SCHEDULE OF ACTIVITIES

2pm: Staff Arrival/Set Up for the Day
2:30: CNHS Arrival
3:25pm-3:40pm: CGS/GHR Arrival
3:30pm: Homework/ Quiet Play
4:30pm: Snack
4:45pm: Structured Play — Kids will have the choice of which to participate in
5pm: Pick-up Begins/Games and free play with Staff
6pm: Day ends/All kids picked up/Staff clean-up & Dismissal

**This schedule is subject to change.

LATE PICK UP INFO

The Recreation Daze program closes promptly at 6pm each day. Children are expected to be picked up NO LATER THAN 6pm each day. It can be extremely stressful for children when parents are late picking up.

Due to the overages in staff time payroll when a late pick up occurs, a late fee will be imposed if you arrive after 6pm to pick up. A fee of $5 will be charged if you arrive between 6pm and 6:10pm. An additional fee of $1 per minute will be assessed for pick-ups occurring after 6:10pm. This late fee is due at the time of pick-up.

IMPORTANT REGISTRATION INFO:

Registration for families NEW to Rec. Daze will begin on Thursday, August 1st.

For scheduling purposes, your initial registration MUST be submitted using the printable registration form. Online registration is NOT available for this program. Once the initial registration is made, monthly payments can be made online at www.coventryct.org; by mail with check; or in-person at our office with cash, check or credit card (Visa/Mastercard/Discover).

*All credit card transactions will incur a 3% transaction fee.

At the time of registration, the first two months’ fees are due.
Each of the remaining months’ balances must be paid IN FULL by the 15th of the prior month (i.e. November’s fees are due 10/15)

*Please see the enclosed “Fee Schedule” for registration options.

Balances not received by the 15th will be subject to a 5% late fee.

For DAILY registrations:
Schedule changes MUST be reported by the 15th of the month prior to receive credit.

There are NO REFUNDS OR TRANSFERS for missed days, snow days, or cancellations reported after the 15th of the month prior.

Returned checks are subject to a $20 service charge.
ABOUT US

Back for our 10th year, this affordable program is for kids in grades K-6, and is held at the Patriots Park Community Center, Monday-Friday.

The Rec Daze program is available for Before School Care (opening at 7am) & After School Care (until 6pm). For Before Care, parents drop off and staff facilitate bus pick-up at our location. During After School care, staff facilitate drop-off via bus, and organize activities with kids until parents pick-up each day.

Activities may include homework/quiet time, reading, group-style games & sports, outdoor play (weather permitting) and arts & crafts projects.

This program is a great way for your children to spend their time, before and after the school day. Our experienced staff are all interested in pursuing long-term careers working with children, and many have previous experience working at both Recreation Daze, and our Camp program, Camp Wangumbaug.

Forms
Once your registration is processed, you will receive a packet of paperwork with information and forms for you to complete and sign before the first day of the program: a Medical Form and Authorization for Pick-Up Form.

WHEN DOES REC DAZE MEET?

Rec. Daze meets every school day, and every scheduled Early Release & Staff Development Day. Be sure to consult the School Calendar, or the daily registration calendar for the ‘19/’20 School Year as to when they are.

Rec. Daze does not meet on in cases of Inclement Weather:
- The Before School Program does NOT meet when school is delayed;
- The After School Program does NOT meet on snow-related Early Release & all-day Closings.

Both Programs are closed on Federal Holidays & School Vacation weeks.

EXTENDED HOURS

On scheduled Early Release & Staff Development Days, Rec. Daze is open from the time the kids are released for the day, until our regular closing time, 6pm. Due to the increase in hours, there are fees associated with these days, in addition to the regular daily fee, for those registered for the Daily program. For those kids registered on a Monthly basis, these days are included in your monthly fees.

On Early Release Days, kids are bussed from school to our program. On Staff Development Days, kids are dropped off anytime after 8am by parents/guardians. The Before School Program can also be added on these days, 7am-8am, for those requiring an early drop-off.

Schedule Changes

We ask that any scheduling changes be communicated to our staff in advance, so that our staff may properly plan for who will be in attendance. Our staff can be reached by phone (call & text) and by email.

Although every effort will be made to accommodate changes in your child’s schedule, any and all changes are subject to availability. While we understand that plans change, often times last minute, we still have to schedule staff, purchase supplies and coordinate activities all dependent upon the number of kids we’re expecting which varies day-to-day. We appreciate your understanding and cooperation as we work toward providing the best, safest, and most engaging program we can.

Fees
Please see enclosed fee schedule for info on registration options and fees.

Bus Info
Kids are transported to and from CGS & GHR by bus, on a regular bus route. While we notify the bus company of our roster of kids attending, we do recommend that parents also contact the school offices, for confirmation of the bus change.

For kids attending on a daily basis, a note or phone call to the school office each day that the child attends is encouraged, to ensure proper bus transportation.