMPROVEMENT PROGRAM (LOCIP)

The State of Connecticut has established a trust fund to promote local infrastructure repair. The State will reimburse the Town for 100% of eligible improvement projects to Town roadways, buildings and facilities. LOCIP, in general, cannot be utilized to purchase equipment or furnishings, or on school buildings. The Town will not receive these funds if the projects are not completed. The funds are not included in the revenue projections per auditor's advice. Instead a separate Special Revenue Fund has been created. A separate question at Town meeting is required. Annually the fund receives around $100,000 and balances can be carried forward. Five project totaling $100,000 has been proposed:

<table>
<thead>
<tr>
<th></th>
<th>Patriots Park improvements</th>
<th></th>
</tr>
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<tbody>
<tr>
<td>2</td>
<td>Laidlaw Park improvements</td>
<td>15,000</td>
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<tr>
<td>3</td>
<td>Town Hall Renovations</td>
<td>20,000</td>
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<tr>
<td>4</td>
<td>Large Drainage projects</td>
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<td>5</td>
<td>Guardrail</td>
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<td></td>
<td>Total</td>
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CAPITAL & NON-RECURRING EXPENDITURES FUND (CNREF)

The Town Charter provides for the establishment and funding of a Capital Non-Recurring Expenditures Fund for the purpose of paying the cost of capital improvements over multi-year periods. In accordance with Chapter 108 of the Connecticut General Statutes, the Town Council may levy an annual tax not to exceed two (2) mills for the benefit of CNREF. In addition, the Council may transfer to the CNREF any portion of resources of the General Fund not otherwise appropriated. In an effort to restore this fund, increasing appropriations are scheduled to get to the point where major equipment purchases can be made. This year a contribution is proposed for this fund of $170,000. One purchase out of the fund is envisioned, the second of seven annual payments to CT Natural Gas for our share of extending the gas pipeline into our town for $90,000. This will allow a net increase into the fund of $80,000.

11-3
STATE & FEDERAL GRANTS

Occasionally the Town becomes aware of opportunities to undertake special projects utilizing funds from government or private grants. Grants anticipated include Library addition funding of $1,000,000.

NOTES & BONDS

The Town borrows money from time to time to finance large expenditures beyond the Town’s ability to pay on a cash basis. To borrow money or undertake a project of more than $100,000, approval of a Town meeting and referendum is required in accordance with Section 9-3 of the Town Charter. The Town has received a million dollar grant for the expansion and renovation of the Booth Dimock Library which is being studied for a possible fall referendum. This budget has a place holder of a $4,000,000 local share which is tentatively scheduled for a November vote. No debt service funds are proposed in this budget for this project. A plan is also being developed to address projects for energy, codes and civil rights compliance issues improvements for Town and school buildings. At this time this is envisioned for a vote with the annual budget to allow summer work.

OTHER

Special project funds are established from time to time for specific projects. Several projects are envisioned this year. Verizon rental income from leases on the radio tower ($25,000) will be used to implement the recommendations from the town-wide Communications Study. Priority this year is targeted at resolving any outstanding dead spots in the north east corner. Funds are also reserved for the on-going operation of Verizon phones used by emergency responders, the Everbridge system, and vehicle location systems.

<table>
<thead>
<tr>
<th></th>
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<th>Fund</th>
<th>Amount</th>
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<td>Patriots Park improvements</td>
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<td>2</td>
<td>Tower equipment</td>
<td>Radio Tower</td>
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<td>3</td>
<td>Millbrook Place vestibule</td>
<td>Local LoCIP</td>
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<td>4</td>
<td>Kitchen Equipment</td>
<td>Cafeteria</td>
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<td>5</td>
<td>Transfer Station relocation</td>
<td>COVRA</td>
<td>$250,000</td>
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<td>6</td>
<td>Medical/duty crew Fire vehicle</td>
<td>EMS fund</td>
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<td></td>
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<td>$337,000</td>
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</table>
LEASE PURCHASE

From time to time the Town decides to lease purchase equipment over time to lessen the immediate impact of the acquisition cost. These lease purchase agreements must contain a clause which releases the Town from the agreement if the payment is not funded. The annual payments are typically carried in the debt service portion of the budget. One lease purchase is proposed for $200,000 (7-year lease for $31,200 annually) to purchase a large fully equipped dump truck. This amount will be offset by two retiring lease obligations, with annual payments totaling of $31,295.
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# Town of Coventry
## Town Manager Recommended Budget

**Budget Fiscal Year:** 2019 to 2019

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<tr>
<th>Account# and Description</th>
<th>2017 Actual</th>
<th>2018 Base Budget</th>
<th>2018 Budget</th>
<th>2018 Actual YTD</th>
<th>2018 Est. Actual</th>
<th>Dept Head</th>
<th>Town Manager Inc/Dec</th>
<th>%</th>
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<td>167,300</td>
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| Total 9201 CAPITAL EXPED | 1,007,275 | 932,800 | 594,300 | 525,360 | 932,800 | 932,000 | (800) | (.09) |

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11-7
## Town of Coventry, Connecticut
### Capital Improvement Plan
**FY '19 thru FY '23**

### PROJECTS BY DEPARTMENT

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<thead>
<tr>
<th>Department</th>
<th>Project #</th>
<th>Priority</th>
<th>FY '19</th>
<th>FY '20</th>
<th>FY '21</th>
<th>FY '22</th>
<th>FY '23</th>
<th>Total</th>
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<td>170,000</td>
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<td>250,000</td>
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<td>275,000</td>
<td>275,000</td>
<td>1,170,000</td>
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<td><strong>Culture &amp; Recreation</strong></td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>Carpet replacement/Interior painting; Library</td>
<td>09-cr-004</td>
<td>3</td>
<td></td>
<td></td>
<td>35,000</td>
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<td>Parking lot extension: Library</td>
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<td>Miller Richardson Improvements</td>
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<td>Laidlaw Park Improvements</td>
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<td>Creaser Park</td>
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<td>Canoe/kayak launch</td>
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<td>Library expansion</td>
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<td><strong>Culture &amp; Recreation Total</strong></td>
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<td><strong>Education</strong></td>
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<td></td>
</tr>
<tr>
<td>Classroom computerization &amp; network upgrades</td>
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<td>300,000</td>
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<td>School Maintenance vehicles</td>
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<td>School wood Floor refinishing</td>
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<td>CHS Lecture hall seating</td>
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<td>Tennis Courts</td>
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<td>CHS track resurfacing</td>
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**General Administration**

Produced Using the Plan-it Capital Planning Software

11-8 Saturday, February 24, 2018
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**Total** | **80,000,000** | **80,000,000** | **154,000,000** | **1,930,000,000**

*Produced Using the Plan-It Capital Planning Software*
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